
INFORMATIONAL LETTER NO. 2670-MC-FFS

DATE: March 12, 2025

TO: Home and Community-Based Services (HCBS) Waiver and State Plan HCBS Habilitation, Home Health Agencies, Targeted Case Management (TCM), Behavioral Health Intervention Services (BHIS) and Applied Behavioral Analysis (ABA) Providers, Community-Based Neurobehavioral Rehabilitation Services (CNRS), Behavioral Health Service Providers, Program of All-Inclusive Care for the Elderly (PACE) Organizations, Financial Management Services (FMS), Consumer Directed Attendant Care (CDAC), Consumer Choices Option (CCO)

APPLIES TO: Managed Care (MC), Fee-for-Service (FFS)

FROM: Iowa Department of Health and Human Services (HHS),
Iowa Medicaid

RE: American Rescue Plan Act (ARPA) Home and Community-Based Services (HCBS) Grant Reporting

EFFECTIVE: Immediately

This Informational Letter (IL) is intended to provide clarification regarding the expenditure of Home and Community-Based Services (HCBS) American Rescue Plan Act (ARPA) grant funds received and to serve as a reminder that Iowa Medicaid is actively collecting outcome and expenditure data from provider organizations awarded ARPA HCBS Recruitment and Retention (R&R) grant funds during 2022.

Iowa Medicaid informed grant recipients through [IL NO. 2574-MC-FFS](#)¹, issued April 2, 2024, issued that ARPA Recruitment and Retention Grant recipients are currently required to report on their use of ARPA Recruitment and Retention Grant funds by completing the “HHS, Iowa Medicaid ARPA HCBS R&R Grant Reporting Form” and

¹ <https://secureapp.dhs.state.ia.us/IMPA/Information/ViewDocument.aspx?viewdocument=b6e0f3bf-4167-45e4-b588-e93572fc3c55>

uploading an expenditure file to Iowa Medicaid quarterly until all funds awarded have been fully expended.

Grant recipients receiving ARPA HCBS grant funds of any type are strongly encouraged to fully expend the grant funds received by March 31, 2025. The Department recognizes that providers may not have had sufficient time to fully expend the funds, including those funds recently distributed. Therefore, the Department is clarifying that providers with funds remaining on March 31, 2025, may take additional time beyond March 31, 2025, to fully expend grant funds, but all funds must be fully expended **no later than March 31, 2026**.

The final expenditure report (as applicable) showing all funds expended **must** be submitted to the Department no later than **April 30, 2026**. Providers are required to report the use of grant funds for eligible expenditures quarterly per the scheduled posted by the Department until all ARPA grant funds have been fully expended.

For those grants for which data collection has not begun, the Department will inform grant recipients through [ILs](#)², [ARPA webpage](#)³ updates and the provider associations when outcome and expenditure reporting begin for the remaining ARPA grants.

If you have questions, please contact Iowa Medicaid Provider Services:

Iowa Medicaid Provider Services:

- Phone: 1-800-338-7909
- Email: imeproviderservices@hhs.iowa.gov

² <https://secureapp.dhs.state.ia.us/IMPA/Information/Bulletins.aspx>

³ <https://hhs.iowa.gov/programs/welcome-iowa-medicaid/current-projects/arpa>