Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Urbandale Adventuretime-Valerius Elementary

Provider No.: 43774

Address: 3305 92nd ST, Urbandale, IA, 50322

County: Polk

Director's Name: Jake Leonard

On-Site Supervisor: Joshua Osborne, Lily Ilvess, and Julie Stundins (pending)

Phone Number: 5153136550

E-Mail: leonardj@urbandaleschools.com

HHS Visit Date: 09/08/2026

Licensing Period: 10/01/2025 to 10/01/2027

Fire Inspection:

Date Inspected: 09/24/2024

Comments: State Fire Marshal inspections are due at least every three years. The Urbandale Fire Marshal also inspected the program on 7/28/23 as this is a new building. THE CENTER WILL BE DUE FOR ANOTHER INSPECTION IN 9/2027, WHICH WILL ALSO BE A RELICENSING YEAR.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 6:00 PM		
Tuesday	6:30 AM to 6:00 PM		
Wednesday	6:30 AM to 6:00 PM		
Thursday	6:30 AM to 6:00 PM		
Friday	6:30 AM to 6:00 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	0	200	200
Summer					0

1. Basic Overview

An off-year inspection was conducted on 9/8/26. On-site supervisor, Joshua ,Osborne, was present throughout this inspection.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Urbandale Adventuretime - Valerius Elementary was given permission to open under HHS (formerly known as DHS) supervision on 8/18/14. Prior to becoming licensed under HHS, the program was licensed under the Department of Education. The program reopened in a brand new school building in 8/2023. This is one of four Adventuretime programs licensed by HHS. This program serves preschool children and school-age children.

During the school year, hours of operation are 6:30am - 9:00am and then again 3:30pm - 6:00pm. On no school days and during the summer months, hours of operation are 6:30am - 6:00pm, Monday - Friday. The program utilizes a preschool classroom, a multi-purpose classroom (not currently being used), the art room, the gym, and the cafeteria. Total child capacity is 200. Total child enrollment on the day of the inspection was 90 children.

The center is overseen by a Board. The director of all four Adventuretime programs is Jake Leonard. Jake has an AA degree as well as a BA degree. Jake also has past experience working in child care and specifically, school-age programs. The on-site supervisors at this location are Joshua Osborne, Lily Ilvess, and Julie Stundins (pending I-Power completion).

CHILD CARE CENTER ANNUAL EVALUATION

NUTRITION: The school district provides breakfast and lunches to children year-round. The center provides the PM snack to children again through the school district. Meals are poste for a week to a month. Children eat in the cafeteria. All food storage observed was sufficient.

TRANSPORTATION/FIELD TRIPS: The center contacts with the school district for a bus and driver for all field trips. A first-aid kit and children's emergency contacts are also taken along for all field trips. Parents/guardians approve for field trips for their children annually.

PLAYGROUND: The center has two different playground areas, one for preschool children and one for school-age children. The building and trees provide some shade. There was one issue with a piece of equipment on the school-age playground that is in need of repair. Poured in place rubber is used for surfacing around the fall zones of climbing structures and swings. The school-age playground also has a large grassy area and concrete area for large motor activities. Monthly playground inspections are being documented.

During the inspection, preschool-age children were in their classroom and engaged in free-choice play at the different learning stations made available to them. School-age children were divided up between the playground and cafeteria. Later during the inspection and because of the weather, children on the playground came inside and went to the gym. Children in the cafeteria were observed sitting at the tables and doing art projects. Toys, tables, and other equipment are being cleaned and sanitized daily.

For more challenging child behaviors, several staff are certified in CPI. The center also utilizes PBIS. De-escalation techniques are utilized including positive guidance and redirection. Each day is a new day even if the prior day was more challenging for each child. Communication, documentation, and teamwork are stressed. The director and on-site supervisor make it a point to be available for staff.

2. Identify Observed Strengths of the program

Team leads of the four Adventuretime programs meet two times a week for meetings with each other.

The director of this center attends reoccurring meetings/phone calls with other directors of before/after school programs in nearby suburbs.

Staff wear Adventuretime shirts making them more easily identifiable.

There are staff who work at this location who have many years of experience working in child care as well as new staff.

The director has past director experience working in before/after school programs as do the on-site supervisors.

The center has a good working relationship with the school and other community businesses.

Staff at this center meet weekly for all staff meetings.

The center is located in a newer school building. There is more overall space, natural lighting, offices, etc.

There is an electronic application being used for parents to sign their child into/out of the program.

Program space was clean.

Good staff-child interactions were observed throughout the inspection.

3. Identify the aspects that fall below the standard

109.10(13)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
August 2026 fire and tornado drills were not documented. The on-site supervisor stated he remembered doing them.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of program is posted in a place visible to parents.
The full-day schedule was not posted on the day of the inspection.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A.

5. Special Notes/Recommendations

Radon testing was completed in the preschool classroom 9/3/24 - 9/5/24. Radon levels were below the 4.0 cutoff. Because levels were below 4.0, the center can move to testing for radon at least every five years now. So long as radon levels remain below 4.0, they can remain on a five year plan. If at the next testing, levels in any classroom come back 4.0 or higher, the center will have to have a mitigation plan, retest, and at least temporarily move back to testing every two years.

The annual HVAC/boiler inspection was completed in 6/2026 .

I-Power was discussed at the visit. As mentioned at last year's inspection, all staff will need to have I-Power profiles and upload training certificates. If a person is no longer with the program, they should be unlinked in I - Power from the program.

As mentioned above, there was a piece of equipment on the large climbing structure on the school-age playground that will need to be repaired. A work order should be placed.

It is recommended that the Emergency Preparedness kit be stored on ground level (not higher shelves) and be stored in a suitcase, cooler, or some other device that has wheels for easier transport if ever needed.

Date: 09/09/2026

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.