Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Hand in Hand at Edwards Church **Enrollment:** 39 **License ID No. (Reapplications)** 51463

Street: 3420 Jersey Ridge Rd **City:** Davenport Iowa **Zip** 52807 **County:** Scott

Mailing Address: 3860 Middle Road, Bettendorf, IA, 52722

Director's Name: Brenda Kroeger **Phone Number:** 563-332-8010

On-Site Supervisor(s): none **E-Mail:** angie@HandInHandQC.org

Date(s) of Visit: 06-14-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-19-2021

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				37	37
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2023 to 07-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 06-28-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit took place at this center on 6/14/23. The center is owned and operated by Hand In Hand. Hand In Hand is an existing center that opened up this second location to serve school age children only. The center director for this site is Brenda Kroeger. Brenda was present along with other staff. It is noted that Kayla Hartz, center director for the main Hand In Hand site, was also present for the visit. This center is a non-profit center governed by a board of directors. Angie Kendall is the CEO for the board. This center operates out of several rooms located within the Edwards United Church of Christ. This is a contract arrangement between the center and Hand In Hand. The program has currently operated during summer breaks only.

The center utilizes the following program space: Youth room (room 6, quiet, sensory type activities), touchstones room (room 7, art activities), children's chapel room (room 3, play room), and Baxter Hall (fellowship area, used for all meals and snacks and indoor large motor activities). Program rooms were observed to be clean and organized and generally well supplied with accessible materials to support program needs. Books were displayed nicely for the children as well. All children have to travel to use nearby hallway restroom areas for all toilet and diapering activities and including for most hand washing activities, with the exception of the touchstones room which does include a hand washing sink within the room. Hallway restroom areas nearest to Baxter Hall are used for all hand washing prior to food service activities. All program space was observed.

The center is now using an additional room, room 8, "game room". This room is not added to the license capacity, however, it is approved for use so long as it always meets requirements for licensing prior to use. The room has been approved for use by the fire inspector. The room can have a maximum of four children at any given time.

The center does not participate in the CACFP. The center serves a morning snack, lunch, and afternoon snack. Snacks are provided by the center, and children bring their own lunches from home. The center is aware of the requirement for snacks to meet CACFP guidelines. The center utilizes designated space in the church kitchen. The kitchen area is large and nicely designed with commercial dish washing facilities and a separated hand washing sink.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center continues to be nicely organized and supplied. The building is clean and well maintained. Furnishings and materials are well maintained. The center reports an excellent relationship with the church. The center is highly staffed and staff were once again observed to be highly engaged with the children in activities in all program areas. One of the program rooms has been painted, and a "sensory path" has been added to the outdoor play area since the last licensing visit. Licensing documentation was organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed did not have evidence of a physical.

CHILD FILES:
109.9(3) Signed and dated Iowa immunization certificates are on file for each child enrolled.
2. _2_ certificates reviewed were not valid. Valid certificate required before child can attend the center (IDPH form signed and dated by medical personnel).

109.10(3) Medications
1. Emergency medication expired 9/2022.

V. SPECIAL NOTES/RECOMMENDATIONS:

All but one radon test received on 7/31/23. Report is processed. Please complete testing for that room and send with report response.

1. Parent name and date is needed at the electronic signature line for the children's enrollment paperwork to ensure the annual update requirements for pick up permission.
2. Hand washing procedure posting is needed at sink in the children's chapel room.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.