Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE ANNUAL EVALUATION

Business Name: Dawn Theilen

Provider Name: Dawn Theilen

Provider No.: 22066

Address: 410 1/2 3RD AVE N, Clear Lake, IA, 50428

E-Mail:

County: Cerro Gordo

Phone Number: 6415830702

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- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 7/1/2025

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Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

**1. Basic Overview**

I conducted a random compliance check with Registered Child Development Home Category B provider Dawn Theilen on 7/1/2025. Dawn recently dropped from a Category C-2 operation to a Category B. She has 3 active substitute/assistants. Dawn is considering adding a 4th. She is rarely gone, but does use them as assistants regularly. Dawn had 9 children in care when I arrived and accepted another child during our visit. She had one of her assistants present. Demand for child care is high in the community. Dawn uses the main floor only of a large 2 story home. She has been active providing child care through the State since 1/2008.

**2. Identify Observed Strengths Of The Program**

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Dawn is an experienced provider who manages a busy environment. She remains pretty full in her numbers of children, but makes good use of her assistants when necessary. Dawn was displaying good multi-tasking skills during my visit. She was providing information to me, feeding breakfast to the children, and accepted a drop-off. The children clearly knew the routine and responded well to the provider. Dawn has a large fenced in back yard entirely devoted to child care with an abundance of shade for the hot summer days. The children were outside with an assistant during the 2nd half of my visit enjoying a multitude of activities and play stations. Dawn told me she has been working to get her files more organized over the past few months. Though missing a couple of paperwork items, her files have shown improvement.

**3. Identify The Aspects That Fall Below The Standard**

All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.

Dawn has 2 dogs that are regularly seen, though she needs to have the vet complete the required State form. These need to be renewed every year. Dawn needs to obtain current copies to have on file by 9/12/2025. They will be reviewed during her next visit.

110.9 (3) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
110.9 (3) c : Certification of two hours of approved training relating to identification and reporting of child abuse within three months of employment.

Dawn needs to update her file for substitute/assistant Benjamin to include a current physician signed statement of health on the State form, and a copy of his current certification in the Mandatory Reporter training. These need to be in place by 9/12/2025 and will be reviewed during her next visit.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

N/A

**5. Special Notes/recommendations**

I encourage Dawn to work with Kathy Lloyd from Child Care Resource and Referral with any ongoing compliance or training needs.
Kathy can be reached at: (319) 231-9405

Dawn was caring for one infant under 12 months of age who was awake during our visit. We reviewed safe infant sleeping policies and rules.

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HHS Child Development
Home Compliance Worker: Earl Crow Date: 7/9/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at