Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Francis Xavier Early Education Center **Enrollment:** 140 **License ID No. (Reapplications)** 18210

Street: 203 2nd St SW **City:** Dyersville Iowa **Zip** 52040 **County:** Dubuque

Mailing Address: 203 2nd St SW, Dyersville, IA, 52040

Director's Name: Nancy Schlueter **Phone Number:** 563-875-7376

On-Site Supervisor(s): none **E-Mail:** nschlueter@xavier.pvt.k12.ia.us

Date(s) of Visit: 09-20-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-04-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-01-2020

Comments : Room 113, three year old preschool room change approved 7/12/23

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			44	52	96
Summer					0

QRS Rating: 1

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2023 to 09-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 09-21-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 9/20/23. Nancy Schlueter, the center director and lead preschool teacher was present on the day of visit. Nancy has been with the program since its start in 2005. Nancy has her AA in early childhood from NICC. She also has experience in other daycare centers and preschools. The program is located in St. Francis Xavier Elementary School, a private Catholic school. The program offers preschool for three year old children, a five year old junior kindergarten program, and offers extended care for preschool and school-age children before and after preschool/school for children who attend this school. It is noted that sometimes children do start at age two if they will turn three years old by September 15th. The center director states children must be toilet trained to attend. The center director accompanied the licensing consultant throughout this visit.

The licensed preschool program operates out of two classrooms (room 134 and room 113 [previously room 130]). Both rooms provide numerous learning/activity centers for the children to explore and engage in creative activities including writing, blocks, dramatic play, library, art, trains, games and puzzles, manipulatives, computers, discovery/science, workbench and sensory table. The centers are arranged in a manner that provides plenty of space for the children to play and move about. The rooms are generally organized with well-maintained and accessible materials. Before and after school care is provided in the auditorium/cafeteria space. All children are grouped together for before and after school care. The center has a cabinet in the auditorium with some materials and supplies for child care as well as a cart and two computers that are carted to the auditorium for additional supplies. The children are also able to use the school library and have music class once per week. The school gym provides for indoor large motor activity when the weather does not permit outside play. Both room 134 and 113 have two adjacent bathrooms with one toilet and one sink each, and also have a child level sink in the classroom. The auditorium/cafeteria has two adjacent single toilet/single sink restroom areas. All program space was observed.

The center serves breakfast, lunch, snack, and later afternoon snack. Breakfast and lunch are provided by the school and are prepared by the school cafeteria staff. The school kitchen is licensed by the Department of Public Health and that license is current. Preschool snack is provided by the parents with the center providing the milk for snack. Snack is served in the preschool rooms for those children during preschool time. All children typically eat breakfast and lunch co-mingled in the school cafeteria/auditorium at their own designated center tables. The later afternoon snack is provided by the center and would also be served co-mingled in the auditorium/cafeteria space. The center does not participate in the CACFP but understands these requirements must be met for the snacks served at the center. School Lunch Program requirements are acceptable for breakfast and lunch since those meals are provided by the school and the preschool and school age children eat these meals comingled.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is managed by a qualified and experienced director as noted above. The center has achieved level one for the IQ4K program through 7/31/25. The program rooms are bright and colorful with large windows and are spacious and very well maintained. The preschool rooms are decorated in child friendly themes for a pleasant appearance and provide a very good supply of materials and wall postings at the children's level. Cots are sanitized and bedding items are clean daily for

the three year old preschool children. The center participates in the local AEA program where materials are borrowed to supplement program activities. The school itself is clean and very well maintained. The school/center relationship is highly supportive. Staff and child files and other licensing information continue to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(3) Medications
1. Medication present without parent authorization completed.

109.15(1): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food of not less than two hours and no more than three hours apart unless child is asleep.
2. Some snacks served in the three year old preschool room are not credible per CACFP requirements.

V. SPECIAL NOTES/RECOMMENDATIONS:

The administrative change aspect of this report notes the move for the three year old preschool room to room 113 in the building. Room 113 can have a maximum capacity of 21 children at any given time.

1. Complete child file requirements will need to be maintained at the center for the four year old children (including child physical and immunization certificate) who attend the school prek program and also attend child care. This was noted previously.
2. Ensure any and all surfaces that are used for food service/food preparation activities are free of other items and are properly cleaned and sanitized immediately prior to the food service activity. Counter space within 18 inches of any hand washing sink shall not be used for this activity.
3. Ensure bleach solution is being mixed properly in the three year old preschool room. Spray bottles shall be clearly labeled for their contents and mix ratio and the words "change daily". A rinse step is required as well and should have a labeled spray bottle.
4. Ensure current activity/lesson plan is posted for the three year old preschool room.
5. Several emergency plan postings at doors/doorways were missing information, tornado plan missing and/or center name/address/phone number and phone numbers for police/fire/poison control missing.

This center will continue with a full license. Please correct the items cited as well as the items noted above in this section of the report. Please send a written response indicating how items were corrected within 30 days of the receipt of this report. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.