Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Glenwood Head Start Center **Enrollment:** 10 **License ID No. (Reapplications)** 6892

Street: 103 Central **City:** Glenwood Iowa **Zip** 51534 **County:** Mills

Mailing Address: PO Box 709, Harlan, IA, 51537

Director's Name: Lavennia Coover **Phone Number:** 712-527-4165

On-Site Supervisor(s): Heidi Lunn **E-Mail:** wmueller@westcca.org

Date(s) of Visit: 09-10-2019

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 07-09-2019

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-10-2019

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20		20
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 09-01-2019 to 09-01-2021
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 09-17-2019

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit to Glenwood Head Start Preschool on 9-10-19. The program is located on the campus of the Glenwood Resource Center at 103 Central, Glenwood, Iowa in a four story brick building. Head Start is located on the second floor and are in the same building as Kid's Place Child Care. Programming is offered during the hours of 8:30 am -12:30 pm on Mondays and Tuesday - Friday 8:30 am to 3:30 pm. Ten children are enrolled in the program. The lead teacher is Heidi Lunn. Heidi has her Associates Degree in Early Childhood Development and has several years of experience in the child care field.

Observation of room:
The room looked great and there is a fun variety of age and developmentally appropriate toys and equipment for the children. Eight children and two staff were present on the day of my licensing visit. The children were eating lunch. The center uses Creative Curriculum the current study the children were learning about was "Beginning Of The Year", and a new curriculum called Second Step that deals with social and emotional aspects. Heidi does a great job developing the lesson/activity plans. The staff had excellent interactions with the children, they were kind, nurturing and involved in programming.
A monthly newsletter is provided to the families letting them know the schedule, events and topics the children are learning about. The staff complete daily sheets for the children and provide a family folder where the parents can write notes to the teachers - this is an excellent communication tool.
The 2019 Glenwood Head Start school year began on 8-28-2019.

Nutrition:
The meals for the program are catered from Treat America. The center participates in the Federal Food Program (CACFP). Monthly menus are provided.

Health and safety:
The center uses steam heat and cooling. Fire/tornado drills are practiced and documented on a monthly basis. Medication management procedures are followed with a child is prescribed medication.
Radon testing will be done in September 2019.

Playground:
The center has a fenced playground area that is shared with Kids Place Child Care. Monthly playground safety checks are done.

Transportation:
The center doesn't provide daily transportation services. Several children use the South West Iowa Transit bus for transportation.

Administrative records:
The center has all of the required postings and emergency procedures.

Staff receive ongoing training from Head Start.
The children's files contain emergency contact information.
Staff files were read on a previous date and were in good order.
The program has a parent meeting once a month.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is an excellent resource for the community. Staff have wonderful interactions with the children.

New in 2018/2019
Heidi Lunn is the new teacher for the classroom in 2019.
The center did some painting and cleaning and rearranged the room.
New storage container for the playground and new sand for the sandbox.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 9-1-2019 to 9-1-2021.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.