Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: NICC Child Development Center-Peosta **Enrollment:** 89 **License ID No. (Reapplications)** 19210

Street: 8342 NICC DR **City:** Peosta Iowa **Zip** 52068 **County:** Dubuque

Mailing Address: 8342 NICC DR, Peosta, IA, 52068

Director's Name: Ann Ludwig Shelley Roling **Phone Number:** 563-556-0801

On-Site Supervisor(s): none **E-Mail:** ludwiga@nicc.edu, rolings@nicc.edu

Date(s) of Visit: 01-24-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-08-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited X NAEYC NSACA Other NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	21	18	49	15	103
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2024 to 04-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 01-30-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 1/24/24. The center's co-directors are Ann Ludwig and Shelley Roling. Shelley was present present along with other staff. Both directors are highly qualified and have been with this center for many years. This center is owned and operated by the Northeast Iowa Community College (NICC). It is governed by the college's board of directors. The center serves children age four weeks to eight years (school age second grade). The center operates out of its own one level building located on the college campus. The center does participate in the Iowa Voluntary Preschool Grant program.

The center includes the following program rooms: Infant I (zero to 12 months); Infant II (12 to 23 months); Toddlers (two to three years), Preschool I (three to four years); Preschool II (four to five years); and School Age Room. Program rooms generally included accessible materials to support programming needs. The preschool rooms were set up in an interest centers format. Program rooms included many developmentally appropriate postings and displays of the children's crafts/projects. The rooms are arranged around a central area referred to by the center as the Middle/Commons Area. This area is typically used in the mornings for children two and older for a short period of time and then throughout the day children travel from their program rooms, one group at a time, to use the area. The area provides a nice break out space for more large motor and dramatic play type of activities. All program rooms (with the exception of Infant I) included adjacent restroom areas and all program rooms include sinks (child and adult level) located within the program rooms. Diapering stations were observed in program rooms where diapering activities take place.

The center uses the college library and labs and technology building located on campus for field trips. School age children also use the campus computer labs from time to time. The director states all of these trips are treated as field trips and follow field trip requirements.

The center participates in the CACFP. Breakfast, lunch, and afternoon snack are all prepared on site in the center's kitchen area. Parents are charged an extra fee for meals. The kitchen area continues to be highly organized.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

This center continues to be managed by two experienced and highly qualified directors who work very well together. This center continues to be NAEYC accredited. The center has also achieved a four star QRS rating through 2/28/24. The center is bright with plenty of windows throughout, and some windows are also at the children's level so children can observe what is happening outside of their room. The center includes a nice supply of materials in all program rooms, and materials are well maintained. Program rooms included many postings at the children's level including photo postings of the children engaged in activities and children's projects and crafts. Staff were again observed to be highly engaged with the children throughout the center. The staff appear to work well together. The program works with the local AEA for support services for children who need them and also participates regularly in the AEA program of borrowing materials to enhance program activities. New carpet has been installed throughout the center. The center director states plans to purchase new tables and chairs for the rooms, plans for new countertop surfaces in some areas, plans for some new kitchen appliances, and there are plans for new siding on the exterior of the building. The center director states it has partnered with state grants and local

business grants to continue to provide bonuses for staff retention. Files and licensing documentation were again found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
1. _1_ staff file reviewed national record check was due 9/2022 and was not completed until 10/2023.

109.9(1)b All files contain: (1) A signed copy of the DHS Criminal History Record Check, Form B, that was submitted prior to employment. (2) A copy of Request for Child and Dependent Adult Abuse Information. (3) Copies of the results of Iowa records checks conducted. (4) Copies of national criminal history check results. (5) Any Department-issued documents sent to the center related to records check.
1. _1_ staff file reviewed did not have the Iowa record check completed as required. This was completed subsequent the visit.

109.10(3): Medications.
1. Medication present without original pharmacy label as required.
2. Medication present without parent authorization form completed.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free.
1. Sunscreen accessible under sink cabinet in school age room.
2. Various items that should not be accessible found in lower cabinets in the infant 2 room. Safety latches not latched.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Ensure first aid bag is clearly labeled in the toddlers room.
2. Ensure water bottles are sent home to be washed daily or that they go through the dishwashing process daily at the center.
3. Ensure at least two feet of space between cots during rest time.
4. Ensure current activity plans are always posted for each room and where they are highly visible to parents. School age room did not have a current activity plan posted.

The center will continue with a full license. Please address the violations and concerns noted in the report so that corrections are obvious. This report does not require a written response. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.