Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Little Shepherd Christian Preschool **Enrollment:** 52 **License ID No. (Reapplications)** 18225

Street: 210 E Platt St **City:** Maquoketa Iowa **Zip** 52060 **County:** Jackson

Mailing Address: 210 E Platt St, Maquoketa, IA, 52060

Director's Name: Kimberly Bowling **Phone Number:** 563-652-5858

On-Site Supervisor(s): none **E-Mail:** ls3@flmaq.org

Date(s) of Visit: 10-24-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 11-16-2020

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			39	10	49
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 10-27-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 10/24/23. The center director is Kimberly Bowling. Kimberly is qualified with experience and training. Kimberly was present on the day of the visit along with other staff. Kimberly is also the lead teacher for the three year old preschool program. This program is owned and operated by First Lutheran Church and is governed by the church council and a parent board. The program operates year round and offers preschool and child care before and after the preschool hours for preschool age children and school age care for after school and on non school days. The program does participate in the Iowa Voluntary Preschool Grant program.

The center uses identified space on the lower level of the church. The preschool/child care utilizes four different program rooms. The three year old preschool room is a small room that is used for three year old preschool, morning and afternoon sessions, three days per week and for three year old child care in the summer. The four year old room is currently used for the four year old prek program, nap, some children eat lunch here, and non school day child care. The daycare room is currently used for child care for children age three through school age. One of the rooms ("snack room") is used for some of the food service activities, and this room is not included in the center's license capacity. Program rooms were adequately stocked with age appropriate and accessible toys, manipulatives, tables/chairs, and arts/crafts supplies. The four year old room includes an adjacent restroom area with one toilet and one hand washing sink. There are additional hallway restrooms used by the preschool/child care. Children in the other rooms travel to those restroom areas for all restroom and hand washing activities. There is a diaper station located in one of the restroom areas that is used by the program. All program space was observed.

The program uses the chapel on the main floor of the church once per month for chapel time.

Age combination requirements were discussed with the center director. Three year old children can not be combined with school age children except for in the very limited circumstances of the first two hours and/or the last two hours of the center's operation and only if there are seven or fewer children present at the center and only if there is one staff present.

The center serves breakfast, morning snack, lunch, and afternoon snack. Breakfast and snacks are provided by the center. Children are required to bring their own lunch from home. The center provides milk for lunch. The preschool is aware that they have to monitor and supplement any snacks and/or lunches that do not meet CACFP requirements. The church kitchen is used only for the center's dish washing activities using the commercial dish washing machine.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Staff appear to work quite well together. The staff were observed to be highly engaged with the children in activities. The building itself appears to be well maintained. The daycare room has had new carpet installed. Materials for the children continue to be generally accessible, and postings are displayed nicely and at the children's level. The center participates in the local AEA program where books are borrowed to supplement program activities. The children's crafts and projects are on display throughout the center. The center provides a "lending library" of information for parents. The licensing binder and staff and child files were found to be highly organized. The center has continued to meet regularly with their CCRR

consultant since the last licensing visit as recommended. It appears this has had a positive impact on the organization and general functioning of the center.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:
109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse. At least one hour of training regarding universal precautions and infectious disease control. Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
1. _1_ staff file reviewed does not have evidence that first aid or cpr training certifications have been obtained (staff started 5/2023).

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
1. _1_ staff file reviewed physical is not documented on the required form.

109.9(1)e: All files contain documentation to indicate that ongoing staff training requirements are met, including current certifications in first aid/CPR and mandatory child abuse training.
1. _1_ staff file reviewed first aid/cpr is expired as of 12/2022. Staff took only the online portion of the training and is not certified.
2. _1_ staff file reviewed does not have evidence of the required annual training hours.

CHILD FILES:
109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
1. _2_ files reviewed did not have dentist information.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
1. Pea gravel fall surfacing does not meet depth requirements throughout the required fall zone areas.
2. Product the center uses to disinfect the diaper station first requires a soapy water wash. The center is not doing this. A spray bottle with soapy water labeled clearly for the diaper station only is needed at the diaper station.
3. Deodorant/disinfectant aerosol spray accessible to children on counter in the snack room.

109.15(1): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines. Staff shall provide supervision at table during snacks and meals. Children at center two hours or longer shall be offered food no less than two hours and no more than three hours apart unless child is asleep.
1. School age all day schedule shows lunch at 11am and snack at 3pm. This is more than the three hour maximum between the start times of meals and snacks.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. The center is reminded to ensure that staff are immediately near to the restroom area whenever a child is in the restroom area in the four year old room.
2. For children who the center is releasing to the school bus, ensure those files include the school bus as an authorized pick up person as required (updated annually).
3. Post before school schedule for school age children.
4. Post all day child care schedule for non school age children.
5. Ensure milk shows on the breakfast menu as it is a required component.
6. Rinse spray bottle in the four year old room is marked for the restroom area. Ensure spray bottles for restroom areas and

diaper stations are not used in any other locations.
7. One of the doors from the four year old room to the hallway is missing the emergency plan posting. It appears to be misplaced next to the door that goes to the three year old room.
8. Ensure posted menu shows what whole grain item is offered each day.

The center is reminded of the maximum individual licensed program room capacities as follows:
Three year old preschool room = 7 children
Four year old room = 26 children
Daycare room = 16 children

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.