Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Lifechangers Academy Woodbury **Enrollment:** 6 **License ID No. (Reapplications)** 52486

Street: 528 Woodbury AVE **City:** Council Bluffs Iowa **Zip** 51503 **County:** Pottawattamie

Mailing Address: 528 Woodbury AVE, Council Bluffs, IA, 51503

Director's Name: Marissa Douglas **Phone Number:** 712-318-3976

On-Site Supervisor(s): **E-Mail:** marissa@lifechangersacademy.org

Date(s) of Visit: 07-11-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 04-04-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-03-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	9	9	15	5	38
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2024 to 06-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 07-25-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was made to Lifechangers Academy Woodbury on 7-11-2024. The center is a one story building located near the parking area of the Woodbury Pines Apartments. Child care is offered to infant to school age children 6:30 am to 6 :00 pm Monday through Friday. Marissa Douglas is the director, she has several years of experience working in child care, and as a director. Lifechangers Academy has three locations in Omaha, Nebraska. The center opened on 6-25-2024.

Observation of rooms:
The center looks nice and is furnished with age appropriate toys and equipment. The toys are rotated on a frequent basis. Two program rooms were being used, there was one infant age child and the other children were over age two. Initially the children were combined, then Jenae had the older children and Marissa had the infant age child. I referred Marissa to review the ratio and age separation information that was previously given to her and I emailed the information to Marissa on 7-30-2024. The children were having fun playing. Marissa and Jenae had excellent interactions with the children, they were nurturing and attentive to the needs of the children.
Lesson plans/activities were needed. During a visit on 4-2-2024 Marissa stated the curriculums that would be used are Get Set For School and Handwriting Without Tears. Daily sheets were needed - Daily written records are maintained for each child under two years of age and include time periods slept, amount of/time food consumed, time/irregularities of elimination patterns, general disposition, and general summary of activities - Marissa said she was only doing this if a parent requested it.
All cots/mats need to be covered.
The center uses the child care app ChildPilot.

Nutrition:
The meals are prepared onsite. Please be aware if a staff person is in the kitchen preparing food they are not considered in ratio. The menu was on the dry erase board. Please place a thermometer in the freezer. Make sure you follow the CACFP food program guidelines even if you aren't on the federal food program.

Health and safety:
The fire/tornado drill was documented. Radon testing will need to be completed within the first year of licensing. You can contact the local health department to see if they have radon test kits, the kits are approximately $15.00. Radon testing is required in all program rooms - rooms where the children are. The radon test results must be under a 4.0 pCi/L. If your center has fuel burning appliances you will need to have an annual fuel burning inspection completed - I believe you reported that the building had all electric appliances.
Bleach/water was being used for sanitizing and disinfecting. Marissa reported the mixture was 1/2 cap bleach to 20 ounces of water. Please refer to your specific EPA approved bottle of bleach for mixing instruction. Sanitizing and disinfecting require different amounts of bleach. Sanitizing is for food surface areas i.e. table tops, high chairs and hard surface toys. Disinfecting is for the diaper changing stations. You will need to follow the three step bottle procedure for both sanitizing and disinfecting 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing and disinfecting. Bleach water needs to be mixed new everyday.

No children were on medication. Please have parents sign the sunscreen permission form.
Make sure you have all of the required emergency policies and procedures - 109.10(15)a The center shall have written emergency plans and diagrams for responding to fire, tornado, flood, and plans responding to intoxicated parents, and lost or abducted children. Shall have guidelines for responding or evacuating in case of blizzards, power failures, bomb threats, chemical spills, or other disasters that could create structural damage to the center or pose health hazards. If center is within 10 miles of nuclear power plant, center shall have evacuation plan.
Emergency plans shall include written procedures including plans for;
- Evacuation to safely leave the facility
- Relocation to a common, safe location after evacuation
- Shelter in place to take immediate shelter when the current location is unsafe to leave due to the emergency issue
- Lock down to protect children and providers from an external situation
- Communication and reunification with parents or other adults Responsible for the children which includes emergency telephone numbers
- Continuity of operations
- To address the individual children, including those with functional or access needs.

Playground:
There is a fenced playground area. I emailed Marissa the monthly playground safety inspection form. Please begin documenting the monthly playground safety inspections.

Transportation:
The center doesn't provide daily transportation services.

Administrative records:
Child files were read and were incomplete - emergency medical contact information is needed for the doctor and the dentist. At the time of my visit child files were online and Marissa could access them from her phone. You need hard copies of emergency contact information for the parents, pick up information and emergency medical contact information for the doctor and the dentist - the name of the doctor, dentist and the phone number is required. An annual physical is required for children under school age and for school age children you need the annual statement of health signed by the parent.
Children's files need a copy of the Iowa immunization form.
One staff file was read during my visit and Marissa's staff file was read on a previous date. Please make sure files meet training requirements, staff physical must be on required DHHS form.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Marissa is excited about opening Lifechangers Academy Woddbury in Council Bluffs, Iowa, she is learning the DHHS licensing rules of Iowa. Marissa and Jenae had excellent interactions with the children. Marissa is very positive and welcomes assistance from resources i.e. Child Care Resource and Referral and the child care nurse consultant.
Marissa is working hard to grow enrollment at the center.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.8(2): Ratio maintained in center as required by age.
109.11(2): A safe and properly equipped area is provided for infants that does not allow for intrusion by children over two years of age.
Children over age two who remain in the infant area are placed at the recommendation of a physician or AEA due to a significant developmental delay. Children are placed for a limited time with DHS approval if doing so does not pose a threat to the infants.

Two program rooms were being used, there was one infant age child and the other children were over age two. Initially the children were combined. I referred Marissa to review the ratio and age separation information that was previously given to her. I will email the information to her again.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center’s care.
Information lacking: Emergency medical contact information is required for all children, the name of the dentist, doctor and the phone numbers are required - a hard copy is required, as well as parent contact information and authorized pick up information.

109.9(3): Signed and dated Iowa immunization certificates are on file for each child enrolled.
Children's files need a copy of the Iowa immunization form.

109.9(4): Daily written records are maintained for each child under two years of age and include time periods slept, amount

of/time food consumed, time/irregularities of elimination patterns, general disposition, and general summary of activities.

109.10(1)a: Preschool (for children five years and younger not enrolled in school): Physical exam report submitted within 30 days of admission, was obtained no more than 12 months prior to admission, is signed by a licensed MD, DO, PA, Chiropractor or ARNP, and contains health history; present health status including allergies, medications, and acute/chronic conditions; and recommendations for continued care if necessary.
An annual physical is required for children under school age and for school age children you need the annual statement of health signed by the parent.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
Bleach/water was being used for sanitizing and disinfecting. Marissa reported the mixture was 1/2 cap bleach to 20 ounces of water. Please refer to your specific EPA approved bottle of bleach for mixing instruction. Sanitizing and disinfecting require different amounts of bleach. Sanitizing is for food surface areas i.e. table tops, high chairs and hard surface toys. Disinfecting is for the diaper changing stations. You will need to follow the three step bottle procedure for both sanitizing and disinfecting 1. Soap/water for cleaning, 2. Water for rinsing and 3. Your EPA and child care approved product for sanitizing and disinfecting. Bleach water needs to be mixed new everyday. You can discuss other products for sanitizing and disinfecting with your child care nurse consultant.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Lesson plans/activities were needed.

109.12(4): Sufficient toilet articles are provided for handwashing.Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM.Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children.Room's arrangement does not obstruct the direct observation of children.Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap.Procedures are developed and implemented to maintain equipment and materials in a sanitary manner.Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs.Sanitary procedures are followed for use and storage of personal hygiene articles.
Additional concerns: Cots/mats need to be covered.

Please send me an email by August 20, 2024 and let me know how the items listed above have been corrected.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 6-1-2024 to 6-1-2026.

A referral to Child Care Resource and Referral has been made for consultation and training on a variety of topics i.e. lesson plans/activities, child and staff files, emergency procedures, etc.
A referral will be made to the child care nurse consultant for consultation and training on sanitizing and disinfecting.

Please send me an email by August 20, 2024 and let me know how the noncompliance items listed above have been corrected.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.