Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Quad City Montessori School **Enrollment:** 76 **License ID No. (Reapplications)** 20635

Street: 2400 E 46th ST **City:** Davenport Iowa **Zip** 52807 **County:** Scott

Mailing Address: 2400 E 46th ST, Davenport, IA, 52807

Director's Name: Donna Burroughs **Phone Number:** 563-355-1289

On-Site Supervisor(s): **E-Mail:** donna.burroughs@qcms.org

Date(s) of Visit: 09-04-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 02-02-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General		49	70	10	129
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2023 to 10-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 09-26-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 9/4/24. The center director is now Donna Burroughs. Donna was present as were other staff. This is a Montessori center which also is a Montessori School serving school-aged children. The program operates during the school year and for six weeks during the summer. The center/school is parent owned and operated with a voluntary board of directors that is elected for two year terms. The school-age portion of the school is not licensed and is considered exempt based on their registration as a home school provider and answers to the child's respective home school district for curriculum and programming questions. The before and after school child care is available for all children at the school.

The center includes six licensed program rooms (including the lower level "gym") that can be used for licensed child care functions. Three of the licensed rooms typically provide care for children aged three to six years. Two of the rooms provide care to two to three year old children. One of the two to three year old rooms provides the before and after school care for the toddler group. One of the preschool rooms is now also used for the before and after care for the preschool age children and for school age children when the lower level "gym" is not available. The other two preschool rooms are used for the preschool day only. All program rooms were found to be spacious, well supplied, and generally clean and organized. Staff were engaged with the children in activities. The program rooms each have direct access to their own adjacent restroom area. The central "atrium" area also has a men's and a women's restroom adjacent. Another central area that is part of the new wing of the center includes men's and women's restroom areas with multiple toilets/sinks. Each program room also includes two sinks located within the program area, one at child level that is used for hand washing. Staff state they use the standing change procedure, including for the toddler rooms, when they have to change a diaper. All program space was observed.

The large "multi-purpose room/gym" is located on the lower level of the building. This room is approved space for the center, so long as it meets licensing requirements prior to use, though it is not included in the license capacity since it is used by multiple groups of children including the school children and since it is not always available for use by the center during the center's hours of operation. The center director states this room is used for before and after school care. This room has a maximum capacity of 47 children. There are restroom areas located on the lower level as well.

The center serves snack, lunch, and snack. The center does not participate in the CACFP. The children are required to bring their lunch from home. The center provides milk for lunch, and the director states the center also supplements lunches when necessary to ensure CACFP requirements are met. The parents are asked to provide some of the snack items for the center. The center includes two kitchen areas, one in the existing wing and a smaller one in the new wing of the center.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The building and equipment continue to be well maintained. The program rooms are large with plenty of space for various activities for the children. The rooms are bright with windows and are well supplied and are organized. The center has an excellent supply of books available for the children and teachers. The staff appear to work well together and were observed to be highly involved with the children in all program rooms. The director continues to report strong enrollment for the

center. The center completes daily sheets for the two year old children. The documentation required for licensing along with staff and child files continue to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

CHILD FILES:
109.9(2): All files are updated at least annually and when a change occurs.
1. Several child files reviewed did not have evidence of the required annual update items.

109.10(3): Medications.
1. Medication present without completed current parent authorization.

V. SPECIAL NOTES/RECOMMENDATIONS:

Allowable age combinations were discussed. The center is reminded that three year old children may not be combined with children age six and older, and two year old children may not be combined with children age four and older unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure compliance.

The center is reminded of the following usable rooms and license capacities for each:

Toddler room (Diane) = 24 children
Toddler room (Tracy) = 25 children
Preschool room = 24 children
Preschool room = 24 children
Preschool room (Willman) = 32 children

The lower level multi purpose room is not included in the center's capacity but is approved space so long as it meets licensing requirements. It can have a maximum of 47 children at any one time.

1. Improve restroom and hand washing supervision. This was discussed with the center director.
2. Wooden table surfaces shall not be used for food service activities since they are not considered non porous and can not be properly cleaned and sanitized.
3. Ensure each child has a valid immunization certificate (IDPH form signed and dated by medical personnel) on file at the center before the child is allowed to attend.
4. Ensure posted schedules for each room include the entire day of the room's operation.

This center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.