Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Altoona Campus Kids Klub-Clay **Enrollment:** 105 **License ID No. (Reapplications)** 28298

Street: 3200 1St AVE S **City:** Altoona Iowa **Zip** 50009 **County:** Polk

Mailing Address: 1500 8th ST SW, Altoona, IA, 50009

Director's Name: Ashley Hejlik **Phone Number:** 515-402-9181

On-Site Supervisor(s): Jordan Avery **E-Mail:** Ahejlik@altoonacampus.com

Date(s) of Visit: 06-17-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-11-2025

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-08-2024

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				200	200
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2025 to 05-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 06-20-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Altoona Kids Klub - Clay has been in operation since August 2007. The center is located in Clay Elementary. The center uses the gym, cafeteria, band room and the playground for programming. They also have access to other classrooms when needed. Ashley Hejlik is the director of all the Altoona Kids Klub centers. Ashley has been the director since 2017. She has been employed with Kids Klub since 2008. Jordan Avery is the is the on-site supervisor of this site. Jordan Avery has several years of experience working in child care.

An unannounced visit was completed on today's date. All areas subject to HHS rules licensing rules were reviewed. Mandatory postings are in place at the center's entrance. The lesson plan, Exploring Water, was posted. The schedules are available. The cafeteria has interest centers set up throughout the cafeteria. Games, various toys and learning supplies are available for the children. Children are able to keep their belongings in individual baskets.

An unannounced visit was completed on today's date. Lead supervisors from other Kids Klubs centers assisted with today's visit. There were sixteen staff working today. There were ninety five children present during today's visit. The center uses two additional classrooms during the summer. Children were observed in classrooms and in the gym today. Children were doing large group games, playing in interest centers and playing large motor games in the gym. Staff were actively engaged with the children throughout the visit.

During summer programming, the center serves breakfast, lunch, morning and afternoon snack. The center hires cooks to prepares meals. During the school year, the center serves snack after school. The children are able to eat breakfast from the school cafeteria prior to school. Menus reflect CACFP requirements are being followed.

The center uses the school's playground. Monthly checks are completed by center staff. The school maintains the playground.

The center uses school buses for off site field trips.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ashley Hejlik has been employed with Kids Klub for many years. The center has spacious programming space. Administrative records are well maintained. Children are offered large motor play daily through the use of the gym and playground. The center has good lesson plans for the summer, including many off site field trips.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

There were no licensing violation cited today.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.