Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE ANNUAL EVALUATION

Business Name: Kim Wink

Provider Name: Kim Wink

Provider No.: 24674

Address: 221 Cherry Hill RD SW, Cedar Rapids, IA, 52404

E-Mail:

County: Linn

Phone Number: 3195732200

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- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 4/29/2026

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Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

**1. Basic Overview**

Kim shared that she began providing childcare in 1988. She does currently participate in the IQ4K quality rating system and is rated at Level 1. She is also Child Net certified. Kim does participate in the Food Program. Kim shared that she is willing to care for children from the ages of infant through school age, but is starting to decrease on the number of kids she cares for. Kim provides care in the lower level of her home. She has that set up specifically for childcare. Kim does have a fully fenced in yard. Kim does have 2 dogs and 2 cats. The animals do interact with the childcare children. Kim does not have an approved assistant or substitute.

**2. Identify Observed Strengths Of The Program**

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Kim had two childcare children when this worker arrived. A third child arrived while I was present. Kim was observed to have positive interactions with the children.

Kim did have her documentation organized nicely into a binder for easy review of her compliance. Kim's policies/handbook was detailed and nicely written. It included much more than the minimum required policies.

Kim has a variety of toys and activities for the children. She talked of offering free play, as well as blocks and books, and has space to move around for large motor skills as well.

**3. Identify The Aspects That Fall Below The Standard**

110.8(1)h. Each smoke detector is tested monthly, and a record is kept for inspection purposes.
Kim did not have documentation of monthly testing of smoke detectors.
*Kim needs to test her smoke detectors monthly and document that accordingly

110.8(1)n. All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
Kim could not locate a current pet exam for one of the dogs.
*Kim needs to obtain a current pet exam for Lacey (and on the approved HHS form.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes.
Kim did have a file for each child, but they had not been updated/reviewed annually.
*Kim needs to ensure that parents review the files annually and sign and date accordingly.

Each file contains:
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9$)e. for infants and preschoolers: a statement of health signed by a physician submitted annually.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
Kim was missing the authorization to seek emergency medical care for 2 kids
Kim was missing an updated/annual physical for 2 kids
Kim was missing the written permission to attend activities for 2 children.
*Kim needs to work with the parents to obtain all required documentation for each child's file.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 5/20/26) and will be reviewed at the next annual compliance check.

If you have questions, you may contact me at 319-429-0749 or via email at christy.weber@hhs.iowa.gov

Thank you for your service in providing childcare in your community.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

NA

**5. Special Notes/recommendations**

Notes:
Kim shared that she does not transport the childcare children.
Kim shared that she does not ever use a swimming pool.
We did discuss safe sleep policies.
We did discuss the number of children she is allowed to care for at one time as a Category B provider.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Kim was in compliance with her EPP.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

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As of 7/1/25 providers are supposed to have something written in regard to notifying parents that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. Kim did have already have something documented to this effect.

HHS Child Development
Home Compliance Worker: Christine Weber Date: 4/30/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Ravyn Phelps with Child Care Resource and Referral if you have any ongoing compliance or training needs. Ravyn Phelps can be reached at 563-594-9683