Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Hand In Hand-Linn Grove Elem **Enrollment:** 85 **License ID No. (Reapplications)** 25031

Street: 2301 50th St **City:** Marion Iowa **Zip** 52302 **County:** Linn

Mailing Address: 3524 35th AVE, Marion, IA, 52302

Director's Name: Kathy Kolthoff **Phone Number:** 319-373-3363

On-Site Supervisor(s): Joshua Bricker **E-Mail:** hih@handinhandinc.com

Date(s) of Visit: 01-13-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 05-24-2024

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			29	85	114
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 05-01-2025 to 05-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Amy Lyons **Date:** 08-12-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

Not applicable.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Hand in Hand operates multiple programs throughout the community and has been in operation since 2001 or for 24 years. Specifically, Hand in Hand - Linn Grove is located inside Linn Grove Elementary School which is part of the Linn Mar Community School District. Hand in Hand – Linn Grove has been in operation since September, 2007. Hand in Hand - Linn Grove is a profit program which operates year-round Monday through Friday 6:30am to 6:00pm. The program serves school-age children. Current enrollment is 85.

Hand in Hand multi-site owner/director is Kathy Kolthoff. Ms. Kolthoff holds a degree in Early Childhood Education and Business Management. Ms. Kolthoff has achieved the National Administrators Credential (NAC) and is a member of National Association for the Education of Young Children (NAEYC). Hand in Hand multi-site management personnel includes Ms. Sara Swestka who has been with Hand in Hand for over 20 years. Ms. Swestka holds her Bachelor of Art Degree in Elementary Education and Early Childhood Edu

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Hand in Hand offers a variety of early learning/childcare programming options to help meet the needs of children and families in the community.

The year 2025 marks Hand in Hand's 24th year of providing childcare and early learning services to children and their families throughout the community. Congratulations on celebrating 24 years! Specifically, Hand in Hand - Linn Grove Elementary will be in their 8th year of operation during 2025.

The goals and purpose of Hand in Hand is to "…guide all children with experience that will help them to grow in independence by meeting and solving problems and feeling secure with other children and adults...to provide a safe, healthy, and loving environment for children and to meet the physical, mental, emotional and social needs of the children..."

Hand in Hand has the following website for families and the community to learn more about their programs: http://handinhandinc.com/.

Hand in Hand has a history of participating in quality initiatives including local quality i

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

None noted.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. Thank you for the visit.

This is an administrative change report. Licensing received and reviewed updated floor plan and fire inspection documentation. Total program capacity now includes 29 preschool-age children and 85 school-age children for a total capacity of 114 children.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.