Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Dallas Center-Grimes BASP

Provider No.: 28351

Address: 500 S James St, Grimes, IA, 50111

County: Polk

Director's Name: Jacob Moen

On-Site Supervisor: Rhonda Neal

Phone Number: 5159863068

E-Mail: jacobmoen270@gmail.com

HHS Visit Date: 10/07/2025

Licensing Period: 11/01/2025 to 11/01/2027

Fire Inspection:

Date Inspected: 08/18/2025

Comments: Johnston/Grimes Fire Marshal. For licensing regulations, these inspections are due at least every three years.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				90	90
Summer					0

1. Basic Overview

A licensing inspection was conducted on 10/7/25. The director was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Dallas Center Grimes Before and After School Program is located at the Dallas Center- Grimes Elementary School (South Prairie) in Grimes, IA. The program is designed for children from Kindergarten through 5th grade during the school year and summer months who attend this school, North Ridge, or Dallas Center. The program is parent-owned and is overseen by a Board. During the school year, children typically attend from 6:30am - 8:00am and/or 3:15pm - 6:00pm. During the summer and no school days, hours of operation are from 6:30am- 6:00pm. The center's curriculum is based off of the Creative Learning Curriculum. The program operates primarily in the cafeteria (which can be divided into two sections). The program also has access to the gym and outdoor playground. In the summer months, the program also uses the music room and art room at times.

The director of the program as of 6/2023 is Jacob Moen. Jacob has a BA degree in Education as well as past experience working in child care, including this program.
Rhonda Neal is the on-site supervisor. Rhonda has worked at the program for several years and meets the qualifications as on-site supervisor. There are also several staff members who have worked at this program for a number of years and some staff who attended the program when they were children, including the director.

During the visit, most of the children were outside on the playground doing different large motor activities and playing on climbing structures. Some children were arriving from other schools. These children put their backpacks and other belongings along one of the cafeteria walls, washed their hands, and then ate the day's snack before going outside to play. Staff were observed providing minor first-aid to a child who scrapped her palm earlier in the day while at school. Toys and other equipment are being sanitized daily.

2. Identify Observed Strengths of the program

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Staff use Walkie-Talkies to communicate with each other within the different areas utilized by the center. This really seems to be a beneficial tool for staff to utilize and especially as parents arrive to pick up their children as was observed during the visit.

Enrollment remains steady over the past year indicating a need in the community.

Several staff have been with the center for many years. In addition, some staff attended the center when they were children, including the director. There is a good mix of tenured and newer staff.

The director believes staff work well together. Moral continues to be high.

Monthly staff meetings are held. Documentation of these meetings are also recorded. There is usually at least one big all staff meeting for staff to get caught up on professional development training.

The director feels the center has a very good working relationship with the children and families they serve. Communication is stressed. The center uses the web/phone based app, Simple Texting for added communication with parents. The director also sends out periodic parent surveys to get parent feedback on the program and things parents may want to see, etc.

The center provides a nice variety of credible snacks for the children to choose from.

There is a secure entrance into the program. There is an external security system also in place.

Staff and child files were nicely organized.

The director is organized. The director is also working on his Master's degree in business management.

3. Identify the aspects that fall below the standard

109.10(1): Medications: The center shall have written procedures for dispensing, storage, and authorization, and recording of all prescription and non-prescription medications. Staff must be over 18 to administer medication. All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child’s name. For every day an authorization for medication is in effect and child is in attendance, there shall be a notation of administration including the name of medicine, date, time, dosage, given or applied, and the initials of the person administering the medication or the reason the medication was not given. For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription. Staff shall not provide medications to a child if pre-service/orientation training for medication management has not been completed.
One asthma medication form should also be signed/dated by the child's physician.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

One asthma medication form should also be signed/dated by the child's physician. An Asthma Action Plan was emailed to the director after the inspection concluded to compare it to the form he created. The center's Child Care Nurse Consultant (CCNC) was also included in this email in the event further assistance is needed.

5. Special Notes/Recommendations

The center is exempt from environmental testing as they are located in a school building and only serve school-age children.

As previously noted at past visits, for transportation/field trips, the center contracts with the school district for a driver and a bus.

For nutrition, the center provides the AM snack and the PM snack. For no school days and summer programming, children

are required to bring in their own lunches and the center will refrigerate/store as needed. Copies of the weekly food menu should be filed for at least a year.

I-Power was again discussed at the visit. Staff appear to be uploading their professional development training and should continue to keep hard copies of training in files. Mandatory Reporter training and First-Aid/CPR will have to be manually uploaded to I - Power profiles.

It is recommended outdoor playground mats be positioned at the bottom of slides to help preserve the wood chip surfacing. These mats were noted to be in place under swings.

Evacuation procedures should also be posted at the second gym entrance.

A new, full, two- year license is recommended. The center application and payment was sent in on 9/19/25.

Date: 10/08/2025

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.