



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

01/22/2018

Laura Watts
312 S Parkview DR
Eldridge, IA 52748

Dear Child Care Provider:

This letter is in regards to the follow up at your child care home conducted on 01/19/2018. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 120, describes specific requirements that must be met by a child care home that has a child care assistance provider agreement. The following areas were out of compliance at the time of the visit:

441 IAC 120.7 **Provider Requirements**

441 IAC 120.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

441 IAC 120.8(1) **Facility Requirements**

441 IAC 120.8(1)"g" The home shall have at least one 2A 10BC rated fire extinguisher located in a visible and readily accessible place on each child-occupied floor.

441 IAC 120.8(1)"h" The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer's recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

441 IAC 120.8(1)"n" Providers shall inform parents of the presence of any pet in the home.

1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).
2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.
3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.
4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.
5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 120.8(4) **Emergency Plans**

441 IAC 120.8(4)

Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

441 IAC 120.9

Children's Files

441 IAC 120.9(2)

The file shall contain:

- a. Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
- b. Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child's regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
- c. A signed medical consent from the parent authorizing emergency treatment.
- d. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician
- e. For children under the age of six, a statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.
- f. Documentation signed by the parent which names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child.
- g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.
- h. For any child with allergies, a written emergency plan in the case of an allergic reaction. A copy of this information shall accompany the child if the child leaves the premises
- i. Written permission from the parent for the child to attend activities away from the child development home.
- j. If the child meets the definition of homelessness as defined by section 725(2) of the McKinney Vento Homeless Education Assistance Act, the family shall receive a 60-day grace period to obtain medical documentation.

Findings:

Lisa Hilsenbeck, Child Care Compliance Auditor, completed a follow up visit on 1/19/18 checking the following regulations:

441 IAC 120.8(1)"g" Laura needs a 2A 10BC rated fire extinguisher.

441 IAC 120.8(1)"h" Laura needs to install a smoke detector in every room used for child care and at the top of every stairway.

Laura needs to test smoke detectors monthly and document. Viewed monthly documentation of smoke detector testing.

441 IAC 120.8(1)"n" Laura needs an annual pet examination record documented on required form 470-5153 (Veterinary Health Certificate).

441 IAC 120.8(1)"o" Laura needs a form to document any injuries/incidents that occur during child care. Viewed injury report form.

441 IAC 120.8(1)"p" Laura needs a form to document any serious injuries that occur during child care. Serious injuries must be reported to DHS within 24 hours. Viewed injury report form.

441 IAC 120.8(2) "a" Laura needs to fill in holes in the outdoor play area. Laura needs to install safety netting around the trampoline. Laura reports she is now utilizing alternate outdoor play area.

441 IAC 120.8(3)"a" Laura needs to install locks on the cabinet under the bathroom and kitchen sinks or move unsafe items. Viewed cabinets under the kitchen and bathroom sinks. Child locks have been installed in the kitchen and unsafe items have been moved in the bathroom.

441 IAC 120.8(4) Laura needs to complete and post emergency plans at primary and secondary exits. The emergency plans must clearly map evacuation routes.

441 IAC 120.8(4) "a" Laura needs to practice fire and tornado drills monthly and document. Viewed monthly documentation of fire and tornado practice.

441 IAC 120.8(4) "b" Laura needs a written emergency preparedness plan. An Emergency Preparedness Plan was written during the follow up visit.

441 IAC 120.9 Children's Files

Laura needs an intake/enrollment form for JW, EH, RW. Viewed an intake/enrollment form for JW, EH, RW.

Laura needs an emergency medical treatment authorization form for JW, EH, RW. Viewed an emergency medical treatment authorization form for JW, EH, RW.

Laura needs a physical for JW, EH, RW. Viewed a physical for JW, EH.

Laura needs a parent statement for any school age child in care. Viewed a parent statement for any school age child in care.

Laura needs an immunization record for JW, EH, RW. Viewed an immunization record for JW, EH, RW.

Laura needs an allergy action plan for any child with allergies. Currently no children in care with allergies.

Laura needs a pick up person listed for JW, EH, RW. Viewed a pick up person listed for JW, EH, RW.

Laura needs a travel/activity form for JW, EH, RW. Viewed a travel/activity form for JW, EH, RW.

441 IAC 120.10(1) Laura needs to complete the Essential Child Care Pre-Service training. Viewed completion certificates for Essential Child Care Pre-Service training.

441 IAC 120.10(2) Laura needs to complete Mandatory Reporter training. Viewed completion certificate for Mandatory Reporter .

Items of non-compliance after follow up visit:

441 IAC 120.8(1)"g" Laura needs a 2A 10BC rated fire extinguisher.

441 IAC 120.8(1)"h" Laura needs to install a smoke detector in every room used for child care and at the top of every stairway.

441 IAC 120.8(1)"n" Laura needs an annual pet examination record documented on required form 470-5153 (Veterinary Health Certificate).

441 IAC 120.8(4) Laura needs to complete and post emergency plans at primary and secondary exits. The emergency plans must clearly map evacuation routes.

441 IAC 120.9 Children's Files

Laura needs a physical for RW.

Suggestions for Improvement:

Recommendation:

A second follow up visit has been scheduled for 2/2/18.

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation of your Child Care Assistance Provider Agreement. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 563-557-8251 or gcurrie@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Glenda Currier
Social Worker II

Machelle Pezley
Social Work Supervisor

01/22/2018

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-324-3236