



# Iowa Department of Human Services

Kim Reynolds  
Governor

Adam Gregg  
Lt. Governor

Kelly K. Garcia  
Director

07/21/2017

Heaven's Little Angels Daycare  
1206 Glenwood LN  
Muscatine, IA 52761

Dear Child Care Provider:

This letter is in regards to the compliance visit at your Registered Child Development Home B conducted on 07/20/2017. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

**441 IAC 110.7**

**Provider Requirements**

441 IAC 110.8 Standards. Conditions in the home are safe, sanitary, and free of hazards.

**441 IAC 110.8(1)**

**Facility Requirements**

441 IAC 110.8(1)“d” Approved safety gates at stairways and doors shall be provided and used as needed.

441 IAC 110.8(1)“h” The home shall have at least one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway. Each smoke detector shall be installed according to manufacturer’s recommendations. The provider shall test each smoke detector monthly and keep a record of testing for inspection purposes

441 IAC 110.8(1)“n” Providers shall inform parents of the presence of any pet in the home.

1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).
2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.
3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.
4. All animal waste shall be immediately removed from the children’s areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.
5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.8(1)“p” The provider shall have written policies regarding the care of mildly ill children and exclusion of children due to illness and shall inform parents of these policies.

441 IAC 110.8(1)“q” The provider shall have written policy and procedures for responding to health-related emergencies

**441 IAC 110.8(4)**      **Emergency Plans**

441 IAC 110.8(4)      Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas.

441 IAC 110.8(4) "a"      Fire and tornado drills shall be practiced monthly and the provider shall keep documentation evidencing compliance with monthly practice on file for the current year and the previous year.

**441 IAC 110.8(5)**      **Safe Sleep**

441 IAC 110.8(5) "a"      The provider shall follow safe sleep practices as recommended by the American Academy of Pediatrics for infants under the age of one.

- a. Infants shall always be placed on their back for sleep.
- b. Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards.
- c. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child shall be allowed to sleep in an infant seat, car seat, swing, bouncy seat, or items not designed for sleeping.
- d. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant.
- e. No co-sleeping shall be allowed.
- f. Sleeping infants shall be actively observed by sight and sound.
- g. If an alternate sleeping position is needed, a signed physician authorization with statement of medical reason is required.

441 IAC 110.9      Files

**441 IAC 110.9(1)**      **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1) "a"      A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

441 IAC 110.9(1) "b" (1)      I-PoWeR records or certificates verifying required training completion:

Prior to registration:

- minimum health and safety training, approved by the Department, in required content areas
- Iowa's Mandatory Child Abuse Reporter Training

Prior to registration: First Aid and Cardiopulmonary resuscitation. Provider shall maintain a valid certificate indicating date of training and expiration date.

During each two year registration period, the provider shall receive a minimum of 24 hours of training from approved content areas. A provider shall not use a specific training or class to meet minimum continuing education requirements more than one time every five years

A provider who submits documentation from a child care resource and referral agency that the provider has completed the Iowa Program for Infant/Toddler Care (IA PITC), ChildNet, or Beyond Business Basics training series may use those hours to fulfill a maximum of two years' training requirements, not including first-aid and mandatory reporter training

441 IAC 110.9(4)      Children's Files. An individual file for each child shall be maintained and updated annually or when the provider becomes aware of changes. The file shall contain:

- a. Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
- b. Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child's regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency.

- c. A signed medical consent from the parent authorizing emergency treatment.
- d. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician
  - 1. The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.
  - 2. The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.
  - 3. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.
  - 4. The examination report or statement of health status shall be on file before the child's first day of care
- e. For children under the age of 6, a statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement.
- f. For each school-age child, on the first day of attendance, documentation of a physical examination that was completed at the time of school enrollment or since.
- g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable.
- h. For any child with allergies, a written emergency plan in the case of an allergic reaction. A copy of this information shall accompany the child if the child leaves the premises.
- i. Documentation that is signed by the parent and names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child.
- j. Written permission from the parent for the child to attend activities away from the child development home.
- k. Injury report forms documenting injuries requiring first aid or medical care
- l. If the child meets the definition of homelessness as defined by section 725(2) of the McKinney-Vento Homeless Education Assistance Act, the family shall receive a 60-day grace period to obtain medical documentation.

Findings:

Lisa Hilsenbeck, Child Care Compliance Auditor, completed a follow up visit on 7/20/17 checking the following regulations:

441 IAC 110.8 Elizabeth will need to allow compliance worker to view inside of shed in backyard during follow up visit. The shed was

inaccessible during today's visit. This worker viewed shed in the backyard. Unsafe items are locked in the shed.

441 IAC 110.8(1)"a" Elizabeth needs to add a "Backup Contact" section to her emergency contact list for her daycare parents and update

her list to reflect currently enrolled children. This worker viewed emergency contact list. "Backup Contact" has been added.

441 IAC 110.8(1)"d" Elizabeth will need to place a child gate at the bottom of her basement stairs.

441 IAC 110.8(1)"h" Elizabeth will need to place a smoke detector at the top of her basement stairs and one in her basement play area.

Elizabeth will need to test her smoke detectors monthly and document when this is completed.

441 IAC 110.8(1)"i" Elizabeth will need to place Iowa Smoke Free Air Act compliance signs at 2 entrances/exits of her home. This worker viewed signs posted at 2 entrances/exits to the home.

441 IAC 110.8(1)"n" Elizabeth will show documentation of current physical for one dog on the Veterinary Health Certificate form.

441 IAC 110.8(1)"p" & 441 IAC 110.8(1)"q" Elizabeth needs to show documentation of her policies regarding the care of mildly ill children and exclusion of children due to illness and shall inform parents of these policies and her procedures for responding to health-related emergencies.

441 IAC 110.8(1)"r" Elizabeth needs to hang up her registration certificate in a conspicuous place. This worker viewed registration certificate posted by front door.

441 IAC 110.8(1)"b" & 441 IAC 110.8(3)"a" Elizabeth needs to cover her electrical panel access in her downstairs

bedroom and move items underneath of downstairs bathroom sink to a child inaccessible area. This worker viewed the downstairs bathroom. Electrical panel has been covered. Unsafe items under the sink have been moved.

441 IAC 110.8(3)"b" Elizabeth shall add disposable tweezers and a bottle of water to her home first aid kit. This worker viewed first aid kit. Disposable tweezers and a bottle of water have been added.

441 IAC 110.8(4) Elizabeth needs to post Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by

the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas. Elizabeth needs these at her front and back door to her house.

441 IAC 110.8(4) "a" Elizabeth needs to practice monthly fire and tornado drills with her daycare children and document when this has occurred.

441 IAC 110.8(4) "b" Elizabeth needs to complete her Emergency Preparedness planning document. Emergency Preparedness Plan was written during the follow up visit.

441 IAC 110.8(5) Elizabeth needs to place tight-fitted crib sheets in 2 Pack-N-Plays. This worker also observed an infant sleeping with a blanket in a Pack-N-Play.

441 IAC 110.9(1)"a" Elizabeth needs to show documentation of current physicals for Randy and herself on the Childcare Provider Physical Exam Report form.

441 IAC 110.9(1)"b" (1) Elizabeth needs to show documentation of current course completion for Mandatory Reporter Training. This course

can be completed online through the DHS training registry website.

Elizabeth needs to show documentation of current course completion for First Aid/CPR.

441 IAC 110.9(1)"b"(2) Elizabeth needs to show documentation of her Background Check Approval Letter. This worker viewed a copy of the Background Check Approval Letter.

441 IAC 110.9(4) Children's Files.

a. Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.

Update ER & RR. Elizabeth reports ER & RR no longer attend.

b. Emergency information including, at a minimum, where the parent can be reached, the name, street address, city and telephone number of the child's regular source of health care, and the name, telephone number, and relationship to the child of another adult available in case of emergency.

Update ER & RR. Elizabeth reports ER & RR no longer attend.

c. A signed medical consent from the parent authorizing emergency treatment.

Update ER & RR. Elizabeth reports ER & RR no longer attend.

d. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician

1. The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.

2. The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.

3. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.

4. The examination report or statement of health status shall be on file before the child's first day of care

Need for KC, ER & KB. Elizabeth reports ER & KC no longer attend.

e. A statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement. Update LM

g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable. Need for ER, KB & KC. Need update for LM & TC. Elizabeth reports ER, TC & KC no longer attend.

h. A list signed by the parent which names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child. Update ER & RR. Elizabeth reports ER & RR no longer attend.

i. Written permission from the parent for the child to attend activities away from the child development home. The permission shall include:

1. Times of departure and arrival.

2. Destination.

3. Persons who will be responsible for the child

Need for DH, TC, KC, LM, AM, ER, RR & KB. Elizabeth reports ER, DH, TC, KC & RR no longer attend.

Items of non-compliance after follow up visit:

441 IAC 110.8(1)"d" Elizabeth will need to place a child gate at the bottom of her basement stairs.

441 IAC 110.8(1)"h" Elizabeth will need to place a smoke detector at the top of her basement stairs and one in her basement play area.

Elizabeth will need to test her smoke detectors monthly and document when this is completed.

441 IAC 110.8(1)"n" Elizabeth will show documentation of current physical for one dog on the Veterinary Health Certificate form.

441 IAC 110.8(1)"p" & 441 IAC 110.8(1)"q" Elizabeth needs to show documentation of her policies regarding the care of mildly ill children and exclusion of children due to illness and shall inform parents of these policies and her procedures for responding to health-related emergencies.

441 IAC 110.8(4) Elizabeth needs to post Emergency Plans: plans in case of man-made or natural disaster shall be written and posted by the primary and secondary exits. The plans shall clearly map building evacuation routes and tornado and flood shelter areas. Elizabeth needs these at her front and back door to her house.

441 IAC 110.8(4) "a" Elizabeth needs to practice monthly fire and tornado drills with her daycare children and document when this has occurred.

441 IAC 110.8(5) Elizabeth needs to place tight-fitted crib sheets in 2 Pack-N-Plays. This worker also observed an infant sleeping with a blanket in a Pack-N-Play.

441 IAC 110.9(1)"a" Elizabeth needs to show documentation of current physicals for Randy and herself on the Childcare Provider Physical Exam Report form.

441 IAC 110.9(1)"b" (1) Elizabeth needs to show documentation of current course completion for Mandatory Reporter Training. This course can be completed online through the DHS training registry website.

Elizabeth needs to show documentation of current course completion for First Aid/CPR.

441 IAC 110.9(4) Children's Files.

d. An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician

1. The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.

2. The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary.

3. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physical examination report.

4. The examination report or statement of health status shall be on file before the child's first day of care  
Need for KB.

e. A statement of health condition signed by a physician or designee submitted annually from the date of the admission physical. For a child who is five years of age or older and enrolled in school, a statement of health status signed by the parent or legal guardian may be substituted for the physician statement. Update LM

g. A signed and dated immunization certificate provided by the state department of public health. For the school-age child, a copy of the most recent immunization record shall be acceptable. Need for KB. Need update for LM.

i. Written permission from the parent for the child to attend activities away from the child development home. The permission shall include:

1. Times of departure and arrival.

2. Destination.

3. Persons who will be responsible for the child

Need for LM, AM & KB

Suggestions for Improvement:

Recommendation:

A second follow up visit has been scheduled for 8/9/17. If non-compliance items have not been corrected by 8/9/17, revocation may occur.

[ ] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 319-208-5521 or [crekli@dhs.state.ia.us](mailto:crekli@dhs.state.ia.us) if you have any questions regarding this letter.

Sincerely,

Chad Reckling

**Social Worker II**

Machelle Pezley

**Social Work Supervisor**

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 563-940-7971

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to [http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html)

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).