Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Y's Kids at Cedar Falls Lincoln **Enrollment:** 40 **License ID No. (Reapplications)** 46508

Street: 321 W 8th ST **City:** Cedar Falls Iowa **Zip** 50613 **County:** Black Hawk

Mailing Address: 425 Lafayette ST, Waterloo, IA, 50703

Director's Name: Mindy Sternhagen **Phone Number:** 319-234-7589

On-Site Supervisor(s): Anna Singelstad **E-Mail:** ywcakids@ywcabhc.org

Date(s) of Visit: 12-06-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** X **No** **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-27-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	45	45
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2024 to 01-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 12-19-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 12/06/23 I made an unannounced licensing visit to Y's Kids at Lincoln Elementary in Cedar Falls. I met with Anna Singelstad, an on-site supervisor. Mindy Sternhagen is the interim director for the program. Ms. Sternhagen has been with the program since 2002. She has a BA in Elementary Education and her CDA. There are two staff members present during the morning and afternoon hours of operation.

The program is in Lincoln Elementary. They operate out of the cafeteria area and can use the gym. The before and after school program operates Monday through Friday from 6:30-8:40 am and 3:45-6:00 pm. Wednesdays are an early out day and they begin at 1:50 pm. The program serves children who are in kindergarten through sixth grade. There are currently 40 children enrolled.

The cafeteria is an open space that allows for free play and organized activities. Natural lighting is available in the cafeteria. The centers observed include art, Legos, games, table toys, dramatic pay, magnets, and puzzles. Centers are stored in a closet located in the cafeteria.

I visited the program during the afternoon session. The program was in ratio during my visit. The number of children present at any time is always changing because of children arriving and leaving the program.

The children primarily using two bathrooms located in the gym. The boys and girl's bathroom each has one toilet, and one sink and procedures were posted. They also have use of two bathrooms located down the hall from the cafeteria. The girl's bathroom has four toilets and three sinks. The boy's bathroom has two toilets, two urinals and three sinks. Handwashing procedures were posted in all locations.

The program has a cell phone and emergency numbers were posted. Emergency fire and tornado procedures and evacuation diagrams were posted near all the outdoor exits and program doors in the cafeteria. You must post the evacuation diagram in the gym near the door to the hallway. A daily schedule was posted.

I reviewed documentation of monthly fire and tornado drills and drills were completed as mandated. I reviewed documentation of monthly playground inspections and inspections were completed as mandated. Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school-age program located in a public-school building. The fire marshal inspection occurred on 07/27/22.

The YWCA provides breakfast and an afternoon snack. Children can also eat breakfast through the school once they are released. Menus were not posted. Menus must be maintained for what is served for breakfast and snack and be made available for review during licensing visits. They should be posted for parents. Disposable products are used so dishwashing is not necessary. The children eat in the cafeteria. There is a refrigerator in the storage closet for the YWCA program. A thermometer was present. Food items were stored according to the NHSPS guidelines.

The center uses Sani-T-10 Plus to sanitize the food tables.

The parent information is located on a portable bulletin board that is typically inside the entrance of the cafeteria. The parent board was not put out the day of my visit. The parent board must always be placed out. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance.

The program uses the elementary school's playground. The area is fenced in. Part of the area uses rubber tiles for surface cushioning and part of the area uses woodchips. The area has balance beams, bars, rings, tunnels, steppingstones, a see saw, and climbing equipment with slides and other activities. There is a concrete area that has two funnel ball structures. There is a small grassy area. Benches are available. Trees outside of the fences provide shade.

The program uses the gym when they are unable to go outside.

The children files were reviewed at the time of the licensing visit. I reviewed six children files. They were in great condition.

On 10/24/23 I reviewed one staff file at the YWCA of Black Hawk County site. The staff member has been employed since May 2022 and did not have documentation for universal precautions training, mandatory reporter training and Essentials training. The staff member did not have a physical on file. These trainings should have been completed within the first 90 days of hire. This must be corrected.

Staff members were in the gym with the children. The children were given space to enjoy the activities they wanted to play with. They were provided with options and staff members were actively engaged with the children. Staff members were nurturing to a child who was upset. Staff members maintained positive conversation with the children. The children appeared to enjoy themselves in the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The YWCA provides a safe and fun atmosphere for the children.

The staff state the parents trust them to watch their children and the children do not want to go home when the parents pick them up. They love being at the program.

The YWCA provides a welcoming and inclusive environment for the children.

The program meets a need for parents who require care for their children before and after school.

The program serves a diverse population. They serve children with different ethnic backgrounds, abilities, economic status and social abilities.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.4(3)b: Postings are required for:Mandatory reporter requirements.Notice of availability of handbook.Program activities.These shall be posted in area frequented by parents or public.
The parent board was not displayed for parents the day of the visit.

109.4(5): Child Care Centers and Preschool Licensing Standards and Procedures shall be available in the center and a notice stating a copy is available for review. Contact information of the child care consultant shall be included in the notice.
The parent board was not displayed for parents the day of the visit.

109.4(6): The child care license shall be posted in a conspicuous place and shall state the particular premises in which child care may be offered and the number of children who may be cared for at any one time.
The parent board was not displayed for parents the day of the visit.

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate

indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
The staff member has been employed since May 2022 and did not have documentation for universal precautions training, mandatory reporter training and Essentials training. These trainings should have been completed within the first 90 days of hire. The staff member did not have a physical on file.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking. Menus were not posted. Menus must be maintained for what is served for breakfast and snack and be made available for review during licensing visits. They should be posted for parents.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Anna Singelstad as the on-site supervisor.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.