Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Regina Elementary PM Program

Provider No.: 24235

Address: 2120 Rochester Ave, Iowa City, IA, 52245

County: Johnson

Director's Name: Ava Harrell

On-Site Supervisor: Hope Garbutt (Elementary Assistant Principal)

Phone Number: 3193375739

E-Mail: ava.harrell@regina.org

HHS Visit Date: 07/17/2026

Licensing Period: 04/01/2026 to 04/01/2028

Fire Inspection:

Date Inspected: 08/11/2025

Comments: Does Comply.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	2:45 PM to 5:30 PM		
Tuesday	2:45 PM to 5:30 PM		
Wednesday	2:45 PM to 5:30 PM		
Thursday	1:45 PM to 5:30 PM		
Friday	2:45 PM to 5:30 PM		
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				100	100
Summer					0

1. Basic Overview

This worker arrived at Regina Elementary PM Program - 24235 on 7/17/2026 for an annual visit. The center is located inside of Regina Catholic School. The center utilizes the cafeteria. The center's fire inspection was completed on 8/11/2025. The center is open year around Monday-Friday. MTWF they are open from 2:45pm-5:30pm. On Th they are open from 1:45pm-5:30pm. The center provides care for school aged children. The center's current enrollment is 92 children.

The director is Ava Harrell. Ava started in 7/2026. She has a bachelor's degree in education studies and human relations.

The on-site supervisor is Hope Garbutt. She is also the Elementary Assistant Principal. She started in 2023. Hope has a master's degree in administration.

This worker observed all programming space in the center and outdoor area to ensure that the environment was safe, sanitary and hazard free. The center was safe, sanitary and hazard free. The center staff provided careful supervision during the visit. The center was in ratio during the visit.

The center ensures that medication is stored and documented appropriately, handwashing procedures are followed, and staff know how to use the cleaning, sanitizing and disinfecting products.

The center provides afternoon snack. The center ensures that each child is served a full, nutritionally balanced meal/snack as defined by CACFP guidelines. Staff provided careful supervision at the table during snacks and meals. Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage

were followed. Menus were posted.

The center's curriculum is teacher created. They do not provide transportation or field trips.

All required postings were displayed on the date visit. Child files were in full compliance. Staff files were in full compliance.

The licensing notebook was in full compliance including floor plans, drills, first aid checklist, playground inspections, fuel burning inspection, radon testing, staff handbook/parent handbook and emergency preparedness.

2. Identify Observed Strengths of the program

-The center utilizes ProCare for open communication.
-The director has hired four additional staff members.
-The director and on-site supervisor both have experience and education.
-The area used by the center is clean and open.

3. Identify the aspects that fall below the standard

The center was in full compliance on the date of my visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

Based upon the annual visit, it is recommended that this center remain in full licensing status. If citations are issued please ensure that they are corrected as soon as possible. It is important that the director and all staff review the updated Iowa Code 109 Iowa Administrative Code and Comm. 204: Comm. 204, Child Care Centers and Preschools Licensing Standards and Procedures

This worker encourages all centers to work with Child Care Resource and Referral Consultant Child Care Resource & Referral - Iowa CCR&R and their Child Care Nurse Consultant Healthy Child Care Iowa | Health & Human Services. Care Resource & Referral Consultants assists centers through training/professional development, licensing/regulatory support, developing policies/procedures and achieving best practice standards (Iowa Quality for Kids (IQ4K®). Child Care Nurse Consultants assists centers through on-site consultation, training, technical assistance, information and referrals and care planning for children with special health needs.

Date: 07/27/2026

HHS Licensing Consultant: Heidi Brown

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.