

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Frog Hollow Kid Campus-Asbury **Enrollment:** 119 **License ID No. (Reapplications)** 18862

Street: 5005 Asbury RD **City:** Asbury **Iowa Zip** 52002 **County:** Dubuque

Mailing Address: 5005 Asbury RD, Asbury, IA, 52002

Director's Name: Nicole Schottmiller **Phone Number:** 563-582-2200

On-Site Supervisor(s): Dee Turner **E-Mail:** asbury@froghollowkids.com

Date(s) of Visit: 05-19-2023

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** NA

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 05-08-2023

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 01-24-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X **Profit** **Non-Profit** **NA**

Accreditation: **Accredited** **NAEYC** **NSACA** **Other** X **NA**

Program Serves: X **Infants (0-23 mo.)** X **2 Years** X **Preschool-Age** X **School-Age**

Get-Well **Evening Care** **Special Needs**

SCHEDULE: X **Year-round** **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	20	10	48	43	121
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	FULL license from 07-01-2023 to 07-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate

Date: 05-25-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced licensing visit was completed at this center on 5/19/23. Frog Hollow Kid Campus is one of three for-profit centers in Iowa owned by Alan Arzu. The approved center director on site at this program at the time of the visit is Kayla Parcell. Kayla was present along with other staff. Kayla accompanied the licensing consultant throughout the majority of the visit. Subsequent the licensing visit the center is in the process of submitting for a new on site center director. The building is two levels and has an additional wing that was added onto the building in 2005. The center does participate in the Iowa Voluntary Preschool Grant program.

Program rooms on the main level include: "middle room" (beginning and end of the day children age two and up- must be no more than seven children present at the center with one staff for this age group combination to be allowed), twos room (two/three year old child care), nursery (zero to 12 months), and prek/school age room (voluntary prek program school year, child care age four and up on non school days).

Program rooms on the lower level of the building include: Threes room (at the bottom of the stairs, younger threes), toddler room (younger toddlers, currently 13 through 18 months), toddler room (back corner room, 18 months through two years), and threes/fours room (big room, older threes and four year olds).

Program rooms are generally adequately supplied with materials to support program needs. Program rooms on both levels include restroom areas adjacent to the rooms with the exception of the nursery and lower level toddler rooms. Program rooms include sink(s) within the program room as well. The nursery includes a separated food preparation sink and a diaper station within the room. The main level two year old room includes a diaper station within the program room. The lower level toddler rooms also include a diaper station within the program rooms. All program space was observed.

The center has a small kitchen area that is highly organized. The center serves breakfast, snack, lunch, and afternoon snack. Meals and snacks are prepared on site. This center does participate in the CACFP.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center has achieved four star QRS rating through 5/31/24. The staff complete a daily note for each child at the center to go home with the parent at the end of each day. The center participates in the local AEA program where materials can be borrowed to supplement program activities. The staff in the nursery complete four activity plans to accommodate the differing developmental levels in this room. The center's licensing documentation and staff and child files were found to be highly organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

STAFF FILES:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of

child abuse. At least one hour of training regarding universal precautions and infectious disease control. Certification in American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross, American Heart Association, American Safety and Health Institute or MEDIC First Aid or an equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained. Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.

1. _2_ staff files reviewed did not have evidence of mandatory reporter certification.

109.7(2): Center directors and all staff have the required contact hours of training.

1. _1_ staff file reviewed did not have evidence of any annual training hours since completing Essentials training (staff hire date 1/2019).

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.

1. _1_ staff file reviewed did not have evidence that the staff person had cleared the Iowa record check prior to the date of hire.

CHILD FILES:

109.9(2): All files are updated at least annually and when a change occurs.

1. _2_ child files reviewed did not have the annual update.

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.

1. Number not in compliance for medical: 1 (no hospital indicated)
2. Number not in compliance for dental: 3

109.10(3) Medications

1. Medication present does not match medication indicated on the emergency action plan.
2. Medication present that is not indicated for a child under 12 years of age and no doctor authorization to give otherwise.

109.10(5): Infectious disease control: Centers shall establish policies and procedures related to infection disease control and use of universal precautions with handling of bodily fluid. Soiled diapers shall be stored in containers separate from other waste.

1. Staff observed using the diaper waste can for other waste items in the younger toddler room.

109.10(7): Staff hand washing: The center shall ensure staff demonstrate clean personal hygiene. Staff shall wash hands: Immediately before eating or participating in food service activity.

109.10(8): Children's hand washing: Center shall ensure staff assist children in personal hygiene. Children's hands shall be washed: Immediately before eating or participating in food service activity.

1. Staff observed not washing staff hands or children's hands immediately prior to food service in both of the toddler rooms.

109.10(15)b Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.

1. Fire and tornado drills not documented for 12/2022. Fire drill not documented for 3/2023.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.

1. Sani T 10 product the center is using as their sanitizing agent requires a rinse step after the soapy water wash but before spraying the sanitizer on the surface per the manufacturer's instructions. This has been noted and cited previously.
2. Miscellaneous items observed set on diaper station surface in the twos room and in the younger toddler room. This surface shall not be used to set anything on.
3. Wood chips are needed to sufficient depth in the fall zone areas under and around structures that require it.
4. Staff observed using the food sink for hand washing activities in the younger toddler room. The area next to this sink was also used for food preparation activities. Area within 18 inches of a sink used for hand washing is not sanitary.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served. Program complements but does not duplicate school curriculum. Schedule of

program is posted in a place visible to parents.

1. No activity plan posted for the two year old room.
2. Activity plan not current for the younger three year old room (bottom of the stairs).

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Label diaper station soapy water spray bottle for this location only in the nursery and in the older toddler room.
2. Nursery freezer needs a visible working thermometer and should be monitored to ensure proper functioning (0F or below).
3. Closely monitor the temperature of the lower level freezer, observed at 16F. Freezer shall maintain temperature of 0F or below. Concerns with freezer temperature noted previously.
4. Table appears too tall for the children in the older toddler room.
5. Ensure eating utensils (developmentally appropriate) are provided to all children. Younger toddlers observed not to have utensils provided.
6. Ensure gloves and tissues are not set near the hand washing sink (observed in nursery). Do not set anything within 18 inches of the hand washing sink that is required to be maintained sanitary.
7. No smoking postings are needed in each of the center's buses/vans.

This center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.