Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Y's Kids at Hansen

Provider No.: 46279

Address: 616 Holmes DR, Cedar Falls, IA, 50613

County: Black Hawk

Director's Name: Sherry Davenport

On-Site Supervisor: Jalen Steege

Phone Number: 3192347589

E-Mail: sdavenport@ywcabhc.org

HHS Visit Date: 10/15/2025

Licensing Period: 11/01/2025 to 11/01/2027

**Fire Inspection:**

Date Inspected: 06/08/2023

Comments:

**Report Visit Type:**

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

**License Type:**

- [X] Full
- [ ] Provisional

**Quality initiative:**

- [ ] Accrediation

**Program Duration:**

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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**Program Population Served:**

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Aged | Capacity |
|---|---|---|---|---|---|
| General | 0 | 0 | 0 | 60 | 60 |
| Summer | | | | | 0 |

**1. Basic Overview**

On 10/15/25 I made an unannounced licensing visit to Y's Kids at Hansen Elementary in Cedar Falls. I met with Jalen Steege, the on-site supervisor in the morning. He started with the program in July 2025. Sherry Davenport is the director. She has worked with YWCA since 2021 and was previously an on-site supervisor in one of the latchkey programs. Abby Adams is the assistant childcare director. She has a BA in elementary education with a minor in social/emotional learning. She previously worked in one of the latchkey programs. The program typically has two or three staff members in the morning and two or three staff members in the afternoon.

The program is in Hansen Elementary. They primarily operate out of the gym and cafeteria areas. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:45-6:00 pm. On Wednesdays the afternoon program starts at 1:50 pm. The program serves children who are in kindergarten through sixth grade. There are currently 19 children enrolled.

The cafeteria and gym are open spaces that allow for free play and organized activities. Natural lighting is available in the cafeteria and artificial lighting is used in the gym. The centers observed include art, table toys, magnets, Legos, magnets and balls. Centers are stored in a closet in the gym. Materials were in good condition.

I visited the program during the afternoon hours of operation. The program was in ratio the day of my visit. The number of children present at the program is always changing because of children arriving and leaving.

The program has a cell phone and emergency numbers with the program's address and phone number are in a binder. Emergency fire and tornado procedures and evacuation diagrams were posted by most of the program doors and outdoor exits in the cafeteria and gym. Post the diagram near the door in the gym that leads to the cafeteria. This was cited in last two years' reports also.

Staff members keep a binder that provides information on who has permission to pick up each child. It also has information for each child on allergies, medications, photo release and travel permission.

I reviewed documentation of monthly fire and tornado drills. There were no afternoon fire or tornado drills practiced in the afternoon in December 2024 and January, February, April or May 2025. There are children who attend the afternoon program and who do not attend the morning program. All children must practice fire and tornado drills.

I reviewed documentation of monthly playground inspections.

Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt

from environmental assessments as a before and after school program located in a public-school building. The fire marshal inspection occurred on 06/08/23.

The YWCA offers breakfast to the children in the morning. Child and Adult Care Food Program (CACFP) guidelines are followed. Children can also be released to the school for breakfast.

The YWCA serves an afternoon snack. Breakfast and snack menus are available to review in the storage closet. The menu posted on the parent board is the school menu for breakfast and lunch. You should post the Y's Kids menu. Disposable products are used so dishwashing is not necessary. The program uses a refrigerator that is in the storage closet in the gym and a thermometer was present. Food items were stored according to the NHSPS guidelines.

The program uses Sani-T to sanitize the food tables. I observed a staff member clean and sanitize the tables for snacks and proper procedures are followed.

The children primarily use two bathrooms located down the hall across from the gym. The girl's bathroom has seven toilets and three sinks. The boy's bathroom has three toilets, four urinals and three sinks. Handwashing procedures were posted in the girl's bathroom but must also be posted in the boy's bathroom.

The parent information is located on a portable bulletin board inside the cafeteria. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously posted. A no-smoking sign was posted at the entrance. A daily schedule was posted.

The program uses the elementary school's playground. Woodchips are used for surface cushioning under the swings. Please rake the woodchips under the swings on a routine basis as there are big gaps under the swings. Rubber tiles are used for surface cushioning under the climbing equipment. There are monkey bars, rings, slides, a climbing wall, bridges and stepping stools. There is a large grassy area for the children.

There is a gym available when the children cannot go outside.

The children's files were reviewed at the time of the licensing visit. I reviewed six children files. They were in great condition.

On 09/25/25 I reviewed one staff file at the YWCA of Black Hawk County site. It was in great condition.

**2. Identify Observed Strengths of the program**

Mr. Steege had good knowledge of the program and routines. He is present during the morning and afternoon hours of operation. The children were playing in the gym when I arrived. It was obvious the children enjoyed their interaction with the staff members. Staff members moved around the space to play with the children and provide clear supervision. Staff members were patient and used positive redirection when necessary. The children then washed their hands and moved to the cafeteria for snack.

Mr. Steege states the YWCA has strong leadership. He states Ms. Davenport and Ms. Adams are clear about what needs to be done and their expectations.

Mr. Steege states he enjoys working with the children and they are a good group.

Ms. Davenport is the new director and she is doing great in this position. She previously worked as an on-site supervisor at a school site so she knows the expectations and she is dedicated to making the school programs successful.

The program provides a valuable resource to parents who require before and after school care. Parents do not have to worry about transportation for childcare.

The program had easy to read child enrollment forms.

Y's Kids is a time for the children to unwind, relax, be creative, and enjoy the company of friends in a safe and friendly

environment with positive caring adult role models.

**3. Identify the aspects that fall below the standard**

There were no citations.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

N/A

**5. Special Notes/Recommendations**

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Sherry Davenport as the director. She became the director in April 2025. The change was reported to Barb Sederburg in April 2025.

An administrative change is also being made to name Jalen Steege as the on-site supervisor.

I met with Mr. Steege following my observations and asked him to post the Y's Kids menu instead of the school menu. They had a great visit and nothing will be cited.

Date: 10/16/2025

HHS Licensing Consultant: Becky Frost

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.