**Iowa Department of Human Services**
**CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

**Name of Center:** Yellow Brick Road ECDC - Creekview **Enrollment:** 84 **License ID No. (Reapplications)** 51999

**Street:** 2501 SE Creekview DR **City:** Ankeny Iowa **Zip** 50021 **County:** Polk

**Mailing Address:** 2501 SE Creekview DR, Ankeny, IA, 50021

**Director's Name:** Enda Schultz **Phone Number:** 515-964-3060

**On-Site Supervisor(s):** Amber Maher **E-Mail:** kylie.schrader@ybrecdc.org

**Date(s) of Visit:** 09-11-2023

**Licensing Visit** X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

**LICENSING VISITS**

X **New Application** **Re-Application** **NA**

**Signed Application (470-0722) Received** X **Yes** **No** **NA** **Date Signed:** 09-30-2022

**FIRE INSPECTION** **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

**Date Inspected:** 04-06-2022

**Comments :** Fire inspections are due at least every three years.

**LICENSE TYPE:** X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

**Financial Type:** X Profit Non-Profit NA

**Accredition:** Accredited NAEYC NSACA Other X NA

**Program Serves:** X Infants (0-23 mo.) X 2 Years X Preschool-Age X School-Age

Get-Well Evening Care Special Needs

**SCHEDULE:** X Year-round School-Year Summer Only

| **HOURS:** | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Age | Capacity |
|---|---|---|---|---|---|
| General | 29 | 13 | 44 | 45 | 131 |
| Summer | | | | | 0 |

**QRS Rating:** N/A

| RECOMMENDATION FOR LICENSE: | |
|---|---|
| X | **FULL** license from 08-01-2022 to 08-01-2024 |
| | **PROVISIONAL** license from |
| | **DENIAL** of initial application |
| | **SUSPENSION** of license |
| | **REVOCATION** of license |

**Licensing Consultant:** Maggie Gibson, SWIV **Date:** 10-16-2023

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

A unannounced off-year annual visit was completed on 9/11/23. Present for this visit was Ms. Enda Schultz (director) and partly by Amber Maher (OSS).

Yellow Brick Road/Crestview and five other centers were purchased in 2022 by Jessica Johnsen and Kylie Schrader. Each site has a director and an assistant director. Enda Schultz is the director for this center. She started working for Tender Years in 1991, became the assistant director in 1994, and was promoted to director in 1998. Amber Maher was designated as the on-site supervisor in August of 2023. Amber has previous child care experience as a director and 20 years of experience in the field of child care. Both meet the necessary qualifications.

This center offers traditional child care along with Before and After School programming for children ages six weeks to age 12 from 6:30 AM to 5:30 PM Monday through Friday. The current enrollment is 84. The center has sole occupancy of this building.

All areas of the program were observed on 9/11/23. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Room Observations/Activities: There are seven self-contained classrooms. The center uses the "Funny Daffer" Curriculum and they use the Kangaroo time application to communicate the daily schedule with parents. Each room was observed in Ratio with a variety of age/developmentally appropriate centers/toys. The rooms were tidy. The staff were observed to maintain good structure in the classroom and to be responsive to the children in their care. The center uses a combination of soapy water and different mixtures of bleach/water for sanitization.

Nutrition Practices: This center has an on-site kitchen and dedicated staff that prepares meals and snacks, which are served lunch-room style in the larger area of the center. The children and staff continue to interact during lunch. The center menus reflect they are in-line with CACFP guidelines; the center is not participating in a food program. The kitchen was observed to be clean, with food in the middle of preparation. Kitchen staff was monitoring temperatures and ensuring well-rounded meals were ready for serving. Food Storage was organized.

Health and Safety: Medications are stored securely. The center has posted handwashing signs; children and employees were observed utilizing proper hand-washing. The center has ready access to first aid kits; their emergency plans were conspicuously posted. Emergency Drill were documented completed monthly aside from the months of July and August. The center's heating/cooling system was inspected by a professional 3/31/23. Radon testing was completed in the rooms 6/30/23 with one room in need of a recalculation test. This center is tidy and organized.

Playground: The centers play area offers natural and artificial surfaced (rubber mats) areas; along with several age/developmentally appropriate structures. There are trees and man-made shades. The playground areas are fenced and divided by age levels. The fencing and structures, along with matting is aging but in good repair. The director indicated this

center is set to have new play equipment installed in the month following this visit.

Transportation/field trips: The center has a 28 passenger bus that is maintained by professional mechanics. The director is involved in transportation for the children attending that are in school, for BASP.

Administrative Practices: The center has posted information for mandatory reporter, offering access to handbooks; consultant contact, license along with fire/tornado emergency plans and non-smoking signs. There were 4 staff files reviewed; one was missing an employment physical and employment-substitute-volunteer statement. There were two having record of submitting national (FBI) checks but did not have on file the results of the FBI checks. There were nine child files reviewed; one file missing preferred hospital name/contact information; and one missing emergency dentist name/contact information. The files were otherwise organized and straight-forward.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

There is little staff turnover for lead teachers. The average number of years of employment for full time staff is 15+ years with some staff having worked for the center for 20+ years. The center did have struggles for staff, assistants over the summer with high enrollment.

The staff work well together. The staff are very dedicated to the children and get to know the families very well.

The center has a secure entrance.

The structure of the rooms is set up well to allow for structured play and free play. The staff were consistently observed to be engaged with the children in their care and to maintain good structure in the classrooms.

The center has a website.

The center participates in the TEACH program (no employees participating at this time).

Each classroom has a private Facebook page where they post pictures and send out reminders for parents.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.9(1)a: All files contain statement signed by staff indicating whether they have a criminal conviction or founded child/dependent adult abuse.
Number not in compliance: 1

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
Number not in compliance: 2

The director indicated that when the center went through change of ownership, some record keeping was lost. The director indicated she would repeat the FBI/fingerprint (National) checks ASAP.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1

109.9(2)b: All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
Number not in compliance for medical: 1
Number not in compliance for dental: 1

There was one child file missing preferred hospital information; there was another child file missing emergency dentist name/contact information.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

Radon testing is due every two years. The Center completed testing on 6/20/23 with one room in need of retesting; all other fell below the 4.0 cuff off.

The menus reflect the center is following CACFP guidelines.

The center director and assistant were observed to maintain supervisory duties while stepping in at times for breaks/lunches and transportation. The children were observed to have ready access to staff and staff to respond to the children in a nurturing manner.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.