Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Melanie Reed

Provider Name: Melanie Reed

Provider No.: 48892

Address: 831 Wilson AVE, Ames, IA, 50010

E-Mail:

County: Story

Phone Number: 5152307079

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 7/29/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

I conducted a compliance visit with Registered Child Development Home Category B provider Melanie Reed on 7/29/2026. Melanie has been involved with child care for 9 years. She continues using the main floor only of her 2 story home. The primary space includes the open kitchen/living room/dining room plus a bedroom designated for play space. Melanie has 4 cats and needs to update 3 of their vet statement onto the State form to have on file. She had 7 children present during our visit and currently cares for a total of 9. She uses her open back yard for an outside play area plus some of the local public parks within walking distance. Melanie is due to renew her registration effective 7/31/2027.

2. Identify Observed Strengths Of The Program

Melanie describes her strengths as creativity, flexibility, and calmness with the children and families. She is a good

communicator and has a regular assistant present during the summer even when her numbers don't require it. Melanie follows the "Playing Pre-School" curriculum with her children. She has a relatively young group, and they spend lots of time with sensory learning and activities. Melanie includes regular walking field trips with the children as she lives close to the downtown area. They have weekly trips to the public library, and have been using the new splash pad the City of Ames opened. Melanie participates in the Food Program to enhance the nutrition of her meals and snacks. She happened to be finishing a random drop-in from the Food Program worker when I arrived.

3. Identify The Aspects That Fall Below The Standard

All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
- 3 of Melanie's 4 cats have their vaccination sheets but need the full state form to have on file. Melanie reports she is waiting for the vet to send back these 3 forms.

110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
- Melanie needs to create a file for her newer assistant Haru which includes a current health statement on the State form, and a certificate for completion of the Mandatory Reporter training.

110.9 (3) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
- Melanie's substitute Julee's health statement expired last month and needs to be renewed. Melanie has a copy of the State form necessary for this.

The above corrections need to be in place by 9/30/2026 and will be reviewed during her next visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/recommendations

The 2026 targeted compliance for the Emergency Preparedness Plan was conducted. Melanie was in compliance having a copy consistent with her current operation.

I encourage Melanie to work with Christa Jergens from Child Care Resource and Referral with any ongoing compliance or training needs.
Christa can be reached at: (515) 201-7203

Melanie currently has no infants under 12 months of age in care. We reviewed safe infant sleeping policies for future reference.

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HHS Child Development
Home Compliance Worker: Earl Crow Date: 7/29/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at