Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Beyond the Bell-Shuler Elementary **Enrollment:** 75 **License ID No. (Reapplications)** 44016

Street: 16400 Douglas PKWY **City:** Clive Iowa **Zip** 50325 **County:** Polk

Mailing Address: 430 Ashworth DR, Waukee, IA, 50263

Director's Name: Andrea Wilmes and Rich Miller **Phone Number:** 515-987-5161

On-Site Supervisor(s): Doris Steele **E-Mail:** awilmes@waukeeschools.org

Date(s) of Visit: 12-06-2024

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 11-05-2024

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-07-2022

Comments : Clive Fire Marshal. Per state regulations, Fire Marshal inspections are due at least every three years. If the center hasn't had one since 9/2022, they will be due again in 9/2025.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	245	245
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 01-01-2025 to 01-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 12-06-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

A licensing visit was conducted on 12/6/24. The on-site supervisor was present throughout the visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Beyond the Bell - Shuler Elementary is a school-age program located within the Shuler Elementary School in Clive, IA. The center uses the cafeteria and the gym as well as the outdoor playground space. The program was previously supervised by the Department of Education and was given permission to open under HHH (formerly known as DHS) licensing on 9/2/14. During the school year, children who attend this school attend this Beyond the Bell program. However, during summer months, there is open enrollment. Hours are 6:30am - 6:00pm during the summer months and no-school days. During the school year, children attend 6:30am - 8:40am and/or 3:40pm - 6:00pm.
There are early out days every other Wednesday. The program is one of several Beyond the Bell programs and they all use a similar learning curriculum based off of other learning curriculums.

All of the Beyond the Bell programs are overseen by a Board. The directors of this program and the other Beyond the Bell programs are Andrea Wilmes and Rich Miller. Andrea is also the director at the three Wee Care programs in Waukee. Both individuals meet the requirements for director. The on-site supervisors at this location is Doris Steele. Doris has an AA degree and has worked at Beyond the Bell for roughly nine years.

During the visit, which took place in the early morning hours, all children and staff were in the cafeteria. Children were divided up among two different tables. Staff were also sitting at these tables. Children questioned gave specific answers to where they go for monthly fire and tornado drills. Children gave sufficient answers as to how often they wash their hands.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Staff use walkie-talkies to communicate with each other throughout the center.

A good system is in place for gathering attendance when school dismisses and children arrive at the program. A good system is also in place to coordinate and schedule gym time and cafeteria time.

All of the Beyond the Bell programs have information posted online through the Waukee School District Website.

Staff photos are posted by one of the main parent boards.

Monthly staff meetings are held. Directors from this program meet with other western-suburb, school-age programs

quarterly for meetings. Finally, BTB on-site supervisors meet monthly for meetings.

Staff from BTB programs are interchangeable between sites as needed.

Good child/staff interactions were observed.

The wall between the gym and the cafeteria can be opened which allows for better supervision of children.

The on-site supervisor continues to believe that a strength of the center remains, in her opinion, the communication between staff and parents. The on-site supervisor also added that her staff work well with each other.

The center has a good working relationship with other school personnel.

All of the BTB programs now have behavioral and curriculum specialists.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.
Number not in compliance: 1 staff did not have the SING results nor the fingerprint results in their file. There was paperwork observed indicating these were completed, but the final results were missing

109.9(2): All files are updated at least annually and when a change occurs.
The center switched annual child update forms over the past year. Doctor and dentist information was missing on the new forms, but was present on the previous year's forms.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center is exempt from environmental testing as they are located within the school and only serve school-age children.

The center contracts with the school for busing for field trips.

I-Power was discussed at the visit. All staff will need to have I - Power profiles and be uploading training certificates.

This consultant's new posting should be posted. The director has this and ready to post after she receives the new center licensing certificate.

It is recommended parents list at least one emergency contact on their child's form other than themselves.

A new, full, two-year license is recommended.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.