



CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Sac County Head Start

Provider No.: 34173

Address: 1408 Robbins St, Sac City, IA, 50583

County: Sac

Director's Name: Tonya Weber

On-Site Supervisor: Jessica Carlson

Phone Number: 7126626294

E-Mail: tweber@newopp.org

HHS Visit Date: 02/25/2026

Licensing Period: 03/01/2025 to 03/01/2027

Fire Inspection:

Date Inspected: 03/03/2026

Comments:

Report Visit Type:

- ☐ PTO
- ☒ Licensing Visit
- ☐ Drop In
- ☐ Administrative Change

License Type:

- ☒ Full
- ☐ Provisional

Quality initiative:

Quality Rating: 2

- ☐ Accrediation

Program Duration:

- ☐ Year-Round
- ☒ School Year
- ☐ Summer Only



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HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
Sunday			
Monday		8:30 AM to 12:30 PM	
Tuesday		8:30 AM to 12:30 PM	
Wednesday		8:30 AM to 12:30 PM	
Thursday		8:30 AM to 12:30 PM	
Friday		8:30 AM to 12:30 PM	
Saturday			

Program Population Served:

- ☐ Infant(0-<24 Months)
- ☐ Toddler
- ☒ PreSchool
- ☐ School Age
- ☐ All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			20		20
Summer					0

1. Basic Overview

An announced annual visit was made to the Sac County Head Start program on 02-09-26, and again on 02-25-26 where I met with lead teacher Jessica Carlson. During the first visit the children were not in attendance but I was able to review the programming space, and administrative records. I was able to observe the program in operation on the day of the second visit. Jessica became the lead teacher at the start of the 2025-2026 school year and is well qualified for the position based on her education, training, and experience in early childhood education having been the assistant teacher in the classroom the past. The program is located in a single classroom in the Kid's World Daycare Center in Sac City. While the program does share some facilities with the daycare it is operated independently and is overseen by a separate board of directors with Tanya Weber as the executive director. The program does have a separate entrance which is locked once the program begins operation for the day. The program provides preschool programming only serving children that are 4 years of age. There are currently 15 children enrolled in the program served by 3 teachers. All aspects of the program subject to licensing standards were reviewed during the visit.

The layout and design of the program remains the same as in prior reports though there were some changes to arrangement of the furniture in the classrooms. The classroom has two entrances with an exterior entrance, and an interior entrance that opens directly to the child care center. All entry/exit doors opened easily and freely, and were clear of obstruction. The space was observed to be clean with no immediate safety concerns noted due to maintenance or design. Restrooms and sinks are accessed directly from the classroom and additional sinks are located in the classroom space that allow for hand washing, and food preparation/drinking water. Windows along the exterior walls provide ample natural light, a view of the outdoors, and can be opened for ventilation. The room is divided into a variety of activity centers through the use of low shelves, furniture, and play structures. As noted the arrangement of the activity centers was changed since the prior year opening up more space for child programming and reducing the teacher work area. The arrangement was also such that it



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improved direct line of sight when the children are engaged in center play. Each center was observed to have a good supply of toys and materials that were in good repair, and appropriate to the ages of the children present.

2. Identify Observed Strengths of the program

Good interactions were observed between the teachers and the children during the visit when the program was in operation. Each of the teachers was actively engaged with the children presenting the planned curriculum and schedule. While the teachers do work together to provide supervision to all of the children they also divide responsibility with each teacher sitting at a separate table during meals, and teachers working to provide more one to one supervision for those children that have difficulty managing their behavior. Each of the teachers presented a positive attitude, and spoke to the children using calm and engaging tones of voice. The teachers do make use of positive behavioral support techniques such as reminders of expected behavior, positive recognition, routines, and helper roles. During the visit several children had behavioral issues of differing degrees and the teachers made use of more reactive approaches of simple redirection for most, and guided problem solving for a child that was having a more difficult time. Ratio was maintained as required with 3 teachers present.

Good health and safety practices were observed during the visit with the teachers ensuring that the children washed their hands before meals, after restroom use, and other times they became soiled. This included several children being sent back to re-wash their hands after either not using soap, or touching other items and re-contaminating them. Good cleaning practices were observed with the teachers sanitizing tables both before and after meal service, and doing so when children were engaged in activities in other areas of the classroom. Chemical cleaners, personal belongings, and other items that could pose a safety risk to children were stored in areas where they were not accessible to the children. A first aid kit is located in an area where it is readily available but not accessible to the children and had items necessary to address most common first aid needs.

Meals are contracted from the daycare and are served in the classroom family style. Breakfast was served during the time of the visit and consisted of biscuits, applesauce, and milk which was consistent with the planned menu. A small refrigerator is maintained in the classroom and is used to store small amounts of milk and other items. A thermometer was present to ensure good cold holding temperatures are maintained. Good food storage and handling practices were observed with foods being covered when being transferred from the kitchen to the classroom, and the teachers checking the temperature of each dish. Measured scoops are used to ensure a full serving is provided. The teachers do sit with the children when eating meals to provide supervision and model good eating habits.

The program makes use of the daycare playground facilities but schedules use for times that are separate from the daycare children. While the Head Start teachers do inspect the playground it is the responsibility of the daycare center to maintain the playground and any issues identified are addressed in the licensing evaluation for the daycare. The Head Start program addresses any identified issues by limiting the children from using those aspects of the playground.

All required notices for No Smoking, License Certificate, Consultant Contact, and Mandatory Abuse Reporting were posted in an area readily accessible to parents and visitors. Other required notices for emergency evacuation, emergency contacts, daily schedule, planned curriculum, handwashing, disease exposure, and the menu were also present. All staff files were reviewed and found to contain all required documentation and certificates. All child files were reviewed and found to be in full compliance. Record of fire and tornado drills were available and current. All other inspection logs and certificates are maintained by the daycare and again are reviewed during the licensing visit for that program.

3. Identify the aspects that fall below the standard

None Cited

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/Recommendations

A full license is recommended at this time. Please provide a written response to the licensing consultant identifying a plan of action to correct and maintain those aspects cited as not meeting licensing standards and identifying an anticipated date



Health and
Human Services

Iowa Department of Health And Human Services

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of compliance. At least one visit will be made to the center during the non-licensing year.

Date: 03/11/2026

HHS Licensing Consultant: Ray Salsbury

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **<https://iowaccrr.org>**.