Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE ANNUAL EVALUATION

Business Name: Cassandra Hartwell

Provider Name: Cassandra Hartwell

Provider No.: 51518

Address: 913 Pierce DR, Storm Lake, IA, 50588

E-Mail:

County: Buena Vista

Phone Number: 7127303167

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- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 6/9/2026

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Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

## CHILD CARE ANNUAL EVALUATION

**1. Basic Overview**

An unannounced compliance visit was completed on 6/9/26 at the level B registered child care home of Cassandra Hartwell. As a level B, Cassandra is allowed 8 full time children along with 4 school aged for 2 hrs. or less without needing an assistant present. She does have 2 approved assistants. Cassandra has been providing care for 6 years, all 6 have been registered. She providers care 7:30-5:00 M-F during the school year and M-Th during the summer. Cassandra accepts children of all ages along with state child care assistance. Cassandra has 3 dogs and 3 cats.

**2. Identify Observed Strengths Of The Program**

Cassandra offers a play based program with some structure. She reports that activities are child led. They enjoy going outside, crafts and walking to the park. She reports she allows minimal electronics. They participate in a program at the local library that children can earn pizza for reading books.

**3. Identify The Aspects That Fall Below The Standard**

All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
- Please update needed pet exams. This will be checked at next years compliance visit.
110.8 (4) b : Procedures are in place for: Evacuation to safely leave the facility, Relocation to a common, safe location after evacuation, Shelter-in-place to take immediate shelter where the child is when it is unsafe to leave that location due to the emergent issue, Lock down to protect children and providers from an external situation, Communication and reunification with families, Continuity of operations, and Procedures to address the needs of individual children, including those with functional or access needs.
- This needs to be completed and sent to Dave.Jaehrling@hhs.iowa.gov within 30 days.
110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
- Please get assistant Tami's physical completed and put in the file to be looked at next year.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child’s first day of attendance.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
- Please go through all children's files and update and obtain needed documents.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

**5. Special Notes/recommendations**

2026 Targeted Compliance of emergency preparedness plan showed it needed to be completed. This must be done and sent to Dave.Jaehrling@hhs.iowa.gov within 30 days.

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HHS Child Development
Home Compliance Worker: Dave Jaehrling Date: 6/23/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at