Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: NICC Child Development Center-Peosta

Provider No.: 19210

Address: 8342 NICC DR, Peosta, IA, 52068

County: Dubuque

Director's Name: Ann Ludwig Shelley Roling

On-Site Supervisor: none

Phone Number: 5635560801

E-Mail: ludwiga@nicc.edu, rolings@nicc.edu

HHS Visit Date: 01/27/2026

Licensing Period: 04/01/2026 to 04/01/2028

Fire Inspection:

Date Inspected: 01/28/2026

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 3

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	6:30 AM to 5:30 PM		
Tuesday	6:30 AM to 5:30 PM		
Wednesday	6:30 AM to 5:30 PM		
Thursday	6:30 AM to 5:30 PM		
Friday	6:30 AM to 5:30 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	21	18	49	15	103
Summer					0

1. Basic Overview

An unannounced licensing visit was completed at this center on 1/27/26. The center's co-directors are Ann Ludwig and Shelley Roling. Ann was present along with other staff on the day of this visit. Both directors are highly qualified having been with this center and managed it well for many years along with ongoing training completed over those years. This center is owned and operated by the Northeast Iowa Community College (NICC). It is governed by the college's board of directors. The center serves children age four weeks to eight years (school age second grade). The center operates out of its own one level building located on the college campus. The center does participate in the Iowa Voluntary Preschool Grant program. The center director states the center uses the Creative Curriculum. All program space was observed.

The center includes the following program rooms: Infant I (zero to 12 months); Infant II (12 to 23 months); Toddlers (two to three years), Preschool I (three to four years); Preschool II (four to five years); and School Age Room. Program rooms generally included accessible materials to support programming needs. The preschool rooms were set up in an interest centers format. Program rooms included many developmentally appropriate postings and displays of the children's crafts/projects. The rooms are arranged around a central area referred to by the center as the Middle/Commons Area. This area is typically used in the mornings for children for a short period of time and then throughout the day children travel from their program rooms, one group at a time, to use the area. The area provides a nice break out space for more large motor and dramatic play type of activities. All program rooms (with the exception of Infant I) included adjacent restroom areas and all program rooms include sinks (child and adult level) located within the program rooms. Diapering stations were observed in program rooms where diapering activities take place.

The center uses the college library and labs and technology building located on campus for field trips. School age children also use the campus computer labs from time to time. The director states all of these trips are treated as field trips and

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follow field trip requirements.

The center participates in the CACFP. Breakfast, lunch, and afternoon snack are all prepared on site in the center's kitchen area. Parents are charged an extra fee for meals. The kitchen area continues to be highly organized.

2. Identify Observed Strengths of the program

This center continues to be managed by two experienced and highly qualified directors who work very well together. This center continues to be NAEYC accredited. The center has also achieved level three IQ4K through 3/2026. The center is bright with plenty of windows throughout, and some windows are also at the children's level so children can observe what is happening outside of their room. The center includes a nice supply of materials in all program rooms, and materials are well maintained. Program rooms included many postings at the children's level including photo postings of the children engaged in activities and children's projects and crafts. Staff were again observed to be highly engaged with the children throughout the center. The staff appear to work well together, and several staff have been with the center for a number of years. Files and licensing documentation were again found to be highly organized.

3. Identify the aspects that fall below the standard

STAFF FILES:
109.6(4)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
1. _1_ staff file reviewed national record check was due 9/2025. The center is reminded fingerprints shall be submitted prior to the individual's involvement with child care and every four years thereafter.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

The center was reminded of allowable age combinations. Two year old children may not be combined with four year old children, and three year old children may not be combined with school age children unless under the very specific rule 109.8(2)h for the very beginning and/or end of the day with only the number of children and staff present at the center as defined by the rule. The center will need to ensure compliance.

1. Some of the emergency plan postings in the center are missing required information. All postings shall included diagram and written instructions for fire and tornado and the center name/address/phone number and phone numbers for police/fire/poison control. Please review all postings and ensure a posting is at every door/exit door.

The center will continue with a full license. Please address the violations and concerns noted in the report so that corrections are obvious. This report does not require a written response. Thank you.

Date: 03/02/2026

HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.