IOWA
Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE ANNUAL EVALUATION

Business Name: Heidi Higgins

Provider Name: Heidi Higgins

Provider No.: 43922

Address: 3125 Violet DR, Waterloo, IA, 50701

E-Mail:

County: Black Hawk

Phone Number: 3192156000

---

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 10/6/2025

---

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☒ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

**1. Basic Overview**

Heidi became a Registered in home child care provider in August of 2014. She reported that she did provide some childcare in her home for a few years prior for family only. Heidi reported that she did participate in the Quality rating system in the past and was Child Net certified but is not currently a participant of the IQ4K quality rating system. She does participate in the Food Program. Heidi does not currently have any school-aged children enrolled but did share she would be willing to care for school-aged children if they were children she cared for when they were younger.

**2. Identify Observed Strengths Of The Program**

This worker did observe Heidi reading to the children while I was present. I also observed them picking up their toys and transitioning to a dance party.

## CHILD CARE ANNUAL EVALUATION

This worker observed Heidi changing diapers and using good practices with washing her hands in between children and I also observed her appropriately redirect a child when needed.
Heidi's policies/handbook was thorough and had more than the minimum required policies.
Heidi's files were nicely organized so this worker was able to review documentation while Heidi continued to care for the children.

**3. Identify The Aspects That Fall Below The Standard**

110.8(1)a. Number for each child's parent, a person who can be reached when the parent cannot and child's physician is written on paper and readily accessible by the working telephone.
Heidi did have this documentation, but it needed to be updated with an additional child.
* Heidi did update this accordingly while this worker was present.

110.8(1)h. Each smoke detector is tested monthly, and a record is kept for inspection purposes.
Heidi did not have documentation for last month.
*Heidi needs to ensure that she tests her smoke detectors monthly and documents them accordingly.

110.8(1) n. All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.
Heidi did have the pet exam form for the 3 pets but they were all dated in 2024 and would have expired by this date.
Heidi did report that they were all completed in 2025 and the vet put the wrong date.
*Heidi needs to obtain appropriate annual pet exam forms for all 3 pets with the appropriate date (within the past year)

110.8(4)a. Fire and tornado drills are practiced monthly and documentation kept on file for the current year and previous year.
Heidi did not have documentation for last month (September).
*Heidi needs to ensure that she practices fire and tornado drills every month and documents them accordingly.

110.9 (2) c : Certification of two hours of approved training relating to identification and reporting of child abuse within six months of employment.
Heidi's son Hunter is approved by HHS as an assistant. His MCART expired in March.
Heidi did report that her son moved out of the home lasts year and is no longer acting as an assistant.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check.

If you have questions, you may contact me at 319-429-0749 or via email at christy.weber@hhs.iowa.gov

Thank you for your service in providing childcare in your community.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

NA

**5. Special Notes/recommendations**

Notes:
We did discuss safe sleep policies.
Heidi does not transport children.
Heidi does not utilize a pool.
Heid only provides childcare on the main level of her home.

Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE ANNUAL EVALUATION

Recommendations:
Heidi had written policies for ill children and health emergencies, but she did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented accordingly.

HHS Child Development
Home Compliance Worker: Christine Weber Date: 10/6/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Black Hawk County Child Care Resource and referral at 319-233-0804 if you have any ongoing compliance or training needs.