Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Kassidy Bittner

Provider Name: Kassidy Bittner

Provider No.: 50060

Address: PO Box 55, Montour, IA, 50173

E-Mail:

County: Tama

Phone Number: 6414852932

☐ Pre-Inspection Date:

☐ Approval Date:

☒ Annual Visit Date: 8/13/2025

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☒ Registered Child Development Home B

☐ Registered Child Development Home C

☐ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☐ Infant(0<24 mos)

☐ Toddler

☐ PreSchool

☐ School Age

☒ All Ages

1. Basic Overview

Kassidy became a Registered in home childcare provider with the state in September of 2021. She began as a Category A provider and changed to a Category B provider in 2023. She does have 3-4 years of prior childcare experience as an assistant in her mother's in home childcare. She has not participated in the quality rating system. She does participate in the Food program.

2. Identify Observed Strengths Of The Program

Kassidy has a large fenced in yard. She recently obtained some items for her outdoor space from a Center that closed. She does have a large number of items for the children to play on outside.
Although Kassidy was missing some of the required documentation for the files, she did have a binder that was nicely

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organized so this worker was able to review the paperwork while she continued to address the needs and supervision of the children.
This worker did observe appropriate re-direction of the children while I was present.

3. Identify The Aspects That Fall Below The Standard

110.8 (1) h : Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.
* Kassidy did not have a smoke detector in the porch area where the children play. She needs to obtain a smoke detector in that room and send pictorial verification to this worker.

110.9(1)a Within six months of becoming registered, children 18 years of age or younger residing in the household must have:
Admission physical exam report. Immunization certificate. For school age: Documentation of physical exam completed at time of school enrollment or since that time.
*Kassidy could not locate the physical and immunization for her daughter. She needs to locate this and maintain it with her other documentation.

110.9(1)b. Certificate by an approved trainer/organization in infant and child First Aid and CPR.
* Kassidy's First aid and CPR had expired. She needs to update this and send pictorial verification to this worker.

110.9(4) : An individual file is maintained for each child and updated annually or when there are changes. Each file contains:
110.9 (4) a : Identifying information including, at a minimum, the child's name, birth date, parent's name, address, telephone number, special needs of the child, and the parent's work address and telephone number.
110.9 (4) b : Emergency information including where the parent can be reached, the name, street address, city, and telephone of the child's regular doctor, and the name, telephone number, and relationship to the child of another adult available in case of emergency.
110.9 (4) c : A signed medical consent from the parent authorizing emergency treatment.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
110.9 (4) i : Documentation signed by the parent which names persons authorized to pick up the child, their telephone number, and relationship to the child.
110.9 (4) j : Written permission from the parent(s) for their child to attend activities away from the child development home.
*Kassidy was a complete file for one of the children in care.
She only had the physical and immunization record for two other children.
She needs an updated physical for 3 children.
She needs permission for activities for 3 children.
Kassidy shared that she recently gave the packets to a few families for updates but has not yet received those back.
*Kassidy needs to work with the parents to obtain all of the required documentation for each child's file.

110.8(1)n All animal waste is immediately removed from the children's areas and properly disposed of.
This worker did observe a coupe of chickens that were wandering in the play area and not in the chicken coop. Kassidy did report that she does not let them roam the yard when the children are outside playing. However, after consultation with my supervisor on 8/14/25, this worker did follow up with Kassidy about the need to ensure the chickens do not utilize the same space as the childcare children. Chicken waste is difficult to ensure proper and completed clean up and poses health and safety risks to children if exposed. a safety plan was developed with Kassidy whereas she agreed to keep the chickens in the coop at all times. She did report she was already aware that she cannot give the chicken eggs to the childcare children.

*Kassidy agreed to follow the safety plan identified below.

A re-check is not needed at this time. The above corrections should be made within 30 days and will be reviewed at the next annual compliance check.
Please send pictorial verification of the items where specifically noted above via email to christy.weber@hhs.iowa.gov or via text to 319-429-0749.

Thank you for your service in providing childcare in your community.

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4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

Safety plan developed on 8/14/25.
1. Kassidy agreed to ensure that the chickens do not have access to the same space that the childcare children utilize. She agreed to keep them in the chicken coop at all times.
2. Kassidy agreed to send pictorial verification to this worker in regard to how she secures/fences off the chickens.
3. Kassidy agreed to take steps to pick up all the chicken waste in the yard.
4. Kassidy agreed that she does not allow the childcare children to eat the chicken eggs.

HHS will do an unannounced follow up to verify compliance with the safety plan.

5. Special Notes/recommendations

Notes:
Kassidy shared that she did just apply to be a C provider with her husband to be her co-provider. She is currently working with the Registration unit on this change in category.
We did discuss the number of children allowed as a Category B provider and they number she will be allowed as a C provider.
We did discuss safe sleep policies.

Recommendations:
Kassidy had written policies for ill children and health emergencies, but she did not yet have anything written in regard to notifying parents in writing that they are able to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. This is a new policy effective 7/1/25 so we did discuss this, and she agreed to get that documented and share with parents accordingly.

6. ADDENDUMS:

- Addendum1: Kassidy's annual compliance visit was completed on 8/13/25. There were a few regulations that she was out of compliance with and she needed to send pictorial verification of compliance to this worker by 9/13/25. Additionally, a safety plan was developed on 8/13/25 due to chickens having access to the same place as the children.

  Kassidy did send pictorial verification of securing the chickens to this worker on 8/15/25 (per the safety plan agreement). Kassidy also met with the CCR&R nurse consultant on 8/25/25 to plan for additional options for the chickens.

  This worker attempted a follow up visit due to the establishment of the safety plan on 9/7/25 but Kassidy was not home. This worker did observe at that time that the chickens were not in the children's play area.

  This worker did another unannounced follow up on 10/3/25. As of that date I was able to verify Kassidy's follow up on Regulations from the from the initial visit on 8/13/25. She did still need to obtain a smoke detector for the porch area and send pictorial verification to this worker.

  On 10/14/25 Kassidy did send pictorial verification of the last items she needed to verify for compliance.

This Addendum is approved by supervisor on 10/14/2025

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HHS Child Development
Home Compliance Worker: Christine Weber Date: 8/14/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Rachel Bonefas with Child Care Resource and Referral if you have any ongoing compliance or training needs. Rachel can be reached at 563-362-8225