Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: St Augustin Before and After Care **Enrollment:** 48 **License ID No. (Reapplications)** 27463

Street: 4320 Grand Avenue **City:** Des Moines Iowa **Zip** 50312 **County:** Polk

Mailing Address: 4320 Grand Ave, Des Moines, IA, 50312

Director's Name: Megan Lone **Phone Number:** 515-279-5947

On-Site Supervisor(s): Lindsey Coon **E-Mail:** mlone@staugustinschool.org kkautzky@staugustinschool.org

Date(s) of Visit: 02-08-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 02-25-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-09-2021

Comments : Des Moines Fire Marshal. State requirements are that fire marshal inspections are conducted at least every three years. The city of Des Moines Fire Marshal typically do these inspections annually.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	28	46	74
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 03-01-2022 to 03-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Nate Knepper **Date:** 02-09-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off-year visit was conducted on 2/8/23. The new director was present for the entire visit.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. The most recent COVID updates were also reviewed.

Saint Augustin Before and After School Program was given permission to open under DHS (now called HHS) licensing on 10/1/15. Prior to this date, the center was overseen by the Department of Education. The center is located in the Saint Augustin School (cafeteria and gym and a classroom) in Des Moines and is for children who attend this school. The center serves children ages four through 12 years of age. The center is open 7:00am - 8:15am and then again 3:10pm - 6:00pm The center is not open during the summer months or no school days. The center uses a combination of the Creative Learning Curriculum in their teachings as well as some of their own learning curriculum developed over the years.

The center is overseen by a Board. Megan Lone is the new director as of 6/2022. Megan has a BA degree as well as a Master's degree in child-related fields and has past experience working with children. Lindsey Coon is the on-site supervisor as of 8/2022. Lindsey has a four year degree and past experience working directly with children.

The center uses primarily the cafeteria and a classroom (next school year 2023), but they also have access to the gym and outdoor playground area. The capacity of the cafeteria is 46 children. The capacity of the classroom is 28 children.

During the visit, all children were initially outside on the playground. Staff were spaced out among the different groups of children. Later, all children and their staff went back inside to the cafeteria and were broken down into smaller groups playing with different learning stations available to them.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Enrollment remains steady.

The director stated her staff work well together. The director also believed they have good working relationships with the families they serve. Communication is stressed.

Staff stated they enjoy working with children, they enjoy talking to parents, and they appreciate Catholic Schools.

The center has a website through the school.

There is a secure entrance into the building. Security cameras are in place.

Formal staff meetings will be implemented in the future. The director is also eligible to attend roughly quarterly with other directors of before/after school programs within the Diocese.

Specific time is scheduled in for children to get their homework completed.

The center has a good working relationship with the school. The director and on-site supervisor stated they have a great working relationship.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)b: All files contain: A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information. Copies of the results of Iowa records checks conducted. Copies of national criminal history check results. Any Department-issued documents sent to the center related to records check.
Number not in compliance: 1 staff file was missing the SING check and this will need to be completed right away. Fingerprinting was completed.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1 staff file was missing a physical.

109.9(2)c: All files contain information regarding the specific health and medical needs of a child including information regarding any prescribed treatment.
For school-age programs in the child's school, all files include a statement signed by the parent that the immunization information is available in the school file.
Number not in compliance: 4 children need to have statement of health confirmation. This can be added to the center annual enrollment update forms.

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Fire and tornado drills were not documented for March and April 2022. This was under the old director and on-site supervisor. These drills must be performed monthly.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Monthly playground checks must be conducted.

109.15(1): Center shall serve each child a full, nutritionally balanced meal as defined by CACFP guidelines.
Two percent cows milk was being served. Cows milk has to be one percent or skim.

109.15(5)b: Sanitary and safe methods in food preparation, serving, and storage sufficient to prevent transmission of disease, infestation, and spoilage are followed.
There was an issue with dry food not being sufficiently stored after being opened. The freezer also needed to be cleaned.

V. SPECIAL NOTES/RECOMMENDATIONS:

The carbon monoxide detector, per building maintenance, is built in with the fire/smoke detectors.

The annual boiler inspection expired in 6/2023.

Radon testing is due every two years. Radon testing will be conducted this coming weekend again.

It was previously noted that the center does not go on field trips and they do not transport children.

I - Power and IQ4K were discussed at the visit.

Information on SING was emailed to the director after the visit concluded. The staff tracking sheet, employee/sub/volunteer statement form, monthly playground inspection form, and a list of possible emergency preparedness supplies were also all emailed to the director after the visit concluded.

A thermometer is needed in the refrigerator.

It was noted the center has already been working with CCR&R to get up to speed with a new director present this year and this being that director's first visit.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.