11/16/2022

Carol Ealy
409 Springfield DR
Marshalltown, IA 50158

Dear Child Care Provider:

This letter is in regards to the pre-inspection visit at your residence in which you are seeking child development home registration conducted on 11/14/2022. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.8(1) **Facility Requirements**

441 IAC 110.8(1)"n" Providers shall inform parents of the presence of any pet in the home.

1. Each dog or cat in the household shall undergo an annual health examination by a licensed veterinarian. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. This examination shall verify that the animal's routine immunizations, particularly rabies, are current and that the animal shows no evidence of endoparasites (roundworms, hookworms, whipworms) and ectoparasites (fleas, mites, ticks, lice).

2. Each pet bird in the household shall be purchased from a dealer licensed by the Iowa department of agriculture and land stewardship and shall be examined by a veterinarian to verify that it is free of infectious diseases. Acceptable veterinary examinations shall be documented on Form 470-5153, Veterinary Health Certificate. Children shall not handle pet birds.

3. Aquariums shall be well maintained and installed in a manner that prevents children from accessing the water or pulling over a tank.

4. All animal waste shall be immediately removed from the children's areas and properly disposed of. Children shall not perform any feeding or care of pets or cleanup of pet waste.

5. No animals shall be allowed in the food preparation, food storage, or serving areas during food preparation and serving times

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)"a" A physician's examination report for the provider and all members of the provider's household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) "d", 110.9(4) "f", and 110.9(4) "g"

Findings:

This worker conducted a scheduled pre-inspection visit to this providers home on 11/14/22. The provider and her husband were present. The provider is watching 2 children on a as needed basis before or after school. The children were not present for the visit.

During this visit this work this worker found the following areas of non compliance.

1) Vet forms. The provider had all three dog's vet forms dated on 5/9/22.
This worker noted that the vet form was completely typed including the signature and date. When this worker questioned the provider, the provider stated that the vet has the forms on hand and has them completed when she leaves with the dogs.

2). Provider and house hold physicals. The provider had all four household members physical forms dated 5/5/22. This worker noted that the forms were completely typed including the signature and date. When this worker questioned the provider, the provider stated that the Drs office has the forms on hand and they type them and hand them to them when they leave the appointment. This worker asked the provider if she gives the Dr the forms? The provider stated that the Drs office already has them on file, she does not need to take them. This worker commented that she has never had a Drs office have the forms on hand. The provider stated that this worker could call the Drs office to verify and also shared that the Dr makes a copy of the typed form so they have a copy in the medical file as well.

This worker needs an original signature on both of these forms.

Suggestions/Recommendations:

This worker talked to the provider about always texting this worker if she is closed for the day (every day she is closed throughout the year). If this worker receives a text that she is closed, this worker will not stop to complete a compliance check on that day. If the provider does not text this worker, and this worker stops for a compliance check, the expectation is that the provider will allow this worker into the home to complete the check. There have been far to many excuses over the years regarding this provider being sick or closed for the day and not allowing workers into the home. This will not continue to happen.

Corrective Action Required:

This worker is following up with the provider and sending out releases for the provider to sign for both the vet and the Drs. office. This worker will send the proper paperwork to the medical providers once those releases are signed. The releases will be mailed to the provider on 11/17/22.

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Please do not hesitate to contact me at DHS at 515-571-7371; jduffy1@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Joni Duffy

Social Worker II

Tracy Wynn

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 877-216-8481

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: https://ccmis.dhs.state.ia.us/trainingregistry/

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).