Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: CAEI-Clinton Head Start and Early Head Start

Provider No.: 18189

Address: 350 5th Ave N, Clinton, IA, 52732

County: Clinton

Director's Name: Lisa Raya

On-Site Supervisor: Kenneth Johnson

Phone Number: 5633243236

E-Mail: lraya@caeiowa.org

HHS Visit Date: 01/12/2026

Licensing Period: 03/01/2025 to 03/01/2027

Fire Inspection:

Date Inspected: 08/22/2023

Comments:

Report Visit Type:

- [ ] PTO
- [ ] Licensing Visit
- [ ] Drop In
- [X] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 3

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday	7:30 AM to 2:00 PM		
Tuesday	7:30 AM to 2:00 PM		
Wednesday	7:30 AM to 2:00 PM		
Thursday	7:30 AM to 2:00 PM		
Friday	7:30 AM to 2:00 PM		
Saturday			

Program Population Served:

- [X] Infant(0-<24 Months)
- [X] Toddler
- [ ] PreSchool
- [ ] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	9	17			26
Summer			-1		-1

1. Basic Overview

An unannounced off year visit was completed at this center on 1/12/26. Kenneth Johnson is now the on site supervisor, and he was present on the day of the visit along with other staff. This program is part of the Community Action of Eastern Iowa (CAEI) organization. There is a well-defined administrative structure for CAEI. This large Head Start and Early Head Start location now operates in one building with currently two rooms in operation. The center typically serves children age infant through five years old but currently has children age two through four years. The early head start room(s) offer services all year. The head start room(s) operate school year only. The center does not participate in the Iowa Voluntary Preschool Grant program.

The two rooms are as follows: Room two (toddlers, two through three years) and room four (head start, three through five years). All program areas are generally well stocked with age appropriate materials and supplies. Program rooms are generally arranged with the typical learning/activity centers. One program room includes a restroom area immediately adjacent to the program room. Other program rooms required some travel into another, separated, adjacent area to the room for restroom and hand washing activities. Program rooms include sinks within the program rooms for hand washing and/or food/bottle preparation activities. Infant and toddler rooms include diapering stations within the program room and immediately nearby to a hand washing sink as required.

The center serves breakfast and lunch. The center does participate in the CACFP. Food is catered to the center from a local grocery store kitchen (licensed by IDPH with current license on file at the center) with final prep occurring in the center's kitchen area before going out to the program rooms. The kitchen area appears very clean and organized.

CHILD CARE CENTER ANNUAL EVALUATION

2. Identify Observed Strengths of the program

The program continues to be very well managed by an experienced on site supervisor. Staff appear to work well together. The center has achieved level three IQ4K through 4/30/26. The infant and toddler rooms continue to complete individualized activity/lesson planning for the children which is excellent. The staff were once again observed to be highly engaged with the children in activities, and the children appeared to be enjoying their time at the center in all program rooms. Program rooms are generally spacious, bright with windows, and children's arts/crafts are on display. Required licensing documentation and files were again found to be highly organized.

3. Identify the aspects that fall below the standard

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

This administrative change report is completed to reflect that the center is solely serving early head start children age two years and under, removing the Head Start room from the capacity as it is no longer used, and to increase the capacity of the two early head start rooms by one child each. The total capacity for the center is now 26 children with the following individual room capacities for the most recent floor plan diagram submitted June 2026 :

Infant room ("Clinton #5" on drawing, CRIBS) = 9 children
Toddler room ("Clinton #4" on drawing) = 17 children

Date: 08/24/2026

HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.