Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Y's Kids at Hansen **Enrollment:** 21 **License ID No. (Reapplications)** 46279

Street: 616 Holmes DR **City:** Cedar Falls Iowa **Zip** 50613 **County:** Black Hawk

Mailing Address: 425 Lafayette ST, Waterloo, IA, 50703

Director's Name: Mindy Sternhagen **Phone Number:** 319-234-7589

On-Site Supervisor(s): Grace Rosin & others **E-Mail:** ywcakids@ywcabhc.org

Date(s) of Visit:

Licensing Visit **Unannounced Visit** **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-03-2019

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	60	60
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2021 to 11-01-2023
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 08-16-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 10/05/22 I made an unannounced off year licensing visit to Y's Kids at Hansen Elementary in Cedar Falls. I met with Grace Rosin, an on-site supervisor. There are additional on-site supervisors. Rachel Scott and Mindy Sternhagen are the co-directors for the program. Ms. Scott has been with the center since 2000 and has previous child care experience. Ms. Scott has a BA in biology and philosophy. Ms. Sternhagen has been with the program since 2002. She has a BA in Elementary Education and her CDA. The program typically has two staff members in the morning and two staff members in the afternoon.

The program is in Hansen Elementary. They primarily operate out of the gym and cafeteria areas. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:45-6:00 pm. On Wednesdays the afternoon program starts at 1:50 pm. The program serves children who are in kindergarten through sixth grade. There are currently 21 children enrolled.

The cafeteria and gym are open spaces that allow for free play and organized activities. Natural lighting is available in the cafeteria and artificial lighting is used in the gym. The centers observed include art and table toys. Centers are stored in a closet in the gym. Materials were in good condition.

I visited the program during the morning hours of operation. The program was in ratio the day of my visit.

The program has a cell phone they use and emergency numbers are in a binder and posted in the storage closet. Emergency fire and tornado procedures and evacuation diagrams were posted by the main program doors and outdoor exits in the cafeteria and gym. A daily schedule was posted on the parent board.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school program located in a public-school building. The fire marshal inspection occurred on 12/03/19.

The YWCA offers breakfast provides to the children in the morning. The day of the visit they only offered two components because there was not enough fruit for all the children. You must serve three components for breakfast and have available food items on site. They also serve an afternoon snack. There was a breakfast and snack menu available, but it was not posted because it was not current. The program should be provided updated menus to post. Disposable products are used so dishwashing is not necessary. The program uses a refrigerator that is in the storage closet in the gym and a thermometer was present. The temperature in the refrigerator was fifty degrees and should be forty degrees and below. Please monitor this. Food items were stored according to the NHSPS guidelines.

The program uses bleach and water to sanitize the food tables. I observed the tables be cleaned and sanitized for snack and proper procedures are being followed.

The children primarily use two bathrooms located down the hall from the cafeteria. The girl's bathroom has seven toilets and three sinks. The boy's bathroom has three toilets, four urinals and three sinks. Handwashing procedures were posted in the girl's bathroom but must also be posted in the boy's bathroom. When staff members send children to the bathrooms to wash their hands for breakfast a staff member must stand in the hallway to maintain supervision of the children. The day of the visit children were sent unsupervised.

The parent information is located on a bulletin board inside the entrance of the school. The mandatory reporter, child care consultant and the handbook availability were posted. The license is conspicuously posted. A no-smoking sign was posted at the entrance.

Staff members had good interaction with the children. They offered the children choices and used positive redirection when necessary. The children seemed to enjoy themselves.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The program meets a need for parents who require care for their children before and after school.

The program serves a diverse population. They serve children with different ethnic backgrounds, abilities, economic status and social abilities.

The YWCA continues to offer before and after school care in multiple schools in the community. This allows children to stay on site at the school and parents do not have to worry about transportation.

Ms. Scott and Ms. Sternhagen are dedicated to the programs and families they serve. They both help care for children every morning and afternoon.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.

109.15(2): Center shall follow minimum CACFP menu patterns for meals and snacks.Menus planned one week in advance, made available to parents, and kept on file with substitutions noted.Avoid foods with high incident rate of causing choking.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued for the remainder of the licensing period. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Grace Rosin an on-site supervisor.

In January 2023 an administrative change is being made to name Rhonda McCulloch-Lewis as the new co-director. Mindy Sternhagen will no longer be in this role. Rachel Scott will remain the other co-director. Ms. McCulloch-Lewis started with the program as an on-site supervisor in June 2022 and became the co-director in December 2022. She has a BA in social work, an AA in early childhood education and previous experience as both a teacher in director in childcare.

On 08/16/23 an administrative change is being made to name Mindy Sternhagen as the director for the program. Rachel Scott is no longer with the program. This change will be in effect for YWCA of Black Hawk County as well as the Y's Kids programs at Hansen, Kittrell, Lowell, Highland, Kingsley, North Cedar, Cedar Falls Lincoln, Cunningham, Lou Henry, Hudson, Irving and Lincoln Waterloo. Rhonda McCulloch, the co-director has also left the program.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.