



<b>RECOMMENDATION FOR LICENSE:</b>	
X	<b>FULL</b> license from 07-01-2016 to 07-01-2018
	<b>PROVISIONAL</b> license from
	<b>DENIAL</b> of initial application
	<b>SUSPENSION</b> of license
	<b>REVOCACTION</b> of license

Licensing Consultant: Nate Knepper

Date: 06-28-2017

**I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS**

N/A.

**II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:**

An unannounced, off-year visit was conducted 6/27/17. The director was present throughout the visit.

All areas of the program were observed with the exception of staff and children files. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Manning Child Care Center is a center overseen by a Board and located in a downtown building that also houses Caleris, which is a marketing company. The center opened in 9/2002. The center uses their own learning curriculum that is based off of several other curriculums. Children served range from six weeks in age to 12 years in age. The center is open year-round and also provides a drop-in service for families; although 24 hour notice is recommended.

The center director is Michelle Starman. Michelle has her AA degree in Child Development and has been the director since 2010. Melissa Orr, Alison Karsteen, and Estel Wittrock are the on-site supervisors at the center. All three individuals have several years' experience working in child care and meet the qualifications for their positions.

**III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:**

There is a secure entrance into the building. The center is using the Pro-Care system. Parents/guardians use their electronic fingerprint to gain access. Other visitors have to ring a doorbell and be let in by staff.

The center employs one full-time cook and one part-time cook.

The center has their own website.

The center participates in NAP SACC (physical activities and good nutrition program for children).

The center participates in the food program (CACFP).

Parents receive a monthly newsletter (also an email option for the newsletter).

The center will provide a certain brand of formula as well as baby food for infants if needed.

Staff pictures and bios are posted in the main hallway.

Several tenured staff work at this center.

The center has good partnerships with other businesses in the community as well as Zion Lutheran Preschool.

The center has added onto the building and now has a large motor activity room and a school-age classroom.

The center is a drop in center.

Several staff were observed in one classroom handling an emergency situation in a calm, collective, professional manner.

**IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:**

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Pea gravel surfacing is an issue in a few fall zone areas. THIS IS A REPEAT ISSUE FROM LAST YEAR.

109.12(1): Schedule of program is posted in a place visible to parents. A daily schedule was missing in the three year old classroom on the day of the visit.

109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age: Infants shall always be placed on their back for sleep. Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards. Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat. No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant. No co-sleeping shall be allowed. Sleeping infants shall be actively observed by sight and sound. If an alternate sleeping position is needed, a signed physician authorization with statement of medical reason is required.....

There was one child wearing a bib while laying down in the crib. THIS ISSUE WAS CORRECTED AFTER IT WAS POINTED OUT.

**V. SPECIAL NOTES/RECOMMENDATIONS:**

The CACFP (food program) changes that go into effect 10/1/17 were discussed. The center will have to slightly alter their menus.

The Federal mandates to state licensing that went into effect 10/1/16 were discussed. 18 out of 23 staff have completed Essentials training. The center has created a disaster evacuation kit. The center has created written disaster evacuation plans. The center has updated their staff handbook to reflect the new requirements for staff training.

It is recommended that hand washing signs be posted by all sinks. The school-age restrooms did not have hand washing signs.

Radon testing was conducted 2/27/17 - 3/3/17. All classrooms came back with radon levels below the 4.0 cutoff. Radon testing is due every two years.

The furnace was last inspected 2/6/17. This is an annual inspection.

If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your consultant at 515-725-2654 or email [nknepe@dhs.state.ia.us](mailto:nknepe@dhs.state.ia.us) so that we may discuss the issue. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report.

\*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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