



CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Little Angels Preschool

Provider No.: 46301

Address: 2005 College Place, Harlan, IA, 51537

County: Shelby

Director's Name: Steve Sauvain

On-Site Supervisor: Joy Peterson

Phone Number: 7127555634

E-Mail: ssauvain@shelcocath.pvt.k12.ia.us
jpeters@shelcocath.pvt.k12.ia.us

HHS Visit Date: 12/10/2025

Licensing Period: 12/01/2025 to 12/01/2027

Fire Inspection:

Date Inspected: 12/19/2023

Comments:

Report Visit Type:

- ☐ PTO
- ☒ Licensing Visit
- ☐ Drop In
- ☐ Administrative Change

License Type:

- ☒ Full
- ☐ Provisional

Quality initiative:

- ☐ Accrediation

Program Duration:

- ☐ Year-Round
- ☒ School Year
- ☐ Summer Only



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HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
Sunday			
Monday		8:05 AM to 3:15 PM	
Tuesday		8:05 AM to 3:15 PM	
Wednesday		8:05 AM to 3:15 PM	
Thursday		8:05 AM to 3:15 PM	
Friday		8:05 AM to 3:15 PM	
Saturday			

Program Population Served:

- ☐ Infant(0-<24 Months)
- ☐ Toddler
- ☒ PreSchool
- ☐ School Age
- ☐ All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			40		40
Summer					0

1. Basic Overview

An unannounced licensing visit was made to Little Angels Preschool on 12/10/25. The center became licensed on 9/1/15. Little Angels Preschool is located in the Shelby County Catholic Elementary School at 2005 College Place, Harlan, Iowa 51537. Steve Sauvain became the director in November 2024. Ann Andersen was the previous director/Principal of the school. She trained Steve on being the director and DHHS licensing. Joy Peterson continues to be the preschool/on-site supervisor for the original preschool room. Joy has been employed at the Shelby County Catholic School for over twenty years. Preschool sessions are offered Monday through Friday from 8:05 AM to 3:15 PM. The capacity was increased to 40 children. There are 20 children enrolled. I met with Joy Peterson and Steve Sauvain during my licensing visit.

Observation of room:

The preschool room looked great and has a wonderful variety of age and developmentally appropriate toys and equipment. The restrooms are located in the hall. The children were having snack. Staff were attentive to the needs of the children. The lesson plans/activities looked good. Two teachers work together to create the lesson plans. Fun, educational, hands-on learning experiences are offered each day. The center uses a few curriculums including Creative Curriculum Gold, Handwriting Without Tears, Big Ideas of Early Math, and a yoga curriculum. The center participates in a school program called Wild Cats in which the preschool children get together with children in other grades in the school for activities and the children love this. The center has visitors including the librarian, agriculture, and a naturalist. The children go on two field trips a year and the parents transport them.

Nutrition:

The children eat lunch at the school and have daily snacks. Breakfast and lunch are optional for purchase or they can bring their own lunch. The center provides the snacks. The menus were posted. Make sure the snacks meet the CACFP food



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guidelines even though you are not on the federal food program. Snacks are individually prepackaged. Proper food storage was observed. Thermometers are used and monitored daily.

Health and safety:

The program follows the medication management procedures and uses the medication log; no children were prescribed medication at the time of my visit. The school installed a radon mitigation system in November 2019. Since you are in a school, the Department of Education is responsible for radon testing. Please refer to the DHHS handbook for updated policies/procedures for radon testing. Joy reported that the school has electrical appliances. Monthly fire/tornado drills are practiced and documented. Joy had the children verbalize to me about what to do in the event of a fire or severe weather. The children knew exactly what to do. The kitchen staff mixes the bleach/water for the preschool room each day. The three-step bottle procedure is not being used. Please follow the three-step bottle procedure which is 1. Soap/water for cleaning, 2. Water for rinsing and, 3. Your EPA and child care approved product for sanitizing. If you are using bleach/water, you must follow the mixing instructions on your specific bottle of bleach or refer to the product website. According to the kitchen staff, the dwell time is two minutes. The mats for napping have a pillow case and the children take them home weekly to wash. The school has a first aid kit. Please make sure it is fully stocked. The janitor's room is next to the area where the children are and his door is not locked. The janitor's closet contains dangerous chemicals. This information was brought to the director and he agreed to talk to the janitor about making sure the door is locked at all times.

Playground:

An outdoor playground area is utilized. Pea gravel is used for surfacing. Monthly playground inspections were documented. The playground has slides, swings, and climbing structures.

Transportation:

The preschool doesn't provide transportation services. School bus transportation is provided by the Harlan Public School to some children in surrounding towns. The program has some walking field trips.

Administrative records:

Children's files are kept on a new computer system. Make sure you print copies of emergency contact information for parents, guardian, pick up information, doctor, and dentist. As long as you can show me information on the computer for child physicals, immunizations, permissions, etc. that is acceptable. Four children's files were read and were missing everything except the physical exams and immunization records. Two staff files were read and both were missing current first aid/CPR. Steve reported they have first aid/CPR training scheduled for the spring of 2026 with the fire department, but he agreed to try to get it sooner.

2. Identify Observed Strengths of the program

Little Angels Preschool is a quality preschool program and a wonderful resource for the community. The staff were attentive to the needs of the children. Steve Sauvain is the new director. Joy identified their strengths as having phenomenal kids and parent support. Joy has 29 years of experience and Kristi Herbst has 10 years. Joy is proud of their yoga curriculum and how the kids work on breathing and their emotions. Toys and equipment are rotated at least monthly. One goal is to get a new playground.

3. Identify the aspects that fall below the standard

109.7(2): Staff do not have current CPR/first aid training

109.9(2)a-c: The children's files do not have emergency contacts, names and phone numbers for doctors and dentists, permission for the center to secure emergency contact, and annual permission forms as to who is allowed to pick up the child.

109.11(2)b: The center was not using the proper three-bottle procedures. Please follow the three-step procedure which is 1. Soap/water for cleaning, 2. Water for rinsing and, 3. Your EPA and child care approved product for sanitizing.

109.11(3)a: The janitor's room is located in the immediate area of the children and the room is unlocked. It has chemicals which could be very dangerous to the children if they were to go into his room. Please make sure this door is always locked.



Health and
Human Services

Iowa Department of Health And Human Services

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4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

5. Special Notes/Recommendations

A full license is recommended for 12/1/25 to 12/1/27.

Date: 12/15/2025

HHS Licensing Consultant: Tausha Bottorff

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at <https://iowaccrr.org>.