Health and Human Services

# Iowa Department of Health And Human Services

## CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Y's Kids at Irving Elementary

Provider No.: 46506

Address: 1115 W 5th ST, Waterloo, IA, 50702

County: Black Hawk

Director's Name: Sherry Davenport

On-Site Supervisor: Briana Murguia

Phone Number: 3192347589

E-Mail: sdavenport@ywcabhc.org

HHS Visit Date: 01/20/2026

Licensing Period: 02/01/2026 to 02/01/2028

**Fire Inspection:**

Date Inspected: 09/17/2024

Comments: Compliance on 10/10/24

**Report Visit Type:**

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

**License Type:**

- [X] Full
- [ ] Provisional

**Quality initiative:**

- [ ] Accrediation

**Program Duration:**

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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| HOURS: | *Year-round* | *School-Year* | *Summer Only* |
|---|---|---|---|
| Sunday | | | |
| Monday | | 6:30 AM to 8:00 AM | |
| Tuesday | | 6:30 AM to 8:00 AM | |
| Wednesday | | 6:30 AM to 8:00 AM | |
| Thursday | | 6:30 AM to 8:00 AM | |
| Friday | | 6:30 AM to 8:00 AM | |
| Saturday | | | |

**Program Population Served:**

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

| LICENSE CAPACITY | Infants | 2 Years | Preschool | School-Aged | Capacity |
|---|---|---|---|---|---|
| General | 0 | 0 | 0 | 30 | 30 |
| Summer | | | | | 0 |

**1. Basic Overview**

On 01/20/26 I made an unannounced licensing visit to Y's Kids at Irving Elementary in Waterloo. I met with Briana Murguia, the on-site supervisor. She started with the YWCA in August 2022. Sherry Davenport is the director. She has worked with YWCA since 2021 and was previously an on-site supervisor in one of the latchkey programs. Abby Adams is the assistant childcare director. She has a BA in elementary education with a minor in social/emotional learning. She previously worked in one of the latchkey programs. The program has two employees present during the morning. They do not operate in the afternoon this school year because of a lack of interest.

The program is in Irving Elementary. They operate out of the cafeteria area but also use the gym. The program has operated both before and after school in the past, but this year they are only operating a before school program. They operate Monday through Friday from 6:30-8:30 am. The program serves children who are in kindergarten through fifth grade. There are currently ten children enrolled.

The cafeteria and gym are open spaces that allow free play and organized activities. Artificial lighting is primarily used. The observed centers include art, crafts, Legos, games, table toys, magnets and dramatic play. Centers are stored in a storage closet in the cafeteria.

I visited the program during the morning hours. The program was in ratio. The number of children at the program at any one time is changing constantly because of children arriving at different times.

The children use two bathrooms near the cafeteria and gym. The girl's bathroom has three toilets and the boy's bathroom has one toilet and two urinals. There is a birdbath sink outside of the bathrooms. Handwashing procedures were posted.

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There are additional bathrooms located in the school.

The program uses a cell phone. There is a posting of emergency numbers with the site's address and phone number in the staff binder, which staff always have with them. Emergency numbers for the children were available in the first aid kit. Emergency fire and tornado procedure and evacuation diagrams were posted near all exits out of the cafeteria but there were only two evacuation diagrams posted in the gym. The evacuation diagrams must be posted near all four exits in the gym.

I reviewed documentation of monthly fire and tornado drills. I reviewed documentation of monthly playground inspections. Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school-age program located in a public-school building. The fire marshal inspection occurred on 09/17/24, with compliance on 10/11/24.

The children are offered breakfast through the school. The YWCA does not provide breakfast. The program is not offering any food this year because they do not have an afternoon program.

The center uses Sani-T-10 Plus to sanitize toys.

The parent information is located on a bulletin board that is mandated to be brought out during the hours of operation. The parent board was not out when I arrived but this was corrected. The mandatory reporter poster, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance.

There was a daily schedule posted.

The program uses the elementary school's playground. Turf is used for surface cushioning. There is one larger piece of climbing equipment with slides, rings and bridges. There are seven additional structures on the playground with other activities for the children. There is a ball hoop and a teeter totter. There is a bike path and a grassy area for the children.

The children's files were reviewed at the time of the licensing visit. I reviewed six children files. They were in great condition.

On 09/25/25 I reviewed one staff file at the YWCA of Black Hawk County site. The staff member did not have documentation of fingerprints, universal precautions training, Essentials training and the mandatory reporter training was not completed through an approved training.

**2. Identify Observed Strengths of the program**

Staff members had great teamwork and great interaction with the children. The children were engaged in free play with centers in cafeteria when I arrived. They then went to the gym and played a group game. Staff members talked with children about using their words and keeping their hands to themselves. A couple of the children fell while playing and complained of minor injuries. Staff members were attentive. They got the children ice packs and completed accident reports. They also called the parent of the child who bumped her head. Staff members' problem solved with children and were calming. The children appeared to enjoy their time at the center.

Ms. Murguia states the program is beneficial to the children. They provide a variety of activities.

Ms. Murguia states they have started "Fun Fridays". The children will work for this by having a good behavior during the week. Last Friday they watched a movie and staff members brought doughnuts. She asked the children what other activities they would like for Fun Fridays and they requested an UNO competition or Lego competition. She will bring small prizes for the children.

Ms. Murguia had a new assistant on the day of my visit. Ms. Murguia was good at explaining the schedule and the expectations, such as incident reports.

The program provides a valuable resource to parents who require before and after school care. Parents do not have to worry about transportation for childcare.

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The program had easy to read child enrollment forms.

The program serves a diverse population of children.

Y's Kids is a time for the children to unwind, relax, be creative, and enjoy the company of friends in a safe and friendly environment with positive caring adult role models.

**3. Identify the aspects that fall below the standard**

109.7(1) New Staff Training
The staff member did not have documentation of universal precautions training, Essentials training and the mandatory reporter training was not completed through an approved training. She has been employed for over one year and these trainings should have been completed within 90 datys.

109.9(1)a-Background Checks
There was no documentation of fingerprints.

109.10(13)b- Emergency Diagrams
Emergency fire and tornado procedure and evacuation diagrams were posted near all exits out of the cafeteria but there were only two evacuation diagrams posted in the gym. The evacuation diagrams must be posted near all four exits in the gym.

**4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance**

N/A

**5. Special Notes/Recommendations**

A full license is issued. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Sherry Davenport as the director. She became the director in April 2025. The change was reported to Barb Sederburg in April 2025.

An administrative change is also being made to name Briana Murguia as the on-site supervisor. As a reminder, all on-site supervisors must make this request in I-Power.

You must post the evacuation diagrams near all the exits in the gym.

New staff members must complete the required mandated training within 90 days of hire and complete all on-going training hours. You must email when the staff member has completed these mandated trainings and I will verify it in I-Power. These are overdue and should be completed as soon as possible. I have emailed Ms. Davenport and reminded her that I have not received corrections from my visits this past fall.

You must complete fingerprints on A.M.

Date: 01/26/2026

HHS Licensing Consultant: Becky Frost

## CHILD CARE CENTER ANNUAL EVALUATION

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.