Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Holy Trinity Catholic Daycare **Enrollment:** 28 **License ID No. (Reapplications)** 52569

Street: 412 AVE C **City:** West Point Iowa **Zip** 52656 **County:** Lee

Mailing Address: 412 AVE C, West Point, IA, 52656

Director's Name: Savannah Strunk **Phone Number:** 319-837-6099

On-Site Supervisor(s): Kristin Mabeus **E-Mail:** savannah.strunk@holytrinityschools.org

Date(s) of Visit: 03-18-2025

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 07-01-2024

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-08-2024

Comments : due every three years, performed by DIA

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General		18	18		36
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 07-01-2024 to 07-01-2026
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Jill Seibert **Date:** 03-26-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Holy Trinity Catholic Daycare is a new program (2024) serving two year old to preschool age children. It is administered by a private school (Holy Trinity Catholic) across from the program. The program Director is Savannah Strunk. Director Strunk also serves as the Director for two other licensed programs for Holy Trinity. She possesses a Bachelor of Science in Elementary Education. She has directed childcare since 2021. Kristin Mabeus is the On Site Supervisor for this program. Kristin has been employed in licensed childcare since 2019 and has been OSS for Holy Trinity programs since 2022. The Director or OSS are present daily.

A Permission To Open visit was conducted in July 2024. All program areas were observed on an unannounced off year visit on 3/18/25. The visit consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

Center Nutrition:

The program does not participate in Iowa Child and Adult Care Food Program (CACFP). Food was stored appropriately and refrigerator/freezer units contained thermometers. Waste containers were covered. Menus for all meals were present. Children with food allergies should have allergy action plans and diet modification forms on file. No children in the program have allergies at this time. Menus indicated foods meet CACFP requirements.

Center Health and Safety:

The center's radon test was completed in 2024 and results are below 4 pci/L. Updated testing is due every five years. Fuel burning appliances inspection were available the date of the visit. They are due annually. Carbon monoxide detectors are present. First aid kits are labeled, fully stocked an in each room. Cabinetry they are kept in are labeled. Staff must have medication administration training to administer medication of any sort. The building was constructed after 1978 so a lead-based paint assessment is not required. Ventilation and lighting are adequate.

The building has a secure entry.

The center has access to a full-size gymnasium across the road at the school. Each child has at least 75 square feet each for gross motor play. Each classroom provides at least 35 square feet per child. This ensures capacity is met. The program meets restroom requirements of 1:15.

The Director accessed IDPH regarding sanitizing/disinfecting and safe products in the summer and has information on the products they are currently utilizing.

Ratio was in compliance the date of the visit. It is recommended staff have assigned children to their care so that careful supervision can be achieved. This was recommended last year but not in place.

Center Outdoor Play Area:

The center has access to multiple outdoor spaces immediately connected to the building. The areas contain age-appropriate equipment with adequate surfacing and fencing. The Child Care Weather Watch is consulted if outdoor play is questionable due to varying weather conditions. A first aid kit and emergency contacts and emergency medication are taken outdoors with the children. Outdoor play inspections will be completed monthly.

Center Administration:

The center has a full handbook containing all required policies as are mandatory postings. Consultant Malia Love went over postings with the Director on 8/19/24.

Age-appropriate curriculum and lesson plans are present and utilized daily.

Child files are reviewed annually by HHS. A Child Care Nurse Consultant can complete child record reviews annually upon request. Child files include dental and medical provider information, emergency contacts, pick up authorizations, an updated physical (annually), immunization records and field trip authorizations. Child physicals should be updated annually.

Staff files are reviewed annually including SING checks (2 years) and fingerprints (4 years), CPR/1st Aid training (2 years), Mandatory Reporter Training (3 years), staff physicals (3 years), and professional development training. If staff are under 18 years of age they always work with an adult staff. Approximately twelve staff are employed at the center.

Incident reports should be completed and given to parents the date of the incident by the staff who witnessed the incident.

An emergency preparedness plan is present. Staff have been trained annually on the plan and sign and date acknowledgement of such (September 2024). New workers should be trained on the plan as they are hired.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is new and in a good location.

The center meets a childcare need in the community.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

1. 109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision. Administration has begun working on assigning staff to specific children. (in process of correction)

2. 109.11(7)c: All centers: Annual inspection prior to heating season of all fuel-burning appliances to reduce risk of carbon monoxide poisoning and shall install one carbon monoxide detector on each floor that conforms to UL Standard 2034. Administration agreed to find the last inspection. If it is overdue an updated inspection must be conducted.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review, it is recommended that this center begin in Full licensing status. The center is directed to continue to monitor day to day practice and adjust accordingly to continue to ensure licensing rule is met consistently. It is important to note, all HHS licensing standards and procedures must be maintained during the renewal period.

HHS encourages you to contact your local nurse consultant. Child Care Nurse Consultants work with child care and early education businesses. Businesses may call or send questions to a child care nurse consultant about health and safety policies, health programs, health of personnel, and specific child health or safety issues. Please visit the following website for more information. http://idph.iowa.gov/hcci/consultants. Amy Hayes is the CCNC for the program.

CCNC Hayes had 2 onsite visits: 10/02/2024 Immunization review 10/24/2024 Immunization review Monthly newsletters are sent as well as any important updates.

HHS encourages you to contact Child Care Resource and Referral consultant. They offer centers assistance with meeting

the DHS regulations, QRS, infant/toddler concerns, room arrangement and environment, developmental concerns, Best Practice information, CDA assistance, or any questions or concerns you may have. Please visit the following website for more information: http://www.iowaccrr.org CCR&R Consultant Malia Love is the consultant who has also provided consultation services to sister programs the past few years. Consultant Malia Love has provided consultation several times to the program this year. This is best practice and duly noted.

A referral was made to CCR&R by HHS after the visit last year. Consultant Love reported, "I visited the West Point Site with Savannah 8/19/2024.

I met with the director and we did a walkthrough of the preschool classrooms and the new Before and After school space. We discussed removing the small legos as they do care for preschool age children in the space. We went over hanging postings and supervision. They are looking at doing the NSLP and we discussed making sure snacks were meeting CACFP standards. We went over child files and having those as well as school age kids having a physical on file as well as the school age health form.

I left the director with resources for staff and child files. the quick HHS checklist, supervision and how to fill out an incident report. I followed up with an email attaching the handwashing and diapering posters, fridge/freezer temp form, sunscreen permission, peanut allergy posting.

Below is the list of visits I had with the daycare program in the last 12 months.

7/17/2024-I spoke with the director on the phone and gathered all the information needed to put them into NDS2 I offered to come and do a visit with them before HHS gives the initial permission to open and license. I followed up the visit with an email to the director letting her know what items the HHS worker Jill would need before giving permission to open.

8/19/2024-I met with the director on site and did a walk through of the program using the HHS Licensing checklist. We discussed postings and information that needed to be displayed. We went over staggering outdoor play time for better supervision and to discuss with staff setting up a system for supervision of children. We went over cleaning and reminding staff to not leave products out accessible to children and or personal belongings. I left the provide with resources for staff and child files. the quick HHS checklist, supervision and how to fill out an incident report. I followed up with an email attaching the handwashing and diapering posters, fridge/freezer temp form, sunscreen permission, peanut allergy posting.

9/26/2024-The director reached out asking about school age children and physicals. I let her know that as long as they had at least one physical on file, then the parents could fill out the health statement form. That any child who did not have one would need one on file.

2/19/2025-I reached out to the director to touch base with her about their license. They are at their 6 month mark, I sent the licensing email and let the director know dates I was available. I offered to do a walk through of all the Holy Trinity sites and go over paperwork with her. I included the dates for all the sites expirations. I will touch base again in 3 months.

Malia Love
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It is apparent with the low number of violations that the program has been proactive in reaching out to resources for assistance. HHS recommends the program invite IDPH CCNC to the program.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.