Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Ann W Wickman Child Development Center **Enrollment:** 120 **License ID No. (Reapplications)** 32373

Street: 703 Linn Street **City:** Atlantic Iowa **Zip** 50022 **County:** Cass

Mailing Address: 703 Linn St, Atlantic, IA, 50022

Director's Name: Dianna Williams **Phone Number:** 712-243-2553

On-Site Supervisor(s): na **E-Mail:** dwilliams@wickmandaycare.com

Date(s) of Visit: 06-12-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 12-09-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: X Infants (0-23 mo.) X 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: X Year-round School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	34	17	50		101
Summer					0

QRS Rating: 4

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 06-01-2022 to 06-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 06-26-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year licensing visit was made to Ann W. Wickman Child Development Center on 6-12-2023. The center opened on 6-28-10. Child care services are offered to infants to preschool age children from 5:30 am to 6:00 pm Monday through Friday. There are 120 children enrolled in the center and there are six program rooms. Dianna has been the director since the program opened, she has a Bachelor's Degree in Early Childhood Education Administration with a Minor in Human Resource Management. There is always a responsible person in charge when Dianna is gone. Southwest Iowa Family Services owns the building and the YMCA manages the child care center. The staff are employees of the YMCA. The building is on the Atlantic Public School property.
Diana Williams was on vacation on the day of my licensing visit, I talked to Heidi.

Observation of rooms:
All program rooms were observed and were in ratio. The children were observed during lunch time, watching a show and playing. Staff had excellent interactions with the children, they are positive and attentive to the needs of the children.
Two program rooms didn't have lesson plans and one room's lesson plans needed to be more detailed. Staff in each program room are responsible for developing the weekly lesson plans/activities. Diana please train staff on developing lesson plans/activities and review them each week.
Please remove the push pins/tacks from the preschool room - these could be a safety hazard. Make sure the other rooms aren't using push pins/tacks.
In the infant room one child was sleeping in a bouncy seat, I told the staff that the children must be moved to a crib if they fall asleep. Please review safe sleep requirements with staff. The was a small section of the room in the back by the door that had 7 or 8 bouncy seats with staff and children, this was too crowded and a trip hazard.
When children are sleeping in their cribs there needs to be direct observation of the children, a staff should be monitoring the children.
Two staff didn't wash their hands after diaper changing, one staff washed their hands after diaper changing in the food prep sink and staff didn't wash the children's hands after diaper changing. Please review the diaper changing and hand washing procedures with staff.
Children's fun art work was displayed.
The daily sheets looked good.
There was a lot of storage of items in the hallway by the gym, can you move these items.

Nutrition:
The center provides the breakfast and snacks and Treat America/Company Kitchen delivers the lunch each day.
The center participates in the federal food program.
Appropriate food storage practices are maintained.

Health and Safety:
Six radon tests were completed in October 2021, all test scores were under 4.0 pCi/L. Radon testing will be done in the fall of 2023.
Each room practices and documents monthly fire/tornado drills. Make sure the rooms complete drills every month.

The center follows proper medication management procedures.
The center has emergency preparedness policies.

Playground:
The center has a fabulous playground which offers out door classroom/nature activities and beautiful flowers/plants.
Monthly playground inspections couldn't be located on the day of my visit.

Transportation:
The center doesn't offer daily transportation services. When a field trip is taken transportation services are hired.

Administrative Files:
Monthly staff meetings are held and Diana meets with lead staff from each room. A parent meeting is held quarterly.
A parent survey is done.
Each program room provides a newsletter to the parents.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center is a wonderful resource for the community. There is a fun variety of age and developmentally appropriate toys and equipment/furniture in each room. The children's art work is displayed. The center uses the Procare app.
The center is a community collaboration of many groups and individuals donating equipment and their time and talents to make the center a success. Dianna Williams does an excellent job operating the center and making ongoing improvements. She is very organized, enthusiastic and proud of the program.
Staff have excellent interactions with the children, they are positive and are attentive to the needs of the children.
The center participates in QRS and are a level 4 and they will be participating with the new IQ4K program.
The center participates in fundraising and has received grants for equipment and supplies.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
Two program rooms didn't have lesson plans and one room's lesson plans needed to be more detailed. Staff in each program room are responsible for developing the weekly lesson plans/activities. Diana please train staff on developing lesson plans/activities and review them each week.

109.12(4): Sufficient toilet articles are provided for handwashing.Sufficient and safe indoor play equipment, materials, and furniture that conforms with CPSC or ASTM.Play equipment, materials, and furniture meet the developmental, activity, and special needs of the children.Room’s arrangement does not obstruct the direct observation of children.Individual covered mats, beds, or cots, and appropriate bedding is provided for all children who nap.Procedures are developed and implemented to maintain equipment and materials in a sanitary manner.Sufficient spacing is maintained between equipment to reduce transmission of disease and allow ease of movement by children and staff to respond to activities and care needs.Sanitary procedures are followed for use and storage of personal hygiene articles.
Additional concerns: When children are sleeping in cribs staff should have direct observation of the children.

109.12(5)b: Infants diapered in a sanitary manner as needed in central diapering area.One changing table for every 15 infants/toddlers needing diaper changes.Diapering, sanitation, and handwashing procedures posted and implemented in central diapering area.
Additional concerns: Please review diaper changing and hand washing procedures. A staff washed their hands after diaper changing in the food prep sink. Two staff didn't wash their hands after diaper changing and the children's hands weren't washed after diaper changing.

109.12(5)e: The provider shall follow safe sleep practices recommended by AAP for infants under one year of age:Infants shall always be placed on their back for sleep.Infants shall be placed on a firm mattress with a tight fitted sheet that meets Consumer Product Safety Commission federal standards.Infants shall not be allowed to sleep on a bed, sofa, air mattress or other soft surface. No child will be allowed to sleep in any items not designed for sleeping but not limited to, an infant seat, car seat, swing, bouncy seat.No toys, soft objects, stuffed animals, pillows, bumper pads, blankets, or loose bedding shall be allowed in the sleeping area with the infant.No co-sleeping shall be allowed.Sleeping infants shall be actively observed by sight and sound.If an alternate sleeping position is needed, a signed physician or physician assistant authorization with statement of medical reason is required.
In the infant room one child was sleeping in a bouncy seat, I told the staff that the children must be moved to a crib if they

fall asleep. Please review safe sleep requirements with staff. Please review how often and how long staff are placing children in bouncy seats, swings, exersaucers etc.

109.11(3)d Record of monthly inspections of outdoor recreation area and equipment shall be kept.
Monthly playground inspections couldn't be located on the day of my visit.

Please remove push pins/tacks from program rooms and hallways in the center. The preschool room were using push pins/tacks - this could be a safety hazard.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 6-1-2022 to 6-1-2024.

You can make a referral to Child Care Resource and Referral and your child care nurse consultant for consultation and training on diaper changing/hand washing procedures, safe sleep and room arrangement.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.