Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Trinity Lutheran School Davenport

Provider No.: 35014

Address: 1122 W Central Park Ave, Davenport, IA, 52804

County: Scott

Director's Name: Lori Kilburg

On-Site Supervisor:

Phone Number: 5633225224

E-Mail: lori.kilburg@trinitydavenport.org

HHS Visit Date: 10/01/2025

Licensing Period: 12/01/2024 to 12/01/2026

Fire Inspection:

Date Inspected: 09/03/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [X] Year-Round
- [ ] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			67	83	150
Summer					0

1. Basic Overview

An unannounced off year visit took place at the center on 10/1/25. Lori Kilburg is the approved center director and was present for the visit along with other staff. Lori is qualified with education, experience, and training. Lori is also a lead teacher in one of the preschool rooms. The center uses identified licensed space within the Trinity Lutheran School building. The program operates year round and provides care to children age four years through fifth grade. The program does not operate on non-school days during the school year. Child care is offered after preschool/school. During the school year child care is provided to only children who are four years old and older and who are enrolled at this preschool/school. During the summer, the program may offer child care to any child five and older in the community. The school does participate in the Iowa Voluntary Preschool Grant program.

The center includes the following space on the main level that is licensed for use by the child care/preschool functions:
Room 141 (four/five year old prek and child care), capacity 16 children
Room 145 (four/five year old prek and child care), capacity 16 children
Room 143 (four/five year old prek and child care), capacity 16 children
Room 120 (summer child care and sporadically used during the school year for child care, four years through school age), capacity 19 children
Room 124 (fellowship hall, school age after school child care, end of day child care for all ages, and summer child care all ages beginning and end of day), capacity 100 children
Room 128 (formerly the band/music room now is the library, four years through school age child care), capacity 26 children

The former library (room 122) is no longer used by the center.

The center includes the following space on the lower level that is licensed for use by the child care/preschool functions:
Trinity Hall (cafeteria, later afternoon snack for all children, after school and summer child care, lunch for preschool age children, and all meals and snacks served here for summer care), capacity 100 children.

Room 141 includes an adjacent restroom area with one toilet and one hand washing sink. Trinity Hall room includes adjacent restroom areas for boys and girls with multiple toilets/sinks/urinals in each. Hallway boys and girls restroom areas with multiple toilets/urinals/hand washing sinks are available nearby to other program rooms that have to travel for these functions including the gymnasium which uses the boys and girls locker rooms across the hall from the gym.

The gymnasium is currently used for indoor large motor activities when it is available, however, it is not included in the license capacity for the center because it is not always available.

The preschool children are able to visit the library and music rooms once per week.

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The center does not participate in the CACFP but knows they are responsible for meeting those requirements for all meals and snacks. The center serves morning snack, lunch, and afternoon snacks. Lunch is provided by the center during the school year. Snacks are provided by the center. During the summer children bring their lunch from home except for one day per week when the center provides lunch. The center director states the center provides milk for lunch. The center is reminded that lunches from home for non-school age children have to be monitored and supplemented by the center to meet CACFP requirements. The main school kitchen area is on the lower level of the building adjacent to the Trinity Hall room and is licensed by the local IDPH. There is a smaller kitchenette area on the main floor of the building adjacent to the fellowship hall area that is used by the center for dish washing, food storage, and snack preparation activities.

2. Identify Observed Strengths of the program

The center director is highly qualified with education and years of experience. The program rooms are bright with windows, are generally spacious, and are very well stocked with organized and accessible materials to support program needs. Books are plentiful, arranged by topic, and are also displayed nicely for the children. The staff continue to work well together. The staff were once again observed to be highly engaged with the children in activities, and the children appeared to be enjoying their preschool/child care experience. Activity planning is done quite well and in detail at this center, including for school age children (activity planning done separately for different age groups). The center director states that the gymnasium has new flooring and has been remodeled during the past summer. Child and staff files and other required licensing documentation were again found to be highly organized at this visit.

3. Identify the aspects that fall below the standard

109.9(2)d All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.
1. _2_ child files reviewed did not have the hospital information.
2. _1_ child file reviewed did not have the dentist information.

109.10(13)b Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Fire and tornado drills not documented for 12/2024.

109.11(4)b Record of monthly inspections of outdoor recreation area and equipment shall be kept.
1. Playground inspections not documented for 8/2025 and 9/2025.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

N/A

5. Special Notes/Recommendations

Fuel burning appliances inspections received on 11/11/25, report can be completed. Please ensure all gas appliances are inspected annually, pass inspection, and that documentation is available in the licensing binder.

1. Ensure staff files document clearly the individual's start date at the center.
2. Ensure there is at least one fully stocked first aid kit (all items on the HCCI checklist) for the center, and additional fully stocked kits for any field trips that may occur where some children may leave the center.

The center will continue with a full license. This report does not require a written response, however, please address the violations and concerns noted in the report so that corrections are obvious and ensure that items remain in compliance. Thank you.

Date: 11/20/2025

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HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.