Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: ACPC-Mitchell **Enrollment:** 24 **License ID No. (Reapplications)** 18059

Street: 3521 Jewel DR **City:** Ames Iowa **Zip** 50010 **County:** Story

Mailing Address: 920 Carroll AVE, Ames, IA, 50010

Director's Name: Nancy Krause **Phone Number:** 515-233-2901

On-Site Supervisor(s): Jessica Cooley **E-Mail:** director@acpc-childcare.org j

Date(s) of Visit: 04-09-2025

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 03-17-2025

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 03-13-2024

Comments : Fire inspections are due at least every three years. Completed by Ames Fire Dept--Jason Ziph

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				100	100
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 04-01-2025 to 04-01-2027
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Maggie Gibson, SWIV **Date:** 04-15-2025

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced full licensing visit was complete 4-9-25. Site Supervisor Rylie Ziemet was present for the visit.

This is an after school program that is operated by ACPC, who has a contract with the school system to provide school-age care within the elementary school buildings. ACPC first started in 1968 and they now have six licensed school sites plus their Main Center. This site is open on school days from 2:45 pm-6:00 pm. The school district changed the start time for when school begins in the morning, to an earlier time, therefore before school care is no longer needed. Children needing care on no-school days during the school year attend day camp at the Fellows site and summer care is offered at Fellows as well as Northminster sites. Children at this school are in kindergarten through fifth grade.

This site is used only during the school year.

The main center executive director is Nancy Krause, beginning 2025. The program coordinator for this site is Jessica Cooley. Both meet the points required to be a director. Each school site has an on-site supervisor who meets the 75 points required for that position.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review. .

Room observations/activities: This program meets in the cafeteria and the gym, along with having access to the school's playground. The boys and girls bathrooms are located right outside the cafeteria. Staff were observed to be nurturing and responsive to the children. The children were outside on this day with staff in ratio. The cafeteria has a total capacity of 66 and the gym has a total capacity of 181. There are cupboards that hold the supplies and equipment for the program. The children can choose from board games, card games, arts and crafts, and drawing. There are also balls and other large motor play equipment that is used for more structured activities that are done after school.

Nutrition Practices: For the school year; the children are offered center-provided water and snack. During the summer, children bring their own lunches.

Health and safety: if a child in this program needs medication; it is stored securely. Handwashing signs were posted in the restrooms. First aid kits are in backpacks and staff takes them with; if leaving the main program area; Emergency exit plans were posted. Exempt from Radon Testing/school site. HVAC is maintained by the school.

Playground: enclosed with chain-link fencing, there is a variety of structures and shade. Safety surfacing is wood chips. The playground appears in good repair. The school maintains the playground area.

Transportation/Field Trips--NA

Administrative Review--Fliers with information on mandatory reporting; handbook accessibility, consultant contact, license and non-smoking signs were all posted. Emergency exit signs were posted throughout the center areas. Two child files were reviewed and contained the necessary information; one staff was reviewed, absent physical forms.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

ACPC has a very strong presence in the child care community of Ames and they have a strong reputation for providing quality care to children.

ACPC has a good relationship with the school and work well with the school if a child has special needs. This allows for consistent expectations for children both during school hours and at ACPC.

ACPC has good relationships with the parents and good communication.

The staff are dedicated and invested in the program. They are consistent and reliable. Staff are good at problem solving and they do their work with fidelity.

The assistant director, Joe, has been trained to be a CRP/First aid instructor.

The staff at this program have built strong relationships with the children.

Staff are trained in PBIS and utilize the skills obtained during PBIS training.

This summer the program will be using project based learning for 3-5th grade children and weekly themes for K-2nd grade children.

The director appreciates staff and lets them know they are valued. The director is working on setting up a committee for staff appreciation.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
Number not in compliance: 1

V. SPECIAL NOTES/RECOMMENDATIONS:

A new full two-year license is recommended.

The staff were engaged in the group activity and children were observed to be content on this visit.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.