Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Tina Basham

Provider Name: Tina Basham

Provider No.: 42851

Address: 304 Cross ST SE, Blairstown, IA, 52209

E-Mail:

County: Benton

Phone Number: 3199298235

- [ ] Pre-Inspection Date:
- [ ] Approval Date:
- [X] Annual Visit Date: 7/8/2026

Program Type:

- [ ] Registered Child Development Home A (guidelines for ratios on all categories)
- [X] Registered Child Development Home B
- [ ] Registered Child Development Home C
- [ ] Registered Child Development Home C1
- [ ] Non Registered Child Care Homes accepting CCA

Program Population Served:

- [ ] Infant(0<24 mos)
- [ ] Toddler
- [ ] PreSchool
- [ ] School Age
- [X] All Ages

1. Basic Overview

Tina became a registered childcare provider in 2014. She has 8-9 years of experience in a childcare center a well. Tina does not participate in the IQ4K quality rating system. She does participate in the Food Program. Tina primarily uses the lower level of her home for childcare, and it is set up quite nicely with different centers and a variety of play for the children. She does use the main level for naps. Tina also has a large outdoor space with a variety of play structures and swings for outdoor play. Tina has one cat and 2 dogs. One of the dogs does interact with the childcare children at times. Tina does have 2 individuals approved as assistants.

2. Identify Observed Strengths Of The Program

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The children were all outside playing when this worker arrived. They all continued to play outside for at least an hour while this worker was present. Tina has a large fenced in outdoor space for the children. She has areas of sun and shade. She has swings, numerous play structures, slides, play- houses and riding toys for the children. She has a great outdoor play space. This worker did observe Tina appropriately redirect children a few times when needed.

When the children all went inside, Tina did provide a snack and the children were involved in a variety of play areas and different activities. Her lower level of the home offers a variety of activities for the children.

Tina's written policies did include more than the 2 minimum that are required. Her documentation was nicely organized into two binders with individual sleeves. This did allow this worker to review her documentation while she and Kandee continued to supervise the children outside.

3. Identify The Aspects That Fall Below The Standard

110.6 : No more children are in care than the number authorized on the registration certificate.
110.14 (1) a : Not more than eight preschool children present at any one time including infants.
110.14 (1) c : Not more than four additional school-age children.
110.14 (1) d : Not more than 12 children present when the emergency school closing exception is in effect.

Tina (and Kandee) had 13 children present when this worker arrived. 10 of those were not of school age. Tina was over on the total number of children she is allowed to have at one time (max of 12, and only if 4 of those 12 are school-age) and she was over on the number of children she is allowed to have at one time that are not yet of school age (8 is allowed and she had 10).

Tina had allowed a neighbor child to come over that is not a child enrolled in care. She did have that child leave, but she was still over on the number she can have under school age. Tina did state that neighbor kids see them outside playing and want to come join them, but this worker advised that she is running a childcare business from home and can't just allow other children to come over during those business hours. When she takes other children in care, she is assuming the responsibility of supervision and those children all county towards her numbers. We also had discussion about if she plans to take part-time children, she has to pay close attention to who comes on what day so as not to go over the number of children allowed at one time.

This is the 5th time since 2015 that Tina has more children in care then what she is allowed to have. Prior safety plans have been developed including one just last year and she has not abided by the safety plan. After consultation with a supervisor on this date, it was determined that HHS will seek revocation. Tina was advised that pending a possible appeal, she still needs to take immediate steps to come into compliance with the number of children and ages of children allowed at one time.

110.8(1)i. Nonsmoking signs are posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone number for reporting complaints, and www.iowasmokefreeair.gov.

Tina did not have a no0smoking sign at her front door.

*Tina does need to post a no-smoking sign at her front door.

110.8(1)n. All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites.
Form 470-5153, Pet Health Examination Veterinary Health Certificate, is on file.

Tina's cat did have the appropriate annual pet exam.

The two dogs did have an updated exam/shots but not documented on the appropriate HHS form.

*Tina needs to take steps to obtain the pet exams for the 2 dogs on the approved HHS form.

above ground pools
110.8(2)c. Written permission from the parents is on file.

There were at least 3 children in care on this date that did not have the written permission to swim. Tina did have a pool out on this date (not filled with water today) that she noted the children used the day prior.

*Tina needs to obtain written permission from all parents for their children to use a swimming pool.

110.8 (3) a : All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child.

Tina did have cleaners/chemicals under the kitchen sink and that cabinet was not secured.

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*Tina needs to either move the chemicals/cleaners under the kitchen sink or secure that cabinet with an appropriate lock, so the children do not have access. She needs to send pictorial verification of compliance to this worker.

110.8 (4) a : Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits.
Tina did have an emergency plan at an exit on the main level and at one exit on that lower level, but she had 2 additional exits on the main level that she does utilize for childcare and she needs to post emergency plans at those secondary exits as well. She needs to send pictorial verification of compliance to this HHS worker.

Provider files:
110.9 (1) a : Within six months of becoming registered, a physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, for all household members over the age of 18. Physical exams should be repeated every three years.
Tina's physical had expired.
*Tina needs to obtain an updated physical for herself, and it needs to be documented on the approved HHS form.

Assistant files:
110.9 (2) b : Within six months of approval, a Physical exam report documented on form 470-5152, Child Care Provider Physical Examination Report, which is repeated at least every three years.
Tina has 2 approved assistants. her daughter Reagan did have a physical from 2024 but not on the approved HHS form.
*Tina needs to obtain a physical for her daughter Reagan on the approved HHS form since she is also an assistant.

Children's files
110.9 (4) d : For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.
For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian or admission physical examination that is not more than 12 months from the child's first day.
110.9 (4) e : For infants and preschoolers: A statement of health signed by a physician submitted annually.
110.9 (4) g : A signed and dated immunization certificate provided by the state Department of Public Health.
Tina was missing an initial physical for one preschooler and one school age child.
Tina was missing an updated/annual physical for one preschool aged child
Tina was missing an immunization record for one child.
*Tina needs to work with the parents to obtain all of the required documentation for each child's file.

A re-check is not needed at this time. The above corrections should be made within 3 weeks (by 7/29/26) and will be reviewed at the next annual compliance check.
Please send pictorial verification of compliance of the items where specifically noted above to christy.weber@hhs.iowa.gov or text to 319-429-0749.
Tina needs to take the steps to come into compliance IF Tina chooses to appeal the revocation and continue childcare. Otherwise, the revocation is effective 7/18/26 and Tina does not need to send any compliance verification to this worker.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

This is the 5th time since 2015 that Tina has more children in care then what she is allowed to have. Prior safety plans have been developed including one just last year and she has not abided by the safety plan. After consultation with a supervisor on this date, it was determined that HHS will seek revocation. Tina was advised of this decision and that it will be effective in 10 days on 7/18/26. She was also advised of her right to appeal that decision and that she can continue to provide childcare while under appeal, but if she loses the appeal, she will need to pay back any money paid by the state from 7/18/26 forward. She was also advised that she needs to post the notice of decision to revoke her registration upon receiving it. Kandee was also advised of the decision to seek revocation.

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5. Special Notes/recommendations

Notes:
Tina shared that she does not transport the childcare children.
Tina shared that she does use an above ground/wading pool for the childcare children. It did not have water in it on this date but was in the back yard. Tina was in the process of taking it down and did take it down while this worker was present. We did discuss regulations in regard to pools in childcare and as noted above she did not have written permission from all the parents for the kids to use the pool.
We did discuss safe sleep policies.

As part of the 2026 Targeted compliance the Emergency Preparedness Plan was thoroughly reviewed. Tina was in compliance with her EPP.
She was encouraged to review it at least yearly to ensure that no changes need to be made.

Recommendations:
As of 7/1/25 providers are expected to notify all parents in writing that the state does allow parents to submit an exemption for immunizations (either religious or medical) in lieu of the immunization record for each child. We did discuss this and Tina agreed to get that documented accordingly and to provide the written policies to her parents accordingly.

Tina also has a trampoline that she allows childcare children to use. This worker did recommend that she also obtain written permission from parents for children to use the trampoline given the safety risks around trampolines.

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6. ADDENDUMS:

- Addendum3: On 8/18/26 compliance worker Christy Weber and Kim Hahn did an unannounced follow up for this provider at 10:00am. On that date Tina's assistant Kandee was also present. They had 12 children present, with at least four of them being of school age. This is the maximum number of children allowed at one time for a Category B provider. At that time, Tina was in compliance with the number of children allowed at one time.

  Tina, Kandee and the children were all outside playing when HHS arrived. A few of the children were playing on the trampoline. HHS asked how many she allows on the trampoline at one time and she stated she only allows 2 at a time. Tina also shared that at the recommendation of compliance worker Weber at the time of her annual visit in July, she has since taken steps to have parents sign permission for kids to use the trampoline. After it began to rain the providers and children went inside and Tina did show this worker how she had added that to her paperwork.

  HHS workers spoke with Tina about the importance of staying in compliance with the number of children allowed and how a revocation for her (due to ongoing over number issues, including again just last week) can have a negative impact for her and the community. Tina did share that she has now developed a tracking mechanism to better keep track of which kids are coming each day.

  Tina's assistant, Kandee will return to her job in the school system next week and we did discuss her plan at that time. Tina shared that she will not be taking the school age children at that time and will only care for 8 children which she is allowed to have on her own.
- Addendum2: 2nd addendum dated 8/13/26.
  On 8/12/26 this compliance worker and supervisor Aunspach arrived at the childcare home at 4:15pm. A follow up was being completed as Tina was determined out of compliance with the number of children allowed at her annual visit on 7/8/25 and given it was her fifth known violation, HHS sought revocation of her registration. Tina did appeal that decision to revoke her childcare and has been approved to continue to operate her childcare while under appeal. Thus, a follow up was completed to ensure that Tina is abiding by the regulations, particularly in regard to the number of children allowed at one time.

  Tina and the children were in the back yard when HHS arrived. The children were enjoying playing in a pool and splash pad. This HHS worker explained that I was doing a follow up since she has in fact had many violations with over numbers and since she continues to provide care. A follow up visit would be standard practice in this situation to ensure ongoing compliance. Tina had 9 children present when HHS arrived. her assistant was not present. Tina stated that she is allowed to go over 8 children, as long as it is not for more than 2 hours. This worker asked how long she had been alone with the 9 children and she stated that two children came at 1:30 and her assistant left at 1:30. That would mean that at least one child would need to leave by 3:30 and it was now 4:15 (45 minutes after that two our window) and she still had nine children present. She then stated that a parent was late picking up a child. There were two different parents that arriving for pick up of two children while this worker and supervisor were present bringing her into compliance with the number of children allowed at one time but that does not change the fact that she was over ratio for a minimum of 45 minutes that HHS was able to verify per Tina's own report.

  Tina was advised that HHS can continue to do follow ups to verify compliance with childcare Regulations and in fact will plan to return again.

  Tina was advised again of the importance of being in compliance with childcare regulations, particularly in regard to the number of children she has at one time, since that is the primary violation in which HHS is seeking revocation.
- Addendum1: Tina sent pictorial verification of compliance of several items on 7/22/26 and the final items requested on 7/28/26.

This Addendum is approved by supervisor on 8/20/2026

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HHS Child Development
Home Compliance Worker: Christine Weber Date: 7/8/2026

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Janey Schmitt with Child Care Resource and Referral if you have any ongoing compliance or training needs. Janey Schmitt can be reached at 563-286-0694