Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Mitchell Extended Day Program **Enrollment:** 39 **License ID No. (Reapplications)** 33192

Street: 111 Porter Ave **City:** Des Moines Iowa **Zip** 50315 **County:** Polk

Mailing Address: 2100 Fleur Drive, Des Moines, IA, 50321

Director's Name: Jessica Parsons **Phone Number:** 515-242-8548

On-Site Supervisor(s): Bob Reitveld **E-Mail:** susan.guest@dmschools.org

Date(s) of Visit: 12-19-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 08-03-2022

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 08-25-2022

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years X Preschool-Age School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			20		20
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 10-01-2022 to 10-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Melinda Larson, Child Care Licensing Consultant **Date:** 12-28-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Des Moines Public Schools have offered an early childhood program within the schools for many years. Children attend preschool for a morning or afternoon session then an extended day program (EDP) for the other part of their day. In 2014, this program become licensed by DHS. Kristin Rourk is the Director of Early Childhood Education. Jessica Parsons is the school principal and director of the program.

An unannounced visit was completed on today's date. All areas of HHS licensing rules were reviewed. Mandatory postings are in place by the classroom entrance. The classroom schedule and lesson plan were posted. The classroom is well supplied with age appropriate furnishings, learning supplies and toys. There are several learning/interest centers in place.

The lead teacher, Bob Reitveld, and the associate, DeAnna Gilpin, were working today. There were eighteen children present during the morning session. Children were observed during child directed activities. Children were playing in the interest centers and the associate was at a table assisting children with fine motor skills activities.

The school cafeteria staff prepares the meals for the preschool. The school participates in the federal food program. The morning class is served breakfast and lunch. The afternoon class is served lunch and afternoon snack.

The school's playground is age appropriate for the preschool. The school serves all preschool age children. The school staff maintain the playground. The center staff complete monthly playground checks.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center's classroom is well supplied with age appropriate supplies and furnishings. The children who attend this program are able to participate in early childhood education and then attend childcare the rest of the day in the same school building. Lead teachers of the EDP classrooms have a CDA or AA degree.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.7(1): All staff(within first 3 months of employment)Two hours of approved training FOR the mandatory reporting of child abuse.At least one hour of training regarding universal precautions and infectious disease control.Certification in American Red Cross, American Heart Association, American Safety and Health institute or MEDIC First Aid infant, child, and adult cardiopulmonary resuscitation (CPR) OR equivalent certification approved by the department. A valid certificate indicating the date of training and expiration date shall be maintained.Certification in infant, child, and adult first aid that uses a nationally recognized curriculum or is received from a nationally recognized training organization including the American Red Cross,American Heart Association, American Safety and Health Institute or MEDIC First Aid or an

equivalent certification approved by the department.A valid certificate indicating the date of training and expiration date shall be maintained.Minimum health and safety trainings, approved by the Department. If significant changes occur to content, the Department may require the training be renewed.
Staff haven't completed Essentials training in the required time frame.

109.9(1)b: All files contain:A signed copy of DHS criminal history record check or any other permission form approved by the Department of public Safety for conducting an Iowa or national criminal history check. A copy of Request for Child Abuse Information.Copies of the results of Iowa records checks conducted.Copies of national criminal history check results.Any Department-issued documents sent to the center related to records check.
One staff had a transgression on a federal record check. The center did not follow required protocol and Des Moines Schools made an internal decision to approve the staff to work in the center.
The center moved had the staff discontinue working in the center until the required protocol was followed.

V. SPECIAL NOTES/RECOMMENDATIONS:

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email mlarson@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

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