Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: St Columbkille Early Childhood

Provider No.: 19211

Address: 1198 Rush ST, Dubuque, IA, 52003

County: Dubuque

Director's Name: Marcy Wiedenbacher

On-Site Supervisor: none

Phone Number: 5635831620

E-Mail: mweidenbacher@holyfamilydbq.org

HHS Visit Date: 09/10/2025

Licensing Period: 06/01/2025 to 06/01/2027

Fire Inspection:

Date Inspected: 08/15/2025

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

Quality Rating: 1

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [X] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General			63	77	140
Summer					0

1. Basic Overview

An unannounced licensing visit was completed at this center on 9/10/25. It is noted that the licensing visit was delayed this year due to the center not being located at the usual location for the previous school year. The school building has been significantly remodeled and added on to including the portion that is now occupied by the licensed child care center/preschool. The visit could not be completed until the building was complete and ready to open. The center was visited on 7/31/25 to see and measure the new space prior to re-opening. The center director, Marcelline Weidenbacher, was present for both visits as were other staff. Marcelline is a qualified director with many years of experience and training while operating this program. This center is part of the Holy Family Catholic school system which has many other schools and centers in the Dubuque area as well as a well-defined organizational structure. The Holy Family system provides support to this preschool and child care operation. The center operates school year/school day only. The center now uses space within the St. Columbkille Elementary School building. The before/after school children cared for at the center are only children who attend this school. The center participates in the Iowa Voluntary Preschool program.

The center occupies the following licensed space in one wing the school building: room 112 (three/four year old preschool and child care and combined group of three through five year old before and after school), room 114 (four/five year old child care after prek), and room 112 (same as room 114). The cafeteria is nearby to this wing of the building and is used for school age child care. The child care area has its own building entrance. Program rooms all have restroom areas within the program space as well as hand washing sinks and a food preparation sink within the classroom. The cafeteria also includes two hand washing sinks within the room. Children in the cafeteria travel a short distance to use hallway restrooms nearby. The center may also use the gymnasium for indoor large motor activities when available, however, it is not included in the license capacity for the center. All program space was observed.

The center serves breakfast, snack, lunch, and snack, and the center does participate in the CACFP. All food is prepared in the IDPH licensed school kitchen and delivered to the program rooms. Some children do bring their own lunch, and the center is reminded to be careful to inspect and supplement to meet CACFP requirements when necessary.

2. Identify Observed Strengths of the program

The center continues to be very well managed by an experienced director and several experienced staff. The center has achieved IQ4K level one through 4/30/26. The staff continue to work quite well together. Required documentation and staff and child files continue to be very well organized. The center benefits from being part of the larger Holy Family system and the resources available with that. The staff were once again observed to be highly engaged with all of the children in the program rooms. The children appeared to be thoroughly enjoying their experiences. The rooms were designed well for the child care center. The program rooms are bright with large windows, are organized, and are nicely decorated with the children's projects and creations. Program rooms are spacious and furnishings are new. Materials are plentiful, are nicely

arranged, and are accessible to the children. The center has a good supply of books arranged by topic.

3. Identify the aspects that fall below the standard

109.10(1): Medications: The center shall have written procedures for dispensing, storage, and authorization, and recording of all prescription and non-prescription medications.Staff must be over 18 to administer medication.All medications shall be stored in original containers with physician or pharmacist directions. Labels should be intact and stored so they are inaccessible to children and public. Nonprescription medications shall be labeled with the child's name.For every day an authorization for medication is in effect and child is in attendance, there shall be a notation of administration including the name of medicine, date, time, dosage, given or applied, and the initials of the person administering the medication or the reason the medication was not given.For ongoing, long term medications, authorization shall be obtained for a period not to exceed the duration of prescription.Staff shall not provide medications to a child if pre-service/orientation training for medication management has not been completed.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

109.10(1): Medications:
1. Prescription medication without the original pharmacy label.
2. Medications present without beginning and ending dates for the period of authorization.

5. Special Notes/Recommendations

The administrative change aspect of this report is completed to reflect the new configuration of the center. The total license capacity for the center is 140 children with the following individual room capacities:

Room 121 = 20 children
Room 114 = 21 children
Room 112 = 22 children
Cafeteria = 77 children

1. Secure cabinets that include staff items or store those where they can not be reached by children.
2. Review outdoor play area for availability of shade. Shade structure(s) may be needed.

This center will continue with a full license. Please correct the violations as well as the concerns noted in the report so that corrections are obvious and maintained. This report does not require a written response. Thank you.

Date: 09/23/2025

HHS Licensing Consultant: Heidi Hungate

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.