Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: Metro Kids - Hubbell

Provider No.: 36565

Address: 800 42nd St, Des Moines, IA, 50312

County: Polk

Director's Name: Linda Phillips

On-Site Supervisor: Katy Brandt

Phone Number: 5152427951

E-Mail: linda.phillips@dmschools.org

HHS Visit Date: 09/11/2026

Licensing Period: 01/01/2026 to 01/01/2028

Fire Inspection:

Date Inspected: 09/10/2026

Comments:

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		2:30 PM to 5:30 PM	
Tuesday		2:30 PM to 5:30 PM	
Wednesday		2:30 PM to 5:30 PM	
Thursday		2:30 PM to 5:30 PM	
Friday		2:30 PM to 5:30 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General				150	150
Summer					0

1. Basic Overview

Metro Kids - Hubbell has been in operation since 1994. This center provides child care for school age children who attend Hubbell Elementary. The school has a secured entrance that parents use for child care. This center primarily uses the school's cafeteria and gym for programming space. There are additional classrooms that are used for program space when the center is open during the summer. The center also uses the school's playground for outdoor play. Linda Phillips is the administrative director of this site, as well as several other Metro Kids sites. Katy Brandt is the on site supervisor. Katy has served in this role since 2010.

An unannounced visit was completed on today's date. Current enrollment is 83. All areas subject to HHS licensing rules and standards were reviewed. Mandatory postings are in place at the center's entrance. The daily schedule is posted at the entrance. A current lesson plan was available today. The center uses a small room inside the cafeteria for storage and office space. The center arranges interest areas and has table activities for children to do in the cafeteria.

Katy assisted with today's visit. There were six staff working today . Sixty five children were in attendance today. Children were observed in the cafeteria and on the playground. Children were doing various activities in the cafeteria before transitioning to the playground. Staff did a nice job supervising and supporting the children during this time.

The center provides snack during programming. The snack menu was reviewed and shows the center is compliant with CACFP standards. Food is stored in a room outside of the gym. Food storage is sufficient.

The center uses the school's playground. There is fencing around the majority of the playground. There are some climbing

structures with surfacing material in place. There are basketball hoops and black top area. The playground is maintained by the school. The center documents monthly playground checks.

Metro Kids uses Des Moines School buses for transportation for off site field trips.

2. Identify Observed Strengths of the program

Metro Kids Programs have been in operation for many years, being licensed under the Department of Education prior to being licensed with HHS. Katy Brandt has been an employee with Metro Kids for several years. This center has spacious programming space. Children are offered large motor play on a daily basis through the use of the school gym and playground areas.

3. Identify the aspects that fall below the standard

There were no licensing violations cited during today's visit.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/Recommendations

The center has a full license.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 515-362-7823; email melinda.larson@hhs.iowa.gov) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

Date: 09/17/2026

HHS Licensing Consultant: Melinda Larson, Child Care Licensing Consultant

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.