Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: KCE Champions LLC @ Sageville Elementary **Enrollment:** 32 **License ID No. (Reapplications)** 52277

Street: 12015 Sherrill RD **City:** Dubuque Iowa **Zip** 52002 **County:** Dubuque

Mailing Address: PO Box 39, Swisher, IA, 52338

Director's Name: Alicia Bonifas **Phone Number:** 319-573-9473

On-Site Supervisor(s): Elizabeth Wells **E-Mail:** Alicia.Bonifas@discoverchampions.com

Date(s) of Visit: 09-09-2024

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 07-28-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X Profit Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				87	87
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 08-23-2023 to 09-01-2025
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Heidi Hungate **Date:** 10-02-2024

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An unannounced off year visit was completed at this center on 9/9/24. Present for the licensing visit was the approved on site supervisor, Elizabeth Wells, and another staff. The center director for the KCE Champions child care programs in the Dubuque area is now Alicia Bonifas. Alicia arrived at the center during the visit. This site is one of several before/after school programs offered in a public school building and is owned and operated by KCE Champions LLC. The center is for profit. This particular site is located within the Sageville Elementary School. The program currently operates on school days only and serves school-age children currently from this school only.

The school gym is the primary licensed program space. The program includes several storage cabinets located in a storage room adjacent to the gym. Several shelving units and other various items are typically brought into the gym area that include program materials. The library (rooms 9 and 10) is the program's alternative space if the gym is not available. The center was using the library on the day of the visit because the gym was occupied by another activity. It is noted that the library has a maximum capacity of only 26 children. The children have to travel outside of the program space a distance to use the restroom for toilet and hand washing activities. All program space was observed.

The center does not participate in the CACFP. The center serves afternoon snack. The center contracts with the Dubuque School District to provide the snacks to the center.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center provides a needed service to the community. The staff at this site appear to know the children well and were engaged in activities with the children. The licensing binder was found to be organized.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
1. Emergency plan posting at the door(s) in the library missing required components (center name/address/phone number and phone numbers for police/fire/poison control along with diagrams and written instructions for fire and tornado are required for all postings).
2. Emergency plan posting missing at one door in the gym.

109.10(16)a: The center and supervisor shall ensure that staff knows names and number of children assigned. Staff shall provide careful supervision.
1. Child observed leaving the library space to travel to the restroom and back without staff supervision. Staff were not even aware the child had left the room.

V. SPECIAL NOTES/RECOMMENDATIONS:

1. Staff shall be prepared when the main program space is not available so that materials are ready and accessible in the alternate space.
2. Ensure children's personal items are kept in the baskets that are designated for this storage and not on the floor.
3. Ensure posted menu indicates what is served each day with substitutions noted if necessary. Snack shall be comprised of at least two different meal components as required.
4. Staff are reminded to wash their hands immediately prior to any food service activity and to keep hands clean during this activity.
5. First aid kit missing a whistle.

The center will continue with a full license. The center is directed to correct the items cited and the items noted above in this section of the report and to submit a written summary to the licensing consultant as to how and when those corrections are/will be completed. The written summary shall be submitted within 30 days of receipt of this evaluation. Thank you.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.