



Health and
Human Services

Iowa Department of Health And Human Services

CHILD CARE ANNUAL EVALUATION

Business Name: Emily Klenk

Provider Name: Emily Klenk

Provider No.: 41611

Address: 611 Hall ST, Tama, IA, 52339

E-Mail:

County: Tama

Phone Number: 6419903441

☒ Pre-Inspection Date: 10/3/2025

☐ Approval Date:

☐ Annual Visit Date:

Program Type:

☐ Registered Child Development Home A (guidelines for ratios on all categories)

☐ Registered Child Development Home B

☐ Registered Child Development Home C

☒ Registered Child Development Home C1

☐ Non Registered Child Care Homes accepting CCA

Program Population Served:

☒ Infant(0<24 mos)

☒ Toddler

☒ PreSchool

☐ School Age

☐ All Ages



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1. Basic Overview

Emily was a Registered in home child development home provider beginning in 2013. She provided childcare until April of 2024 when she took a break and sought employment outside of the home. She did participate in the Quality Rating system in the past and was rated level 3. She did participate in the Food Program in the past. Emily is getting back into childcare and does plan to participate in the Food Program once she has children enrolled. She plans to care for children from 6 weeks through preschool but does not plan to have school aged children. She hopes to be up and running with her childcare by the end of October.

2. Identify Observed Strengths Of The Program

Emily does not yet have any children enrolled in care.

Emily's Emergency Preparedness Plan was thorough and well written.

Emily is not required to have policies for ill children or a policy for responding to health- related emergencies at the time of the PI, but she did have those policies and more.

Emily has one dog and 6 cats, but they are kept separate from the childcare space.

Emily has a spacious fenced in yard for outdoor play.

3. Identify The Aspects That Fall Below The Standard

Emily was in compliance with all of the Regulations that are required at the time of the Pre-inspection.

If you have questions, you may contact me at 319-429-0749 or via email at christy.weber@hhs.iowa.gov

Thank you for providing childcare in your community.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

NA

5. Special Notes/recommendations

Special notes:

Children's files are not required at a pre-inspection, but this worker did take the time to review the forms that Emily had. She is aware of the documentation needed for the children in care.

We did discuss safe sleep.

Emily does not plan to transport children.

Emily does not plan to have a pool of any kind.

Emily does have a trampoline in her yard but does not plan to use that for childcare children.

Emily shared that she is currently working with her CCR&R support to access some grant funding to obtain cribs, and toys and items for her childcare. (Emily shared that she sold most of her items when she quit doing childcare last year)

We did discuss the number of children that Emily is allowed to have at one time.

Recommendations:

We also discussed the CMC services that are available to childcare providers. Emily is encouraged to explore the benefits of that if interested.

We also discussed the billing process for CCA approved children. Emily will need to work with the payment unit with any questions she has in that regard.



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HHS Child Development

Home Compliance Worker: Christine Weber

Date: 10/3/2025

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at I encourage you to work with Janey Schmitt with Child Care Resource and Referral if you have any ongoing compliance or training needs. Janey Schmitt can be reached at 563-286-0694