Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: YMCA School Age Care at Aldrich Elementary **Enrollment:** 45 **License ID No. (Reapplications)** 50251

Street: 2526 Ashworth Dr **City:** Cedar Falls Iowa **Zip** 50613 **County:** Black Hawk

Mailing Address: 669 S Hackett Rd, Waterloo, IA, 50701

Director's Name: Bekah Stevens & Brandon Bennett **Phone Number:** 319-233-3531

On-Site Supervisor(s): Lincoln Losourd **E-Mail:** bstevens@blackhawkymca.org

Date(s) of Visit: 10-23-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** X **Administrative Change**

LICENSING VISITS

New Application **Re-Application** X **NA**

Signed Application (470-0722) Received **Yes** **No** X **NA** **Date Signed:**

FIRE INSPECTION **State** X **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 10-27-2023

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General				50	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 11-01-2022 to 11-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Becky Frost **Date:** 10-30-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

N/A

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

On 10/23/23/ I made an unannounced off year licensing visit to YMCA School Age Care at Aldrich Elementary in Cedar Falls. I met with Brenna Paulson and Kenzie Marks. Logan Losourd is the on-site supervisor. He is present during the afternoon hours. Brandon Bennett and Bekah Stevens are the co-directors. Mr. Bennett is the Director of Youth Development, SAC. Ms. Stevens is the director of the ELC program. Mr. Bennett started with the YMCA on 10/05/22. He has previous experience in childcare, including as an assistant director, in Minnesota. He has not finished his education yet but has completed four years of classes in early childhood studies and secondary education. Mr. Bennett is primarily in charge of the school age programs and Ms. Stevens primarily oversees the early learning center. Ms. Stevens has been employed with the YMCA since September 2020. She has a BA in Social Work and Spanish. Their offices are in the YMCA facility in Waterloo. There is typically three staff members present during the morning hours and three staff members present during the afternoon hours of operation.

The program operates out of Aldrich Elementary. The program was given permission to open on 08/23/18. The program serves school-aged children. The before and after school program operates Monday through Friday from 6:30-8:30 am and 3:50-6:00 pm. Every Wednesday the school has an early out and the program begins at 1:50 pm. There are currently 45 children enrolled. The program has set their capacity at 50 children.

The program primarily operates out of the cafeteria area, but also has use of the gym and playground. Windows provide natural light. The centers observed include art, library, blocks, table toys, transportation, and games. Centers are stored in a closet in the cafeteria. Materials were in good condition.

The number of children at the program at any one time is changing constantly because of children arriving and leaving. I visited the program during the morning hours of operation. The program was in ratio.

The program has a cell phone for communication. Emergency phone numbers with the program's address and phone number were in the binder. They should be posted so they are readily available. Emergency fire and tornado evacuation diagrams were not posted near any doors in the cafeteria or gym. There were written instructions near the doors. The evacuation diagrams with evacuation routes must be posted by ALL the main program doors and outdoor exits in the cafeteria and gym. This was cited the last three years as well and must be corrected immediately.

A daily schedule was not posted. This must be corrected.

The children use two bathrooms right outside the cafeteria. The boys' bathroom has three urinals, two toilets, and three sinks. The girls' bathroom has five toilets and three sinks. The family bathroom has one toilet and one sink. Handwashing procedures were posted in all locations.

When children are sent to the bathroom a staff member should position themselves to watch the child go into the bathroom to provide supervision.

I reviewed documentation of monthly fire and tornado drills. Fire and tornado drills are only being practiced during the afternoon hours. They must also be practiced during the morning hours.

I reviewed documentation of monthly playground inspections for this school year but they were not available from last school year. You must have records available to review for the current and previous year. This was cited in last year's report also.

Radon testing, a fuel burning inspection and a carbon monoxide detector are not necessary because the program is exempt from environmental assessments as a before and after school-age program located in a public-school building. The fire marshal inspection occurred on 10/27/23.

The YMCA offers an afternoon snack. Snacks are provided by the YMCA. The program is not on the Child and Adult Care Food Program (CACFP) but does follow the guidelines. Disposable products are used so dishwashing is not necessary. The program does not have a refrigerator. There was cereal and chips that were not stored according to NHSPS guidelines. Once a food item is opened it must be stored in a sealed plastic, metal or glass container. This was cited in last year's report also and must be corrected.

Breakfast is provided through the school and is not part of the YMCA program.

The program is using Envirox Fresh Concentrate 118 Sanitizer/Virucide Cleaner on the food tables. This is provided by the school. This product is not labeled to be used on food tables. You must find another sanitizing agent to use on the food tables that is specifically labeled for food surfaces.

The parent information is located on a bulletin board inside the classroom. The mandatory reporter, childcare consultant and the handbook availability were posted. The license was conspicuously hung. A no-smoking sign was posted at the entrance.

The children use the school playground. Rubber tiles are used for surface cushioning. There is climbing equipment available. There are swings and other swinging apparatus available for the children. There are spinning seats, monkey bars and an obstacle course. There is a bench for the children who want to rest. There is a basketball court and a grassy area.

I reviewed fifteen children files while I was at the program. Files must contain emergency contact information for the doctor and dentist of each child. The doctor and dentist's name, phone number and complete street address must be provided. Eleven files did not provide adequate doctor or dental emergency contact information.

The staff members were observed to have good interaction with the children. Staff members were playing music on their phones for the children so that they could play musical chairs. Staff members moved around the space to interact with the children. They were nurturing to a child was upset after their parent left. Staff members greeted parents and children as they arrived at the program. The children appeared to enjoy themselves at the program.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Ms. Paulson states the children are well behaved. They are active listeners and follow through with what staff members ask them to do. She states they follow directions well.

Ms. Marks states the children interact well with one another. She states they are creative and they want to play games.

Ms. Marks states that Joe Espinosa, a coordinator at the YMCA, prepares weekly themes for the programs and puts together activities for the children to do.

The program is here for the community no matter what. They are here to serve the communities with any childcare needs they may have.

The program meets a need in the community to provide care for children before and after school. They are safe on the school site and do not have to transition to a new location.

The program has a great administrative team to overlook the school sites.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.10(15)b: Emergency instructions, phone numbers, and diagrams for fire, tornado, and flood shall be visibly posted and documented at least once a month for fire and tornado. Records shall be maintained for current and previous year.
Emergency fire and tornado evacuation diagrams were not posted near any doors in the cafeteria or gym. There were written instructions near the doors. The evacuation diagrams with evacuation routes must be posted by ALL the main program doors and outdoor exits in the cafeteria and gym. This was cited the last three years as well and must be corrected immediately.

109.11(3)a: Center shall ensure that: Facility and premises are sanitary, safe, and hazard free. Adequate indoor and outdoor space is provided. The outdoor area shall include safe play equipment and area of shade. Sufficient space provided for dining. Sufficient lighting shall be provided. Sufficient ventilation. Sufficient heating. sufficient cooling. Sufficient bathroom and diapering facilities. Equipment, including kitchen appliances, are maintained so as not to result in burns, shock, or injury to children. Sanitation and safety procedures for the center are developed and implemented to reduce risk or injury or harm to children and reduce transmission of disease.
The program is using Envirox Fresh Concentrate 118 Sanitizer/Virucide Cleaner on the food tables. This is provided by the school. This product is not labeled to be used on food tables. You must find another sanitizing agent to use on the food tables that is specifically labeled for food surfaces.

109.11(3)d: Record of monthly inspections of outdoor recreation area and equipment shall be kept.
I reviewed documentation of monthly playground inspections for this school year but they were not available from last school year. You must have records available to review for the current and previous year. This was cited in last year's report also.

109.12(1): Program structure that uses developmentally appropriate practices and written program of activities planned to the developmental needs of children served.Program complements but does not duplicate school curriculum.Schedule of program is posted in a place visible to parents.
A daily schedule was not posted. This must be corrected.

109.15(5): Food preparation and storage procedures are consistent with NHSPS.
There was cereal and chips that were not stored according to NHSPS guidelines. Once a food item is opened it must be stored in a sealed plastic, metal or glass container. This was cited in last year's report also and must be corrected.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is issued for the remainder of the licensing period. All DHS licensing standards and procedures must be maintained during the renewal period.

An administrative change is being made to name Logan Losourd as the on-site supervisor.

The evacuation diagrams with evacuation routes must be posted by ALL the main program doors and outdoor exits in the cafeteria and gym. This was cited the last three years as well and must be corrected immediately. If this is not corrected next year, I will place the program on a provisional license. You have received more than enough time to talk with the school and correct the situation.

I reviewed documentation of monthly playground inspections for this school year but they were not available from last school year. You must have records available to review for the current and previous year. This is another repeat violation.

There was cereal and chips that were not stored according to NHSPS guidelines. Once a food item is opened it must be stored in a sealed plastic, metal or glass container. This was cited in last year's report also and must be corrected.

The program is using Envirox Fresh Concentrate 118 Sanitizer/Virucide Cleaner on the food tables. This is provided by the school. This product is not labeled to be used on food tables. You must find another sanitizing agent to use on the food tables that is specifically labeled for food surfaces.

My expectation is that you review licensing reports carefully and make corrections to the program immediately. There are several repeat violations.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.