Health and Human Services

Iowa Department of Health And Human Services

CHILD CARE CENTER ANNUAL EVALUATION

Name of Center: ADM Before and After School Program

Provider No.: 44960

Address: 1608 Grove ST, Adel, IA, 50003

County: Dallas

Director's Name: JoLynn Blair

On-Site Supervisor: Sherry Forret, Elizabeth Murphy, Ashlee Jennings

Phone Number: 5159934285

E-Mail: admchildcare@admschools.org rikki.kuhns@admschools.org

HHS Visit Date: 01/29/2026

Licensing Period: 02/01/2026 to 02/01/2028

Fire Inspection:

Date Inspected: 02/07/2023

Comments: State Fire Marshal inspections are due every three years. THE PROGRAM IS DUE FOR ANOTHER INSPECTION IN THE VERY NEAR FUTURE.

Report Visit Type:

- [ ] PTO
- [X] Licensing Visit
- [ ] Drop In
- [ ] Administrative Change

License Type:

- [X] Full
- [ ] Provisional

Quality initiative:

- [ ] Accrediation

Program Duration:

- [ ] Year-Round
- [X] School Year
- [ ] Summer Only

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HOURS:	*Year-round*	*School-Year*	*Summer Only*
Sunday			
Monday		6:30 AM to 6:00 PM	
Tuesday		6:30 AM to 6:00 PM	
Wednesday		6:30 AM to 6:00 PM	
Thursday		6:30 AM to 6:00 PM	
Friday		6:30 AM to 6:00 PM	
Saturday			

Program Population Served:

- [ ] Infant(0-<24 Months)
- [ ] Toddler
- [ ] PreSchool
- [X] School Age
- [ ] All Ages

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Aged	Capacity
General	0	0	0	125	125
Summer					0

1. Basic Overview

A licensing inspection was conducted on 1/29/26. The director was present throughout the inspection.

All areas of the program were observed. These areas observed consisted of classroom observations and activities, ratios, nutritional practices, health and safety practices, playground observation, field trip and transportation practices, and administrative review.

ADM Before and After School Program is a school-age program that was given permission to open under HHS (formerly known as DHS) supervision on 10/26/15. Prior to this date, the center was overseen by the Department of Education. This center serves school-age children who attend this school as well as school-age children who attend school in DeSoto, IA. The center is open only when school is in session. If school is canceled or closed for any particular day, then the center is also closed. Typical hours are 6:30am - 8:00am and/or 3:30pm- 6:00pm, but the center is also open for early out days (Fridays). The center utilizes their own learning curriculum with children. Total child enrollment at this time is 24 children.

The center director as of 7/12/17 is JoLynn Blair. JoLynn has a BA degree in Education and has past experience working with children in a school setting. The on-site supervisors of this program are Sherry Forret, Elizabeth Murphy, and Ashlee Jennings. All individuals meet the qualifications for their positions.

The center uses primarily the multi-purpose room and a smaller room within this room, the gym, and the outdoor playground.

During the inspection, all of the children were lining up per staff instructions and headed to the gym for large motor

activities which was also later observed. Children gave specific answers as to where they relocate to for monthly fire and tornado drills. Children gave specific answers as to when they wash their hands while at the center. Toys and other equipment are being sanitized daily.

NUTRITION: Children can eat breakfast through the school. The center provides the PM snack to children. All food menu items and food storage was sufficient.

TRANSPORTATION/FIELD TRIPS: The center does not go on field trips and they do not transport children. The center will bring different agencies in from time to time for presentations to children.

PLAYGROUND: The center utilizes the school playground. This playground is very large and contains swings, climbing structures, and a grassy area. Monthly playground checks are being conducted.

2. Identify Observed Strengths of the program

The center has a lot of tenured staff and some newer staff. Staff reportedly work well together.

The center meets a need in the community. Enrollment remains steady.

The center has a lot of storage space.

School custodial staff clean the center nightly. The center has a good working relationship with school personnel.

The center gives children an opportunity to complete homework daily. Staff also believed they provide a variety of activities for children to assist them in becoming more confident in themselves, speaking in front of others, etc.

The center has a website through the school.

Staff, if they work a certain amount of hours, are eligible for free health care through the school.

Good child/staff interactions were observed during the visit. Staff were spaced out among the different groups of children and engaged with the children.

The director is organized.

There is a secure entrance into the program area.

The center is now using the online application, Reg Works for child files.

3. Identify the aspects that fall below the standard

109.6(4)d : One staff member is now past due for having fingerprinting conducted again.

109.9(1)b : One staff is now past due for getting another updated physical.

4. Any corrective action plans, provisional license, and safety plans-steps to get into compliance

The staff members missing fingerprinting and a physical should have this done or at least scheduled by end of week, 2/6/26.

5. Special Notes/Recommendations

The center is exempt from environmental testing because they are located in a school and only serve school-age children.

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I-Power was again discussed at the visit. It appears all staff have I - Power profiles and are updating their training certificates. Mandatory Reporter and First-Aid/CPR will have to be manually uploaded into individual profiles.

As recommended at last year's visit, it is again recommended that outdoor playground mats be purchased for under swings and at the bottom of slides to better preserve the pea gravel surfacing and surfacing depth required.

A new, full, two-year license is recommended.

Date: 01/30/2026

HHS Licensing Consultant: Nate Knepper

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Care License. Please take steps necessary to completely address each of the violations noted above.

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at **https://iowaccrr.org**.