



Iowa Department of Human Services

Kim Reynolds
Governor

Adam Gregg
Lt. Governor

Kelly K. Garcia
Director

11/28/2017

Mary McCane
1016 South Starr AVE
Burlington, IA 52601

Dear Child Care Provider:

This letter is in regards to the follow up at your Registered Child Development Home A conducted on 11/27/2017. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. You are not a participant in the voluntary Quality Rating and Improvement System. The following areas were out of compliance at the time of the visit:

441 IAC 110.9 Files

441 IAC 110.9(1) **A provider file is maintained and shall contain the following:**

441 IAC 110.9(1)“a” A physician’s examination report for the provider and all members of the provider’s household aged 18 years or older. Acceptable physical examinations shall be documented on Form 470-5152, Child Care Provider Physical Examination Report. All children residing in the household must have medical documentation outlined in 110.9(4) “d”, 110.9(4) “f”, and 110.9(4) “g”

Findings:

Lisa Hilsenbeck, Child Care Compliance Auditor, completed a follow up visit on 11/27/17 checking the following regulations:

441 IAC 110.8 Mary will clear off all items on her basement steps and clear an area in her basement for a tornado safe area. Viewed basement steps and basement. Basement steps and a tornado safe area have been cleared.

441 IAC 110.8(1)"a" Mary needs to place copies of her daycare children's emergency contact numbers in her transport automobiles (x2). Viewed copies of daycare children's emergency contact numbers in her transport automobiles (x2).

441 IAC 110.8(1)"h" Mary needs to re-install her smoke detector at the top of her second story stairs. Viewed smoke detector install at the top of her second story stairs.

441 IAC 110.8(1)"i" Mary needs to place an Iowa Smoke Free Air compliant sign in her transport vehicles(x3) so that they are visible from the outside of the vehicle. Viewed Iowa Smoke Free Air compliant signs posted in the transport vehicles (x3).

441 IAC 110.8(1)"n" Mary needs to show documentation of current physicals for Dipstick, Nala and Molly on the Pet Health Examination

Veterinary Health Certificate form. Viewed current physicals for Dipstick, Nala and Molly on the Pet Health Examination Veterinary Health Certificate form.

441 IAC 110.8(1)"q" Mary needs to show her documentation of procedures that she would utilize if a daycare children were to experience a

medical emergency while in her care. Viewed written procedures for a child's medical emergency while in care.

441 IAC 110.8(2) "a" Mary needs to remove low hanging electrical wire from the outdoor play area and replace loose fencing all around the

perimeter of the outdoor play area. Viewed outdoor play area. Low hanging electrical wire has been removed. Loose fencing around the perimeter has been replaced.

441 IAC 110.8(3)"c" Mary needs to have the guardian/parent of O.W. sign and date the medication consent form for them. Viewed signed and dated medical consent form for O.W.

441 IAC 110.8(4) "b" Mary needs to show documentation of her completed Emergency Preparedness Plan. An Emergency Preparedness Plan was written during the follow up visit.

441 IAC 110.9(1)"a" Mary needs to show documentation of current physical for Asher, Faith and Micah on the Child Care Provider Physical

Examination Report form.

441 IAC 110.9(1)"b" (1) Mary needs to show documentation of her current course completion for Mandatory Reporter training. Viewed current Mandatory Reporter Training certificate.

441 IAC 110.9(1)"b"(2) Mary needs to show documentation of her Background Check Approval Letter. This can be obtained from the Central

Childcare Registration Unit. Viewed Background Check Approval Letter for Mary.

441 IAC 110.9(4) Children's Files. An individual file for each child shall be maintained and updated annually or when the provider becomes aware of changes. The file shall contain:

An admission physical examination report signed by a licensed physician or designee in a clinic supervised by a licensed physician

The date of the physical examination shall not be more than 12 months before the child's first day of attendance at the child development home.

The written report shall include past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. Need physical for K.C. Viewed physical for K.C.

A list that is signed by the parent and names persons authorized to pick up the child. The authorization shall include the name, telephone number, and relationship of the authorized person to the child. Need signature and date from parent

on form for O.W. Viewed signature and date for O.W.

Items of non-compliance after the follow up visit:

441 IAC 110.9(1)"a" Mary needs to show documentation of current physical for Asher, Faith and Micah on the Child Care Provider Physical

Examination Report form.

Suggestions for Improvement:

Recommendation:

Mary has 2 weeks (12/11/17) to send non-compliance paperwork to Chad Reckling (creckli@dhs.state.ia.us) or Lisa Hilsenbeck (lhilsen@dhs.state.ia.us).

[] Is the recommendation to terminate a provider agreement or revoke a registration?

Non-compliance with any of the mandated requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations.

Based on the items out of compliance listed above, you will not be required to have a recheck or follow up visit to your home.

Please do not hesitate to contact me at DHS at 319-208-5521 or creckli@dhs.state.ia.us if you have any questions regarding this letter.

Sincerely,

Chad Reckling

Social Worker II

Machelle Pezley

Social Work Supervisor

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 866-324-3236

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you can access the approved training by going to http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html

You may also access training at: <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).