Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Carroll Community School District Tiger Zone **Enrollment:** 25 **License ID No. (Reapplications)** 51095

Street: 525 East 18th Street **City:** Carroll Iowa **Zip** 51401 **County:** Carroll

Mailing Address: 1026 N Adams ST, Carroll, IA, 51401

Director's Name: Amanda Agustus **Phone Number:** 712-775-5013

On-Site Supervisor(s): N/A **E-Mail:** aagustus@carrolltigers.org

Date(s) of Visit: 11-15-2023

Licensing Visit X **Unannounced Visit** X **Off Year Visit** **Administrative Change**

LICENSING VISITS

New Application X **Re-Application** **NA**

Signed Application (470-0722) Received X **Yes** **No** **NA** **Date Signed:** 10-18-2022

FIRE INSPECTION X **State** **Local** **NA** **Is Fire Inspection Approved?** X **Yes** **No** **NA**

Date Inspected: 09-09-2022

Comments : State Fire Marshal. State Fire Marshal inspections are due every three years.

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: Profit X Non-Profit NA

Accredition: Accredited NAEYC NSACA Other X NA

Program Serves: Infants (0-23 mo.) 2 Years Preschool-Age X School-Age

Get-Well Evening Care Special Needs

SCHEDULE: Year-round X School-Year Summer Only

HOURS:	*Year-round*	*School-Year*	*Summer Only*

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	0	0	0	25	25
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	**FULL** license from 12-01-2022 to 12-01-2024
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCATION of license

Licensing Consultant: Kathy DeGeorge-Evans **Date:** 11-29-2023

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

An off year licensing visit was made to Carroll Community School District Tiger Zone on 11-15-2023. The center was given permission to open on 8/19/20 and operates during the school year. The center is located in the Fairview Elementary School. After school programming is from 3:05 pm - 6:00pm, before school programming isn't needed at this time. After school child care services are offered to children in preschool to 4th grade. Full day programming is 7:00 am - 6:00 pm. The center is owned by the school. Amanda Agustus became the director in August 2023, she has worked for Fairview Elementary School since 2017. Amanda has a substitute endorsement. I met with Amanda during my licensing visit. The center utilizes their own learning curriculum based off of other learning curriculums.

Observation of room:
There is one program room and they also utilize the indoor gym and the outdoor playground area. The room looked nice and has a fun variety of age and developmentally appropriate toys and equipment. There were sixteen children present with five staff. The children were arriving to the program after school and having a snack. Amanda makes the lesson plans/activities. Amanda, make sure you have a copy of the Care Centers and Preschools Licensing Standards and Procedures. Please read and become familiar with the policies and procedures.

Nutrition:
The center provides the daily snack. Make sure your snacks follow the CACFP food program guidelines and make sure you post a snack menu.

Health and Safety:
Monthly fire/tornado drills are practiced and documented. Medication management procedures are followed when a child is prescribed medication. Amanda reported that the building has all electric appliances. If your building has fuel burning appliances an annual fuel burning inspection is required - if your school has a boiler please get the annual boiler inspection. Amanda reported the center uses the following products for sanitizing. Please consult with you child care nurse consultant to make sure these products are EPA and child care approved. Envrox oxidizing multipurpose cleaner, degreaser and sanitizer. You need to follow the three step bottle procedure for sanitizing 1. Soap/water for cleaning, 2. Water for rinsing and 3. You EPA and child care approved product for sanitizing. If you are using bleach/water it needs to be mixed new everyday.

Playground:
The school playground is used. Monthly playground inspections are completed. Amanda reported that woodchips surfacing was recently added.

Transportation:
Some children receive transportation from the school bus.

Administrative records:
Child files were in excellent order.

Staff files were read and some files need current criminal and national (fingerprinting) record checks. The center must follow the Department of Health and Human Services record check process, this has been explained to Amanda Agustus and the record check directions were emailed to her. Please set up your SING account and complete the criminal and national record checks as soon as possible. Please send me an email giving me the dates for each staff persons record checks. If you are in the process of hiring a staff and the criminal record check states further research required you can't hire that person until the further research required is resolved. If a person has a conviction on either record check you must follow the evaluation process in the record check directions.
All staff must use the Department of Health and Human Services staff physical form, at least one staff needed the staff physical.
Amanda meets with her staff on a daily basis.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Carroll Community School District Tiger Zone is a wonderful resource for the community/school.

Amanda Agustus is very enthusiastic and proud of the program, she is working hard to learn the Department of Health and Human Services child care policies and procedures.
Staff had excellent interactions with the children, they were positive and attentive to the needs of the children. The school is supportive of the program. The center has access to other school resources and personnel.

The center utilizes the Family Resource Center as needed.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.6(6)c: Center repeats Iowa record checks at a minimum of every two years or when aware of additional child abuse or criminal history that occurs.
109.6(6)d: Center repeats national criminal history checks at a minimum of every four years or when aware of additional history that occurs.
Staff files were read and some files need current criminal and national (fingerprinting) record checks. The center must follow the Department of Health and Human Services record check process, this has been explained to Amanda Agustus and the record check directions were emailed to her. Please set up your SING account and complete the criminal and national record checks as soon as possible. Please send me an email giving me the dates for each staff persons record checks. If you are in the process of hiring a staff and the criminal record check states further research required you can't hire that person until the further research required is resolved. If a person has a conviction on either record check you must follow the evaluation process in the record check directions.

109.9(1)d: All files contain a pre-employment physical exam report completed within six months prior to hire and at least every three years. Physical exams shall be documented on form 470-5152, Child Care Provider Physical Examination Report.
All staff must use the Department of Health and Human Services staff physical form, at least one staff needed the staff physical.

V. SPECIAL NOTES/RECOMMENDATIONS:

A full license is recommended for 12-1-2022 to 12-1-2024.
Off year licensing visit 11-15-2023.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.