

**Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE**

Name of Center: Longfellow Elem. - Kids Inc. **Enrollment:** 33 **License ID No. (Reapplications)** 49172

Street: 2900 8th Av **City:** Marion Iowa **Zip** 52302 **County:** Linn

Mailing Address: 1100 35th St, Marion, IA, 52302

Director's Name: Becky McNeal **Phone Number:** 319-929-0151

On-Site Supervisor(s): Becky McNeal **E-Mail:** kidsincmarion@yahoo.com

Date(s) of Visit: 10-11-2017

X **Licensing Visit** X **Unannounced Visit** **Off Year Visit** **Administrative Change**

LICENSING VISITS

X **New Application** **Re-Application** NA

Signed Application (470-0722) Received X **Yes** **No** NA **Date Signed:** 07-27-2017

FIRE INSPECTION **State** X **Local** NA **Is Fire Inspection Approved?** X **Yes** **No** NA

Date Inspected: 09-13-2017

Comments :

LICENSE TYPE: X **Child Care** **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: X **Profit** **Non-Profit** NA

Accreditation: **Accredited** **NAEYC** **NSACA** **Other** X **NA**

Program Serves: **Infants (0-23 mo.)** **2 Years** X **Preschool-Age** X **School-Age**

Get-Well **Evening Care** **Special Needs**

SCHEDULE: X **Year-round** **School-Year** **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>		
LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General			5	45	50
Summer					0

QRS Rating: N/A

RECOMMENDATION FOR LICENSE:	
X	FULL license from 10-01-2017 to 10-01-2019
	PROVISIONAL license from
	DENIAL of initial application
	SUSPENSION of license
	REVOCACTION of license

Licensing Consultant: Amy Lyons

Date: 10-25-2017

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS

Not applicable. On 9/27/17, this new program was granted permission to open for 120 days pending a license visit.

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

Kids Inc. operates several sites throughout the community and has been in business since 1989. Specifically, Longfellow Elementary - Kids Inc. has been in operation since 9/27/17. This program offers full-time and part-time child care to children age preschool through school-age. Current enrollment is 33.

Multi-site owners are Kory and Becky McNeal. Multi-site director and on-site supervisor of Longfellow Elementary - Kids Inc. is Becky McNeal. Ms. McNeal has a BA degree in elementary education and a MA degree in reading. Ms. McNeal has over 30 years of experience teaching in a school.

On 10/11/2017, all program space was observed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

Kids Inc. operates several sites throughout the community. The programs provide a variety of part-time and full-time programming to help meet the needs of children and families throughout the community.

Kids Inc. has the following website for families and the community to seek information about the programs offered <http://kidsincia.com/>.

According to the program's website, the program's mission ". is committed to providing affordable and educational childcare in a safe, positive, and interactive environment. Our staff works to develop a caring and respectful relationship with children from infancy through school-age while cooperating with families to support each child's growth and development in order to create a meaningful and productive experience..."

On the day of the monitoring visit, staff were nurturing and attentive to the children's needs.

Kids Inc. collaborates well with school personnel (administration, custodial staff, and kitchen personnel) to help ensure the building and grounds are sanitary and hazard free each day. This program is located inside a brand new elementary school building.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.11(7)c. The program lacks having a UL Standard 2034 carbon monoxide detector in use on-site.
 - The program is serving some preschool-age children. As a result, the program is not exempt from the required environmental assessments.

109.9(2). Three child files reviewed lack updated and/or any signed and dated annual health statements indicating IDPH

immunization certificate is on file with the school.

109.9(2). One child's file lack documentation of any parental emergency consent form, pick-up authorization, and/or complete names, addresses, and telephone numbers for child's doctor, dentist, and emergency contacts.

109.6(6). Two staff files reviewed lack documentation of a valid DCI federal fingerprint record check. This is required to be submitted within 30 days of hire.

- One staff had been employed by Kids Inc. since August, 2016.
- One staff had been employed by Kids Inc. since July, 2017.

109.7(4)a. One staff file reviewed lacks documentation of having ever completed mandatory child abuse reporter training.

- One staff had been employed by Kids Inc. since August, 2016.

109.7(4)b. Two staff files reviewed lack documentation of having ever completed universal precautions/bloodborne pathogens training.

- One staff had been employed by Kids Inc. since August, 2016.
- One staff had been employed by Kids Inc. since July, 2017.

109.9(1)d. Two staff files reviewed lack documentation of any physical exam report with TB screening/testing.

- One staff had been employed by Kids Inc. since August, 2016.
- One staff had been employed by Kids Inc. since July, 2017.

109.7(1)e. Two staff files reviewed lack documentation of having completed "The Essentials" Preservice minimum health and safety training.

- One staff had been employed by Kids Inc. since August, 2016.
- One staff had been employed by Kids Inc. since July, 2017.

109.6(2). Director or on-site supervisor on-site during the hours of operation or a minimum of eight hours of center's hours of operation.

- Multi-site owner/director/on-site supervisor Becky McNeal was not present. Staff Ellie Heck reported being the responsible person in-charge and the on-site supervisor. However, Ms. Heck is not qualified for this position (as her staff file was reviewed by licensing). As a result, Ms. McNeal is required to be on-site until such a time a qualified or temporarily qualified on-site supervisor is established.

V. SPECIAL NOTES/RECOMMENDATIONS:

It shall be noted the program's written handbooks (written required policies and procedures) were not found on-site. Please ensure a copy of these are maintained on-site at all times.

A full license is issued.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact me (phone 319-892-6827; email alyons@dhs.state.ia.us) so that we may discuss the issue. If necessary, I can make a notation in your record. You may also send a letter that will be included in your licensing file noting any disagreement you may have with this report. If you have the need for any additional information discussed during my visit, please contact me and I will forward the information to you. Thank you.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.

*Note: If you are the Child Care Center Director and you feel something is unclear or unjustly cited, please contact your DHS Licensing Consultant to discuss the issue. The child care director may also send a response which will be placed in the licensing file.

*Note: If you are a member of the general public, there may be additional information contained in the public file. You may contact the DHS Licensing Consultant to inquire.